An Enterprise Fund of the City of Madison, Wisconsin

FINANCIAL STATEMENTS

Including Independent Auditors' Report

December 31, 2009 and 2008

An Enterprise Fund of the City of Madison, Wisconsin

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#### INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and Common Council Metro Transit System Madison, Wisconsin

We have audited the accompanying statements of net assets of Metro Transit System, an enterprise fund of the City of Madison, Wisconsin as of December 31, 2009 and 2008, and the related statements of revenues, expenses and changes in net assets and statements of cash flows for the years then ended. These financial statements are the responsibility of Metro Transit System's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As discussed in Note 1, the financial statements present only the Metro Transit System and are not intended to present fairly the financial position of the City of Madison, Wisconsin and the changes in its financial position and its cash flows in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Metro Transit System as of December 31, 2009 and 2008, and the changes in its financial position and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report on our consideration of the overall City of Madison's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants, including those systems applicable to the Metro Transit System. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audits.



To the Honorable Mayor and Common Council Metro Transit System

The Management's Discussion and Analysis on pages 3 through 15 is not a required part of the financial statements but is supplementary information required by accounting principals generally accepted in the United States of America. GASB reporting standards limit the disclosure of condensed financial statements in the Management's Discussion and Analysis in this instance to three years. Management has elected to include more information in the Management's Discussion and Analysis than is required by the standards. We have applied certain limited procedures which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Metro Transit System has not presented the Schedule of Funding Progress for the post-employment benefit program that accounting principles generally accepted in the United States of America require to supplement, although not be part of, the financial statements. We note that this information is included in the City of Madison's financial statements.

Our audits were conducted for the purpose of forming opinions on the financial statements. The supplemental information as identified in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audits of the financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

Baker Tilly Virolan Krowe LLP

Madison, Wisconsin June 23, 2010

#### MANAGEMENT'S DISCUSSION AND ANALYSIS REPORT

The following report of Metro Transit's activities and financial performance provides the reader with an introduction and overview to the financial statements for the fiscal year ended December 31, 2009 and 2008.

The information contained in this report should be considered in conjunction with the information contained in the other historical summaries and activities and financial performance section of this report.

## **Mission**

It is the mission of Metro Transit (Metro), through the efforts of dedicated, well-trained employees to provide safe, reliable, convenient and efficient public transportation to the citizens and visitors of the Metro service area.

Metro provides extensive fixed route and ADA paratransit service in a 72 square mile regional service area with a population of 237,433 and also provides contributions to Dane County for the delivery of Group Access Services (providing transportation of the elder to meal-sites), Exceptional Rides Services and RSVP programs in the Metro service area. Metro is an Enterprise Fund of the City of Madison. Local investment partners are the Cities of Fitchburg, Middleton, and Verona, Town of Madison, Madison Area Technical College, Madison Metropolitan School District, the University of Wisconsin-Madison and the Village of Shorewood Hills. Unlimited ride pass program participants include the UW-Madison, MATC, Edgewood College, St. Mary's and Meriter Hospitals and the City of Madison.

## **Annual Overview**

In 2009, Metro's bus ridership was the highest in 30 years, and the 2nd highest on record! The year ended with 13,588,426 rides, up 1.4% from 13,405,714 in 2008. The highest ridership in Metro's history was 13,953,237 in 1979. This was especially noteworthy given the 33% increase in cash fares, and given that transit systems across the United States in Metro's peer groups (population & service size) dropped between 4 and 7% due to falling gas prices and the economic recession.

Related to this, transit passenger revenues were also up 9.9% from \$9,402,394 in 2008 to \$10,329,265 in 2009.

It was a very good year for Metro Transit for other reasons as well. In addition to ridership and passenger revenues being up, preventable and chargeable accidents were down to a 5 year low; related to the safety improvements, Metro earned an additional \$204,000 safety dividend from its insurance company; a new security initiative at the South Transfer Point reduced police incidents by 50%; a new low-income bus pass was established on a pilot basis in April, and by the end of the year, 300 of these passes a month were being sold to eligible individuals; and a new position was funded for 2009 in the Marketing Department to establish a smaller employer unlimited ride pass program.

