

TO: Personnel Board

FROM: Julie Trimbell, Human Resources

DATE: October 20, 2011

SUBJECT: Systems and Programming Manager, and Data Center Manager - Information Technology

The Human Resources Department received a request from Information Technology Director Paul Kronberger proposing revisions to the classification specification titles of Systems and Programming Manager (position #831 - currently occupied by David Faust), and Data Center Manager (position #821 – currently occupied by Richard Beadles). The Information Technology proposed and Human Resources recommended titles for these positions are IT Applications Development Manager and IT Technical Services Manager, respectively. In addition to the title changes, other modifications were incorporated into the class specifications during this update. Both recommended classification specifications are attached.

The old classification titles were established in the 1990s and are no longer representative of current times. The recommended titles reflect common terminology within the Information Technology field and among its professionals, and therefore are appropriate.

In addition to these title changes, Human Resources worked with the Information Technology Director to update other outdated terms, such as the work unit names within the Information Technology Department. The Knowledge, Skills and Abilities, and Training and Experience have been revised to include desired qualifications for incumbents of these positions. Furthermore, the Work Environment section was added, which is standard on current classification specifications.

The modifications made to these classification specifications did not result in changes to the level of responsibility or duties for these positions, and therefore no salary modifications are being recommended. Both positions within the Information Technology Department will remain appropriately placed in Compensation Group 18, Range 14.

We have prepared the necessary Resolution to implement this recommendation.

Editor's Note:

Compensation Group/Range	2011 Annual Minimum (Step 1)	2011 Annual Maximum (Step 5)	2011 Annual Maximum +12% longevity
18/14	\$71,653	\$86,259	\$96,616

*Salary information does not include a 5% temporary wage adjustment which will expire on December 10, 2011.

cc: Paul Kronberger-Information Technology Director
David Faust – Systems and Programming Manager
Richard Beadles – Data Center Manager