## **Application for Change of Licensed Premise**

\$25 filing fee charged at time of application, and is not refundable. Complete application is due at 12 noon two weeks before ALRC meeting. Detailed floor plans (no larger than 8 ½ x 14) must accompany this form, or the request will not be presented to the ALRC. Applicants must appear before the ALRC. Please contact City Zoning (MMB LL-100, 608-266-4560). A Conditional Use Permit may be required. There is a fee for the Conditional Use Permit. Prior to your appearance before the Alcohol License Review Committee (ALRC), you must contact The Alderperson of the District in which you intend to do business. The representative of the appropriate neighborhood association (if any). The Madison Police Department. Alderperson Vesveec can be reached at at the Common Council Office (266-4071), or via e-mail at council@cityofmadison.com. ☐ The name of the neighborhood association representative can be obtained by calling the Planning and Development Department at 266-4635 or online at www.ci.madison.wi.us/neighborhoods/contacts.htm. Police Department Central District Captain Mary Schauf (Sector 400) can be reached at 261-9694. ☐ Police Department East District Captain Tom Snyder (Sector 600) can be reached at 267-2100. ☐ Police Department North District Captain Cam Mclay (Sector 500) can be reached at 245-3652. ☐ Police Department West District Captain Jay Lengfeld (Sectors 100-200) can be reached at 243-0503. ☐ Police Department South District Captain Joe Balles (Sector 300) can be reached at 267-8687. Corporate/Owner Name Address **Proposed Capacity (Indoor): Current Capacity (Indoor): Proposed Capacity (Outdoor): Current Capacity (Outdoor): Description of Proposed Changes:** Signature of Applicant Date ALRC meeting and the Application to be considered at the License #\_\_\_ \_\_\_\_\_Legistar # \_\_\_\_\_ License Type\_ Routed: 

City Zoning Building Inspection Madison Police Sector 

Alder (District Approved / Not Approved (Circle One)

LICPCH-2011-00150