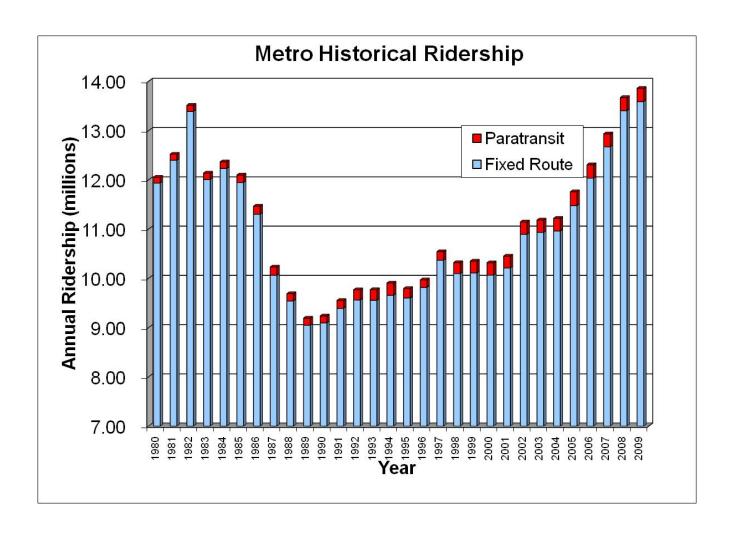
### MANAGEMENT'S DISCUSSION AND ANALYSIS REPORT

On the other hand, a number of factors contributed to Metro paying a record amount of overtime in 2009 causing unfavorable media attention in early 2010. At the top of the list of contributing factors is the increasing use of FMLA, which jumped from 20,000 hours in 2008 to 28,000 hours in 2009, a 40% increase in one year. Going 5 years back, Metro used about 6,000 hours of FMLA in 2004. Clearly, this important medical leave benefit is impacting overtime, and it is anticipated that a number of actions will be taken in 2010 to address this. Although an independent audit done the year before showed Metro among the most efficient of its peers, averaging \$2.92 operating cost per passenger trip in 2006, 26% below the peer average of \$3.97, the overtime issue negatively impacts the perception of efficiency in our community.

More detail on some of the highlights are as follows:

- Metro Transit had 65 preventable and chargeable bus accidents in 2009, a 5 year low, and a 37% drop from 2008. A number of factors contributed to this including refresher training for all drivers, better weather compared to the record 2007/08 winter, and the increasing use of bus video for training purposes. As a result of this good performance, Metro received an additional credit of \$204,000 from Transit Mutual Insurance early in 2010.
- The fare increase in 2009 was accompanied by additional funding for Metro security at Transfer Points. A pilot project at the South Transfer Point was developed and implemented with the cooperation of the Police Department, MMSD, and the Mayor's office. Police officers were trained on bus scheduling and security issues and Metro paid for additional coverage at the South Transfer Point during the after school hours in warmer months primarily, causing a drop of police incidents from 216 in April-October 2008 to 112 for the same period of 2009. This program is being expanded to provide additional coverage at other transfer points.
- A new low-income bus pass was developed on a pilot basis in 2009 as part of the overall bus fare increase that went into effect in April. The pilot program allowed a passenger to show a "Quest" card, indicating eligibility for food stamps, and in turn provided a 50% discount off the price of a regular monthly pass. Sales started out slowly, at about 100-150 per month, but by the end of the year had climbed and leveled off to 300 passes sold per month at the 3 authorized outlets, including Metro Transit, the City Treasurer's Office, and the Dane County Job Center. A permanent low-income bus program was developed in 2009 for consideration in future budgets. The program is continuing in 2010 with a funding level of 300 passes per month.
- Metro received nearly \$10 million in economic stimulus funding in 2010, and based on Council approval, used the 10% maximum amount (\$950,000) to help support the operating budget on a one-time basis. The bulk of the remaining funds will be used to purchase 14 new hybrid buses, 5 low-floor accessible paratransit vehicles, and improved security systems at Metro's four transfer points. All of these capital purchases will be at 100% federal funding with no required local match.
- Metro finished 2009 slightly under budget and added \$389,000 to the contingency reserve, raising that level to \$867,000. Metro's goal is to bring the contingency level up to \$2 million in the next few years, an amount appropriate for a \$50 million operating budget.

