



Department of Planning & Community & Economic Development
Planning Division

Website: www.cityofmadison.com

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October 1, 2012

Chris Adams
Williamson Surveying & Associates, LLC
104A W. Main Street
Waunakee, Wisconsin 53597

RE: File No. LD 1228 – Certified Survey Map – 211 S. Bedford Street and 541-553 W. Doty Street
(Doty Street Partners, LLC)

Dear Mr. Adams;

The one-lot certified survey combining your client's property located at 211 S. Bedford Street and 541-553 W. Doty Street, Section 23, Township 7N, Range 9E, City of Madison, Dane County, Wisconsin, is hereby **conditionally approved**. The property was recently rezoned PUD-GDP-SIP. The conditions of approval from the reviewing agencies to be satisfied before final approval and recording of the CSM are:

Please contact Janet Dailey of the City Engineering Division at 261-9688 if you have questions regarding the following two (2) conditions:

1. A minimum of 2 working days prior to requesting City Engineering Division signoff on the CSM, the applicant shall contact Janet Dailey (261-9688) to obtain the final stormwater utility charges that are due and payable prior to sub-division of the properties. The stormwater utility charges (as all utility charges) are due for the previous months of service. All charges shall be cleared prior to the land division (and subsequent obsolesces of the existing parcel).
2. Wisconsin Administrative Code A-E 7.08 identifies when Public Land System (PLS) tie sheets must be filed with the Dane County Surveyor's office. The developer's surveyor and/or applicant must submit copies of required tie sheets or condition reports for all monuments, including center of sections of record, used in this survey, to Eric Pederson, City Engineering Division. If a new tie sheet is not required under A-E 7.08, Engineering requests a copy of the latest tie sheet on record with Dane County Surveyor's office. The applicant shall identify monument types on all PLS corners included on the plat or CSM. Note: Land tie to two PLS corners required.

Please contact Dennis Cawley of the Madison Water Utility at 261-9243 if you have questions about the following item:

3. All operating private wells shall be identified and permitted by the Water Utility in accordance with MGO Section 13.21. All unused private wells shall be abandoned in accordance with MGO section 13.21.

Please contact Jennifer Frese of the Office of Real Estate Services at 267-8719 if you have any questions regarding the following six (6) items:

4. Prior to requesting approval sign-off, executed signature block certifications shall be included for all parties of interest, pursuant to Madison City Ordinance Section 16.23(5)(g)4 and Wis. Stats. 236.21(2)(a). The title of each certificate shall be consistent with the ownership interest reported in the most recent title report. Please verify that all Life Estates and Land Contracts have been satisfied.
5. A certificate of consent by each mortgagee/vendor shall be included following the Owner(s) Certificate.
6. All ownership and mortgage certifications shall conform to Wis. Stats. 236.21(2) and 236.29 by including the language ...”surveyed, divided, mapped and dedicated”...
7. Disclose any tenancy in excess of one year and provide the document number or tenancy description as a note on the face of the CSM.
8. As of September 21, 2012, the real estate taxes and stormwater fees have been paid in full for the subject property. MGO 16.23 requires that special assessments be paid in full prior to final approval of a CSM for recording. As of September 21, 2012, there are special assessments owed for the following parcels:

Final Assessments			
Parcel Address	Sewer Laterals	Street Improvement	Total
201 & 211 S. Bedford St. (3318-9)	\$2,687.92	\$1,181.88	\$3,869.80
541 W. Doty St. (3313-9)	\$0	\$0	\$0
543 W. Doty St. (3314-7)	\$124.65	\$601.75	\$726.40
545 W. Doty St. (3315-5)	\$126.90	\$579.15	\$706.05
549-551 W. Doty St. (3316-3)	\$143.80	\$475.05	\$618.85
553 W. Doty St. (3317-1)	\$247.92	\$1,641.89	\$1,889.81
		Total	\$7,810.91

9. The following CSM revisions shall be made:
 - a.) Depict and identify by document number on the proposed CSM all existing easements that encumber the subject property.
 - b.) Record satisfactions or releases for all mortgages, liens, judgments, or other instruments that encumber the title of the subject lands, but where the purpose for such instrument has been satisfied, fulfilled or resolved.
 - c.) Initiate requests to all applicable utilities to record releases of their interests in utility easements in underlying plats or CSM's, if this proposed CSM is a re-division of existing plats with utility easements that will no longer be applicable. Prior to requesting sign-off, please place a Note in the proposed CSM citing the document number for the City's release.

The Planned Unit Development (PUD) zoning of the subject property shall receive final staff approval and be received for recording by the Zoning Administrator prior to the final approval

and recording of this CSM. Please contact my office at 261-9632 if you have questions about this requirement.

Specific questions regarding the comments or conditions contained in this letter should be directed to the commenting agency.

A resolution approving the CSM and authorizing the City to sign it and any other documents related to the proposed land division was approved by the Common Council on September 18, 2012.

As soon as the comments and conditions have been satisfied as verified with a completed affidavit form (attached), the original along with the revised Certified Survey Map, with all signatures and approvals from the reviewing agencies, shall be brought to this office for final signoff. You or your client may then record the certified survey at the Dane County Register of Deeds. For information on recording procedures and fees, contact the Register of Deeds at 266-4141.

Prior to City Engineering final sign-off by the main office of the CSM, the final CSM shall be submitted to the Engineering Division Surveyor/ Land Records Coordinator for final technical review and approval. This submittal must occur a minimum of two working days prior to final Engineering Division signoff. E-mail submittal of the final CSM in PDF form is preferred. Transmit to epederson@cityofmadison.com.

Upon acceptance and recording of the certified survey map by the Dane County Register of Deeds, please transfer the recorded volume, document number, and page numbers to the copies and forward a copy to this office for our records. The original survey map with the recording information is permanently kept on file in the Dane County Register of Deeds Office. A copy of the recorded document can be obtained from the Register of Deeds Office, Room 110, City-County Building or the Real Estate Office in the Madison Department of Planning and Development.

Any appeal from this action, including the conditions of approval, must be filed with the Circuit Court within 30 days from the date of this letter. **The approval of this CSM shall be null and void if not recorded in six (6) months from the date of the approving resolution or this letter, whichever is later.** If you have any questions or if may be of any further assistance, please do not hesitate to contact my office at 261-9632.

Sincerely,

Timothy M. Parks
Planner

cc: John Sutton, Sutton Architecture (by e-mail only)

Janet Dailey, City Engineering Division
Dennis Cawley, Madison Water Utility
Jennifer Frese, Office of Real Estate Services
Dan Everson, Dane County Land Records and Regulations