



Department of Planning & Community & Economic Development

## Planning Division

Katherine Cornwell, Director

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August 31, 2015

Craig Enzenroth  
The Ideal, LLC  
101 E. Main Street, Suite 500  
Mount Horeb, Wisconsin 53572

RE: Approval of an alteration to an approved Planned Development–Specific Implementation Plan and conditional use to allow an animal daycare to occupy a tenant space in an existing mixed-use building located at 502 S. Park Street.

Dear Mr. Enzenroth;

At its August 24, 2015 meeting, the Plan Commission found the standards met and **approved** your alteration to an approved Planned Development–Specific Implementation Plan and conditional use for 502 S. Park Street. The conditions of approval in the following sections shall be satisfied prior to issuance of building permits for the project.

**Please contact Brenda Stanley of the City Engineering Division at 266-4537 if you have questions regarding the following five (5) items:**

- 1.) Provide a site plan as required. The site plan shall include all lot/ownership lines, existing building locations, proposed building additions, demolitions, parking stalls, driveways, sidewalks (public and/or private), existing and proposed signage, existing and proposed utility locations and landscaping.
- 2.) The site plan shall identify lot and block numbers of recorded Certified Survey Map or Plat.
- 3.) The site plan shall identify the difference between existing and proposed impervious areas.
- 4.) The site plan shall include a full and complete legal description of the site or property being subjected to this application.
- 5.) Update Plunkett site plan to show correct address. The Dog Haus address is 502 S Park St. It is not suite 502 of 506 S Park St. Also on Plunkett sheets correct street name from Park St to S Park St.

**Please contact Eric Halvorson of the Traffic Engineering Division at 266-6527 if you have questions regarding the following two (2) items:**

- 6.) The applicant shall submit one contiguous plan for approval. The plan drawing shall be scaled to 1" = 20' and include the following, when applicable: existing and proposed property lines; parcel addresses; all easements; pavement markings; signing; building placement; items in the terrace such as signs, street light poles, hydrants; surface types such as asphalt, concrete, grass, sidewalk; driveway approaches, including those adjacent to and across street from the project lot location; parking stall dimensions, including two (2) feet of vehicle overhang; drive aisle dimensions; semitrailer movement and vehicle routes; dimensions of radii; and percent of slope.
- 7.) All parking facility design shall conform to the standards in MGO Section 10.08(6).

**Please contact Jenny Kirchgatter, Assistant Zoning Administrator at 266-4429 if you have questions regarding the following two (2) items:**

- 8.) Signage approvals are not granted by the Plan Commission. Signage must be reviewed for compliance with MGO Chapter 31, Sign Codes and Chapter 33 Urban Design District ordinances. Signage permits are issued by the Zoning Section of the Department of Planning and Community and Economic Development.
- 9.) The proposed animal day care shall comply with the supplemental regulations of Section 28.151 for Animal Day Care. Applicants shall submit at the time of permit application written operating procedures, such as those recommended by the American Boarding and Kennel Association (ABKA) or the American Kennel Club (AKC). Such procedures, which shall be followed for the life of the business, must address the identification and correction of animal behavior that impacts surrounding uses, including excessive barking.

**Please contact my office if you have any questions about the following two (2) items, including condition 11, which was modified by the Plan Commission as noted:**

- 10.) That use of the outdoor dog run by more than one dog at a time not be allowed before 7:00 AM to limit early morning impacts on nearby residents. From 7:00 AM until closing, the dog run may be used in accordance with the letter of intent.
- 11.) That the hours of operation for the overall animal daycare be limited to 6:00 AM to 6:30 PM, Monday through Friday per the letter of intent. The Director of the Department of Planning and Community and Economic Development may consider a minor alteration to the conditional use in the future to further modify the hours of operation for the animal daycare and related dog run following a recommendation by the district alder.

**Specific questions regarding the comments or conditions contained in this letter should be directed to the commenting agency.**

**The Madison Fire Department does not object to this proposal provided the project complies with all applicable fire codes and ordinances.**

**Please now follow the procedures listed below for obtaining permits for your project:**

1. After the plans have been revised per the above conditions, please file **nine (9) sets** of complete, fully dimensioned, and to-scale plans, the appropriate site plan review application and fee pursuant to Section 28.206 of the Zoning Code, and any other documentation requested herein with the Zoning Administrator, Room LL-100, Madison Municipal Building, 215 Martin Luther King, Jr. Boulevard. **This submittal shall all also include one (1) complete digital plan set in PDF format.** The sets of final revised plans or documents will be circulated by Zoning staff to the City department staff listed above for their final approval.
2. This letter shall be signed by the applicant and property owner (if not the applicant) to acknowledge the conditions of approval and returned to the Zoning Administrator when requesting building permit approval.
3. Approval of the plans for this project does not include any approval to prune, remove or plant trees in the public right of way. Permission for such activities must be obtained from the City Forester, 266-4816.
4. No alteration of this proposal shall be permitted unless approved by the Plan Commission, provided, however, the Zoning Administrator may issue permits for minor alterations. No alteration of a conditional use shall be permitted unless approved by the Plan Commission provided, however, the Zoning Administrator following consideration by the alderperson of the district, may approve minor alterations or additions which are approved by the Director of Planning and Community and Economic Development and are compatible with the concept approved by the Plan Commission and the conditional use standards. This approval shall become null and void one (1) year after the date of the Plan Commission unless the use is commenced, construction is under way, or a valid building permit is issued and construction commenced within 6 months of the issuance of said building permit. Where the plans have not been altered from the Plan Commission's approval, and the conditional use has expired, the Director of Planning and Community and Economic Development may, after consultation with the Alderperson of the District, approve an extension for up to 24 months from the expiration date. The Plan Commission shall retain jurisdiction over this matter for the purpose of resolving complaints against the approved conditional use permit.

If you have any questions regarding obtaining your building permits, please contact the Zoning Administrator at 266-4551. If you have any questions or if may be of any further assistance, please do not hesitate to contact my office at 261-9632.

Sincerely,

Timothy M. Parks  
Planner

cc: Brenda Stanley, City Engineering Division  
Eric Halvorson, Traffic Engineering Division  
Jenny Kirchgatter, Asst. Zoning Administrator  
Bill Sullivan, Madison Fire Department

<b>LNDUSE-2015-00024</b>			
<b>For Official Use Only, Re: Final Plan Routing</b>			
<input checked="" type="checkbox"/>	Planning Div. (T. Parks)	<input checked="" type="checkbox"/>	Engineering Mapping Sec.
<input checked="" type="checkbox"/>	Zoning Administrator	<input type="checkbox"/>	Parks Division
<input checked="" type="checkbox"/>	City Engineering	<input checked="" type="checkbox"/>	Urban Design Commission
<input checked="" type="checkbox"/>	Traffic Engineering	<input type="checkbox"/>	Recycling Coord. (R&R)
<input checked="" type="checkbox"/>	Fire Department	<input type="checkbox"/>	Other:

I hereby acknowledge that I understand and will comply with the above conditions of approval for this project.

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Signature of Property Owner  
(If Not Applicant)*