## MANAGEMENT'S DISCUSSION AND ANALYSIS REPORT



## MANAGEMENT'S DISCUSSION AND ANALYSIS REPORT

## **2009 Financial Highlights**

A breakdown of revenues and expenses by mode is shown in the following chart.

#### Madison Metro Transit Income Statement

For the Year Ended December 31, 2009

	All N	lodes		Fixed	Route	e	Parat	ransi	t
	Actual 2009		Budget 2009	Actual 2009		Budget 2009	Actual 2009		Budget 2009
Revenue									
Farebox	\$ 1,333,841	\$	1,895,215	\$ 1,297,715	\$	1,838,359	\$ 36,126	\$	56,856
Passes & Tickets	\$ 4,337,971	\$	4,544,980	\$ 4,074,663	\$	4,272,281	\$ 263,308	\$	272,699
Unlimited Ride Programs	\$ 4,646,767	\$	4,773,100	\$ 4,619,860	\$	4,725,369	\$ 26,907	\$	47,731
Passenger Revenue	\$ 10,318,579	\$	11,213,295	\$ 9,992,238	\$	10,836,009	\$ 326,341	\$	377,286
County Programs	\$ 3,494,152	\$	3,461,900	\$ 19,280	\$	19,280	\$ 3,474,872	\$	3,442,620
Federal Operating Assistance	\$ 5,824,984	\$	5,823,900	\$ 5,090,826	\$	5,241,510	\$ 734,158	\$	582,390
State Operating Assistance	\$ 17,158,400	\$	17,158,400	\$ 15,074,156	\$	14,927,808	\$ 2,084,244	\$	2,230,592
Local Subsidies	\$ 3,142,168	\$	3,023,773	\$ 2,778,441	\$	2,721,396	\$ 363,727	\$	302,377
Other Subsidies	\$ 19,136	\$	9,000	\$ 19,136	\$	9,000	\$ -	\$	-
Advertising	\$ 392,980	\$	300,000	\$ 392,980	\$	300,000	\$ -	\$	-
Miscellaneous	\$ 105,435	\$	138,900	\$ 105,435	\$	138,900	\$ -	\$	-
Total Revenue	\$ 40,455,834	\$	41,129,168	\$ 33,472,492	\$	34,193,902	\$ 6,983,342	\$	6,935,266
Expenditures									
Salaries	\$ 24,758,988	\$	24,640,918	\$ 23,148,493	\$	22,916,054	\$ 1.610.495	\$	1,724,864
Benefits	\$ 10,938,181	\$	10,705,072	\$ 10,270,742	\$	10,062,768	\$ 667,439	\$	642,304
Utilities/Telephone	\$ 603,336	\$	954,800	\$ 573,254	\$	887,964	\$	\$	66,836
Repairs & Maint B&G	\$ 96,484	\$	100,400	\$ 93,484	\$	93,372	\$ 3,000	\$	7,028
Repairs & Maint Equip	\$ 262,880	\$	215,400	\$ 219,099	\$	200,322	\$ 43,781	\$	15,078
Rentals	\$ 167,472	\$	106,800	\$ 155,549	\$	99,324	\$ 11,923	\$	7,476
Employee Services	\$ 53,741	\$	56,200	\$ 42,567	\$	52,266	\$ 11,174	-	3,934
Insurance & Financial	\$ 761,093	\$	1,006,800	\$ 680,640	\$	936,324	\$ 80,453	\$	70,476
Purchased Transportation	\$ 4,670,750	\$	4,660,000	\$ -	\$	-	\$ 4,670,750	\$	4,660,000
Other Services	\$ 345,377	\$	389,200	\$ 338,472	\$	361,956	\$ 6,905	\$	27,244
Office Supplies	\$ 63,572	\$	49,200	\$ 60.720	\$	45,756	\$ ,	\$	3,444
Equipment Supplies	\$ 1,042,585	\$	1,083,700	\$ 1,003,351	\$	1,007,841	\$	\$	75,859
Bldg & Const Supplies	\$ 75,861	\$	22,000	\$ 73,861	\$	20,460	\$ 2,000	\$	1,540
Fuels, Oils & Lubricants	\$ 4,423,754	\$	4,716,516	\$ 4,260,600	\$	4,575,021	\$ 163,154	\$	141,495
Other Supplies	\$ 191,972	\$	188,900	\$ 180,852	\$	175,677	\$ 11,120	\$	13,223
Interdepartmental Charges	\$ 768,423	\$	628,400	\$ 733,186	\$	596,980	\$ 35,237	\$	31,420
Depreciation	\$ 5,427,865	\$	5,225,000	\$ 4,950,756	\$	4,859,250	\$ 477,109	\$	365,750
Interest & Bad Expenses	\$ 418,553	\$	470,000	\$ 381,762	\$	437,100	\$ 36,791	\$	32,900
Total Expenses	\$ 55,070,887	\$	55,219,306	\$ 47,167,388	\$	47,328,434	\$ 7,903,499	\$	7,890,872
Income(Deficit)	\$ (14,615,053)	\$	(14,090,138)	\$ (13,694,896)	\$	(13,134,531)	\$ (920,157)	\$	(955,607)
Less: Depreciation	\$ (5,427,865)		(5,225,000)	\$ (4,950,756)	\$	(4,859,250)	\$ (477,109)		(365,750)
Less: Unfunded OPEB	\$ (423,417)		-	\$ (375,379)		-	\$ (48,038)		-
Debt	\$ 961,067	\$	880,000	\$ 875,628	\$	792,000	\$ 85,439	\$	88,000
Plus Prpd lease local share	\$ (2,230)		-	\$ (2,230)		-	\$ -	\$	-
Fixed Assets	\$ 812,994	\$	639,100	\$ 293,638	\$	407,100	\$ 519,356	\$	232,000
Federal Portion of Fixed Assets	\$ (747,937)		(519,300)	\$ (228,581)		(333,700)	\$ (519,356)		(185,600)
Total Expenditures(City)	\$ 50,243,499	\$	50,994,106	\$ 42,779,708	\$	43,334,584	\$ 7,463,791	\$	7,659,522
Added To/(Taken From)Reserves	\$ 388,710	\$	311,436	\$ 349,584	\$	280,292	\$ 39,126	\$	31,144
Income/(Deficit) (City)	\$ (9,787,665)	\$	(9,864,938)	\$ (9,307,216)	\$	(9,140,681)	\$ (480,449)	\$	(724,257)

