

HOUSING COMMITTEE GROUND RULES (For Discussion)

- All opinions/ideas are welcome.
- Everyone will get an opportunity to speak.
- Only one person speaks at a time.
- Constructive disagreement is OK, negative confrontation is not.
- We will start and end on time.
- 8 members required for quorum.
- The Committee should elect an officer to serve as Chairperson in the absence of the regularly appointed chairperson.
- Decision making is usually done by majority unless specified other.
- A regularly scheduled meeting time is preferred, the first Wednesday of the month at 5:00 PM.
- Minute taking and distribution of Minutes will be the responsibility of the City Staff.
- Agendas will be the responsibility of the Committee, the Chairperson, and City Staff.
- All meetings are public meetings. The minutes and agendas are public information . All meetings must be noticed through the City Clerk's office by City Staff.