

HYDROGEOLOGIST 1

CLASS DESCRIPTION

General Responsibilities:

This is entry level professional hydrogeological work performed in the office and/or the field for the Engineering Division. This work primarily involves managing the environmental monitoring networks of the City's closed landfills, performing site investigations to evaluate the environmental impact of City projects, conducting field work, preparing environmental reports for City properties and projects, providing expertise concerning groundwater, leachate, and other types of groundwater and soil monitoring and sampling, and identifying potential environmental problems and/or strategies for dealing with existing problems. The work is performed under the general supervision of a Principal Civil Engineer or supervisor and typically involves formal submissions to the Wisconsin Department of Natural Resources or other agencies for review or approval. Movement to the Hydrogeologist 2 level will be based on demonstrated ability to function independently and perform projects requiring an advanced level of technical/professional expertise and a thorough knowledge of involved City operations.

This series is structured to provide advancement from Hydrogeologist 1 to Hydrogeologist 2, as a function of the employee's career development, but generally at most within two years of starting employment as a Hydrogeologist 1. Progression to a Hydrogeologist 3 and 4 is not automatic, but rather is dependent upon the incumbent taking on additional duties and responsibilities as well as the needs of the department.

Examples of Duties and Responsibilities:

Hydrogeologist 1

Supervise the collection of landfill groundwater, leachate, and gas data; conduct data quality control, database management, and data evaluation/analysis; prepare DNR-required reports for landfill groundwater, leachate, and gas submittals; manage communication with the DNR for all landfill-related requests.

Perform site investigations to evaluate geologic, hydrogeologic, contaminant, and other environmental impacts on: City public works projects (e.g. landfills, stormwater ponds, building demolitions, and road reconstructions); on City-owned property; and for City operations.

Apply hydrogeological and chemical principles to project present and future impacts of water, groundwater, and soil contaminants; determine appropriate investigation and clean up techniques for contaminant sites and incidents.

Supervise well drilling crews and consultants (under contract with the City). Prepare boring logs and related reports, with final approval by a Principal Engineer. Maintain adequate sampling bottles and equipment for unexpected contaminant events.

Perform data quality control, data management, and data analysis for technical site summary reports and submit to WDNR as required.

Solicit bids and hire consultants under City contract to conduct Phase 1 environmental site assessments (ESAs), Phase 2 ESAs, and site investigations for City real estate transactions and for City-managed environmental clean-ups. Perform project management on City environmental clean-ups, including managing the logistics of State reimbursement programs.

Review annual Transportation Improvement Map to identify potential contaminant concerns for upcoming public works projects. Prepare public works specifications for addressing soil and/or groundwater contamination on public works projects.

Review plats, CMSs, and conditional use permits for potential contaminant concerns impacting City

right-of-way or public dedications.

Make recommendations concerning City policies and procedures relating to public works projects, property acquisitions, underground storage tank management, public waste oil collection sites, surface and groundwater quality, and City operations. Recommend new/revised policies and procedures as necessary.

Manage the City's nonmetallic mine program, including annual DNR reporting, site inspections, and communication with the public.

Perform related work as required.

QUALIFICATIONS

Knowledge, Skills and Abilities:

Knowledge of geological, hydrogeologic, and environmental aspects of water, groundwater, and soil contamination. Knowledge of hydrogeologic, chemical and engineering principles controlling the fate, transport and cleanup of contaminants in the environment from land application/waste disposal, spills, and/or unauthorized waste disposal. Knowledge of environmental monitoring and sampling techniques. Knowledge of State and Federal groundwater and soil quality standards. Knowledge of State and Federal reporting and cleanup procedures/processes. Knowledge of computer modeling and use of a Geographic Information System (GIS). Knowledge of and ability to use computer software applicable to the duties of the position. Ability to prepare technical reports for submission to State and Federal agencies. Ability to coordinate technical data collection and investigation activities. Ability to communicate effectively, both orally and in writing. Ability to establish and maintain effective working relationships with staff, other agencies, contractors, Department of Natural Resources staff, and the public. Ability to collect, perform quality control, manage, and analyze environmental data. Ability to maintain adequate attendance.

Training and Experience:

Generally, positions in this classification will require:

One year of professional hydrogeological experience involving groundwater contaminant assessment and related evaluation and remediation activities. Such experience would normally be gained after acquiring a bachelor's degree with a major in geology, hydrogeology, environmental engineering, geosciences, environmental science, or a closely related scientific field which meets the standards established by Wisconsin Administrative Code Section 712.03(1). Other combinations of training and/or experience which can be demonstrated to meet State standards and result in the knowledge, skills and abilities necessary to perform the duties of the position will also be considered.

Specific training and experience requirements will be established at the time of recruitment.

Necessary Special Qualifications:

Ability to meet the transportation requirements of this position. Ability to attend meetings and provide presentations outside the normal work schedule, including evenings and weekends.

Physical Requirements:

This position requires some work outdoors in all types of weather. The incumbent will be expected to be physically capable to visit sites and perform field work outdoors. Ability on occasion to lift coolers filled with ice.

Department/Division	Comp. Group	Range
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Engineering	18	06
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Approved: _____
Brad Wirtz
Human Resources Director
Date