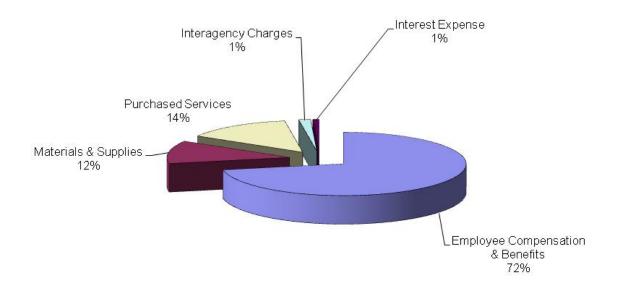
### MANAGEMENT'S DISCUSSION AND ANALYSIS REPORT

Metro added to its contingent reserve in the amount of \$388,710 in 2009 to balance revenues and expenses. The following table shows Metro's contingent reserve balances and changes in those balances over the past six years.

Year	Beginning Balance	Reserves +/-	Ending Balance
2004	\$2,146,767	(\$1,187,338)	\$959,429
2005	\$959,429	(\$690,000)	\$269,429
2006	\$269,429	(\$146,045)	\$123,384
2007	\$123,384	\$609,837	\$733,221
2008	\$733,221	(\$254,975)	\$478,246
2009	\$478,246	\$388,710	\$866,956

As can be seen from the following chart, employee compensation and benefits accounted for 72% of total expenses excluding depreciation in 2009.

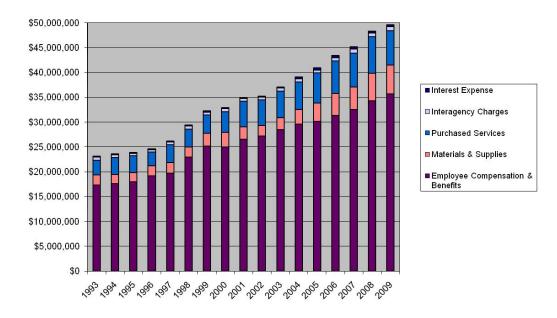
### 2009 Expenses Excluding Depreciation



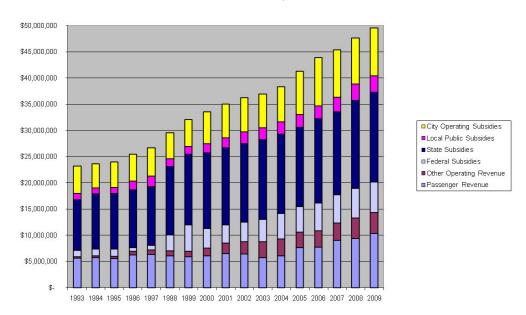
The first of the following charts illustrates the steady increase in the cost of operations that Metro has been experiencing. The last five years have seen an average increase in total expenses of 5.4% per year, driven primarily by a 19.3% average increase in materials and supplies expense which, in turn, was due to the rise in fuel costs during that period. The second chart compares Metro's revenue sources for the same period of time. Passenger revenue has increased by an average of 14.0% per year during the last 5 years whereas state aid, which provides the largest portion of Metro's revenue, increased 2.6% per year during the same time period.

### MANAGEMENT'S DISCUSSION AND ANALYSIS REPORT

Madison Metro Transit Historical Expense Comparison



#### Madison Metro Transit Historical Revenue Comparison



## **GRANT STATUS**

Metro is fortunate to have strong federal and state support for capital funding for rolling stock (buses), ITS hardware/software, transit enhancements, facilities improvements and other capital projects. The following chart shows the year-end grant status of each grant against which expenses were charged during the year. Note that where balances are available as of 12/31/09 future capital project plans are budgeted to draw down those balances.

See accompanying independent auditors' report.

## MANAGEMENT'S DISCUSSION AND ANALYSIS REPORT

Madison Metro Transit

Year End Grant Status as of 12/31/09

Note: All amounts listed are "Eligible Funds - 100 % of cost" not the FTA or State amount.

r						Note. All alliou	ms i	isted are Eligi	bie F	ulius - 100 % oi	cost	not the FTA or St	ate a	mount.	
			1										В	alance after	
	Funding	Total Funds		Prior years	Beg	inning Balance		2009	Bai	lance available	Fu	ture Budgeted		budgeted	
GRANTS	Year	Apportionmen	ıt	expenditures	"	1/1/09	e	xpenditures		s of 12/31/09		projects		projects	Detail of future budgeted projects- see page 2 & 3.
Federal Section 5307 Grants	<u>'</u>			-							_	, ,		1 0	
WI90X438	2005	\$ 7,611,7	55 \$	7,454,406	\$	157,349	\$	64,345	\$	93,004	\$	93,004	\$	-	Software
WI90X493	2007			6,953,157	-	824,898	\$	800,414	_	24,484	\$	24,484	\$	-	Signs and phone system
WI90X530	2008	\$ 8,362,8	20 \$	6,949,836	¢	1 412 084	\$	1,184,818	¢	228,166	\$	228,166	¢		Software/Hardware, Signs, STP Repaint, TE shelter maps, ACM-realignment & bus inspection
W170A330	2000	\$ 6,302,6	20 g	0,949,830	Ψ	1,412,964	Ψ	1,104,010	φ	228,100	Ψ	220,100	Ψ		Software/Hardware, Signs, TP Repaint, Farebox,
															Security Cameras, Truck, HVAC unit, Maint equip,
WI90X549	2009	\$ 8,980,6	57 \$	-	\$	8,980,667	\$	7,248,209	\$	1,732,458	\$	1,732,458	\$	-	ACM, PM, bus inspection & MPO
WI96X011-ARRA	2009	\$ 9,502,3	)2 \$	-	\$	9,502,302	\$	519,356	\$	8,982,946	\$	8,982,946	\$	-	Hybrid buses, signs, van, & TP security system
															MPO,PM, leases,TE,buses,Maint equip,security
FFY10 Grant (Est. apportnmnt)	2010	\$ 8,777,0	00 \$	_	\$	8,777,000	\$	_	\$	8,777,000	\$	8,777,000	\$	_	cameras, Rehab equip, software, hardware, expand NTP P&R, Utility trucks, etc.
Total Section 5307		\$ 51,012,5		21,357,399	_		\$	9,817,142	\$	19,838,058		19,838,058	_		,,,
Federal Section 5309 Grants		φ 31,012,3	Ψ	21,337,377	Ψ	27,033,200	Ψ	7,017,142	Ψ	17,030,030	Ψ	17,030,030	Ψ		i
(Fixed Guideway)															
	2000	A 1200 T	20 0		Φ.	1 200 720	Φ.	15011	ф	1 100 575	Φ	1 102 676	Φ		20111
WI050048	2009	,,.		-	\$	1,209,720	-	16,044	_	1,193,676		1,193,676		-	2011 buses
WI560001-ARRA	2009	- /		-	\$	243,232	_	-	\$	243,232		243,232		-	2010 Hybrid buses
FFY10 Grant (Est. apportnmnt)	2010	, .		-	\$	600,000	_	-	\$	600,000		600,000	÷	-	2011 buses
Total Section 5309		\$ 2,052,9	52 \$	-	\$	2,052,952	\$	16,044	\$	2,036,908	\$	2,036,908	\$	•	T
Federal ARRA-Tigger Grant															
WI770001	2010	\$ 150,0	00 \$	-	\$	150,000	\$	-	\$	150,000	\$	150,000	\$	-	Bus Storage & Garage Lighting project
Total TIGGER		\$ 150,0	00 \$	-	\$	150,000	\$	-	\$	150,000	\$	150,000	\$	-	
State Section 5309 Grants															
(discretionary)															
WI040009	2008	\$ 1,231.8	)5 ¢	_	\$	1.231.825	\$	1,231,825	\$		\$		\$	_	Grant will be closed in 2010
2009 Grant	2008	, , , , , , , , , , , , , , , , , , , ,	-		\$	1,642,598	_	1,231,623	\$	1,642,598	_	1,642,598	\$		2011 buses
FFY10 Grant (Est. apportnmnt)	2010	, ,- ,-			\$		\$		\$	1,500,000	\$	1,500,000	\$	_	2011 buses
Total State 5309		\$ 4,374,4			\$		_	1,231,825	\$			3,142,598		-	2011 04363
		. , ,		21 257 200					Ė						
Total Capital Grants		\$ 57,439,9	74 \$	21,357,399	\$	36,082,575	\$	11,065,011	\$	25,017,564	\$	25,017,564	\$	•	
OTHER GRANTS:															
Transport 2020 Grants															
WI260012	2006	, , , , , ,	-	-	\$	1,980,000	_	-	\$	1,980,000	_	1,980,000		-	HNTB transport 2020 contract
WI390001	2006	\$ 1,485,0	00 \$	1,205,854	\$	279,146	\$	19,714	\$	259,432	\$	259,432	\$	-	HNTB transport 2020 contract
WI390002	2007			-	\$	1,500,000	_	-	\$	1,500,000		1,500,000	_	-	HNTB transport 2020 contract
WI390002 - Amendment	2007			163,242	_	86,758			\$	,	_	,	\$	-	HNTB transport 2020 contract
Total Transport 2020 (SG67)		\$ 5,215,0	00 \$	1,369,096	\$	3,845,904	\$	85,205	\$	3,760,699	\$	3,760,699	\$	-	

## MANAGEMENT'S DISCUSSION AND ANALYSIS REPORT

Madison Metro Transit

Year End Grant Status as of 12/31/09

Note: All amounts listed are "Eligible Funds - 100 % of cost" not the FTA or State amount.

Signs   Signs   Signs   Signs   NTP PAR Tot equation   Trucks   Facebox System   Stoglation Van   Operating Assistance   making lot   Lighting project			-1% of grant-											HVAC makeup units,	
Federal ARRA-Tigger Grant   W1500001-ARRA   Federal ARRA-Tigger Grant   Federal ARRA	CDANTS	-		-		NITD D 0-D 1-4		-	East.	Cruster	Ctoucht - 37	Omanatin - A.		exhaust hose, repave	Bus Storage & Garage
W990X438		S1	gns	Syst	ems	NTP P&R lot expar	nsion	Trucks	Farebox	System	Stoughton Van	Operating Assis	tance	parking lot	Lighting project
WISHORS   S															
WINDOXS30															
Wighting   S															
Wighth   ARRA   S   30,500   S   32,716   S   34,500   S   950,230   S   750,000   S   316,000   S		•													
FFY10 Grant (Est. apportment)  S		Ψ					\$	20,000	\$ 7					\$ 124,000	
Total Section 5307 \$ 307,454 \$ 292,716 \$ 211,000 \$ 125,000 \$ 750,000 \$ 34,500 \$ 950,230 \$ 440,000 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$											\$ 34,500	\$ 950			
Federal Section \$309 Grants (Fixed Guideway)  W1050001-3RRA  FFY10 Grant (Est. apportunant)  Total Section \$309 S		\$		-											
First   Guideway	Total Section 5307	\$	307,454	\$ 2	292,716 \$	21	1,000 \$	125,000	\$ 7	750,000	\$ 34,500	\$ 950	0,230	\$ 440,000	\$ -
WI500048 WI50001-ARRA   FFY10 Grant (Est. apportment)	Federal Section 5309 Grants														
## State Section 5309 Grants (discretionary)	(Fixed Guideway)														
## State Section 5309 Grants (discretionary)	WI050048														
FY10 Grant (Est. apportunum) Total Section 5309   \$   \$   \$   \$   \$   \$   \$   \$   \$															
Total Section 5309 \$															
W1770001		\$	-												\$ -
W1770001	Federal ARRA-Tigger Grant														
State Section 5309 Grants (discretionary)  W1040009  2009 Grant  FFY10 Grant (Est. apportment)  Total State 5309  \$															\$ 150,000
(discretionary) W1040009 2009 Grant FFY10 Grant (Est. apportnmnt) Total State 5309  Total Capital Grants  SUBJECT OF STATE STA	Total TIGGER	\$	-												\$ 150,000
(discretionary) W1040009 2009 Grant FFY10 Grant (Est. apportnmnt) Total State 5309  Total Capital Grants  SUBJECT OF STATE STA	State Section 5309 Grants														
2009 Grant (Est. apportnmnt)  Total State 5309 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$															
FY10 Grant (Est. apportnmnt)  Total State 5309 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$	WI040009														
Total State 5309 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$	2009 Grant														
Total Capital Grants \$ 307,454 \$ 292,716 \$ 125,000 \$ 750,000 \$ 34,500 \$ 950,230 \$ 440,000 \$ -  OTHER GRANTS:  Transport 2020 Grants  W1260012  W1390001  W1390002  W1390002 - Amendment	FFY10 Grant (Est. apportnmnt)														
OTHER GRANTS:         Transport 2020 Grants           Wiz60012         Wi390001           Wi390002         Wi390002 - Amendment	Total State 5309	\$	-	\$	-		\$	-	\$	-	\$ -	\$	-	\$ -	\$ -
OTHER GRANTS:         Transport 2020 Grants           Wiz60012         Wi390001           Wi390002         Wi390002 - Amendment	T														
Transport 2020 Grants WI260012 WI390001 WI390002 WI390002 - Amendment	Total Capital Grants	\$	307,454	\$ 2	292,716		\$	125,000	\$ 7	750,000	\$ 34,500	\$ 950	0,230	\$ 440,000	\$ -
WI260012         WI390001         WI390002         WI390002 - Amendment	OTHER GRANTS:														
WI390001         WI390002         WI390002 - Amendment	Transport 2020 Grants														
WI390001         WI390002         WI390002 - Amendment															
WI390002 WI390002 - Amendment															
WI390002 - Amendment															
	Total Transport 2020 (SG67)														

## MANAGEMENT'S DISCUSSION AND ANALYSIS REPORT

Madison Metro Transit

Year End Grant Status as of 12/31/09

Note: All amounts listed are "Eligible Funds - 100 % of cost" not the FTA or State amount.

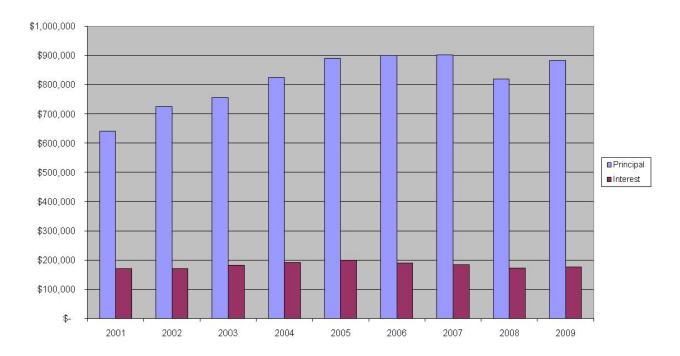
				SHOP Equip						2020 111 1770								
	Work	force Scheduling		particulate trap, bile lift, washers,	ν	OIP Phone	Cor	nputer hardware &		2020 HNTB	2010	0/11 buses and bus			Prev	Maint, tires, office		
GRANTS		e and misc software		wrenches, etc.)	·	System		software repl		urvey		line inspection		2010 MPO		e, Paratrnsit & ACM	Tota	al Budgeted Projects
Federal Section 5307 Grants										-								
WI90X438	\$	90,004															\$	93,004
WI90X493					\$	5,307											\$	5,307
WI90X530	\$	125,000					\$	9,000			\$	8,000			\$	6,166	¢	148,166
W190A330	Þ	123,000					Ф	9,000			Ф	8,000			Ф	0,100	Ф	146,100
WI90X549 WI96X011-ARRA	\$	300,000	\$	140,000			\$	90,000			\$ \$	7,000 7,915,000	\$	4,000	\$	67,458	\$	608,458 7,915,000
W190XU11-ARRA											3	7,915,000					3	7,915,000
FFY10 Grant (Est. apportnmnt)			\$	61,000							\$	500,000		47,000	\$	7,349,223		7,957,223
Total Section 5307	\$	515,004	\$	201,000	\$	5,307	\$	99,000			\$	8,430,000	\$	51,000	\$	7,422,847	\$	16,727,158
E 1 10 4 5200 C					_												\$	-
Federal Section 5309 Grants																		
(Fixed Guideway)																	\$	-
WI050048											\$	1,193,676					\$	1,193,676
WI560001-ARRA											\$	243,232					\$	243,232
FFY10 Grant (Est. apportnmnt)	٨		Φ.				Φ				\$	600,000	Φ		Φ.		\$	600,000
Total Section 5309	\$	-	\$	-			\$	-			\$	2,036,908	Þ	-	\$	-	<b>\$</b>	2,036,908
Federal ARRA-Tigger Grant																	Ф	-
WI770001																	\$	_
Total TIGGER	\$	-	\$	-			\$	-			\$	-	\$	-	\$	-	\$	-
	-		_				_						_				-	
State Section 5309 Grants																		
(discretionary)																	\$	_
WI040009																	\$	_
2009 Grant											\$	1,642,598					\$	1,642,598
FFY10 Grant (Est. apportnmnt)											\$	1,500,000					\$	1,500,000
Total State 5309	\$	-	\$	-	\$	-	\$	-	\$	=	\$	3,142,598	\$	-	\$	-	\$	3,142,598
																	\$	-
Total Capital Grants	\$	515,004	\$	201,000	\$	5,307	\$	99,000	\$	-	\$	13,609,506	\$	51,000	\$	7,422,847	\$	21,906,664
OTHER GRANTS:																		
Transport 2020 Grants																		
WI260012									\$	,980,000.00							\$	1,980,000.00
WI390001									\$	259,432.00							\$	259,432.00
WI390002										,500,000.00							\$	1,500,000.00
WI390002 - Amendment									\$	21,267.00							\$	21,267.00
Total Transport 2020 (SG67)									\$ 3	,760,699.00							\$	3,760,699.00

#### MANAGEMENT'S DISCUSSION AND ANALYSIS REPORT

## **Borrowing**

As is shown in the information provided below, Metro's debt through the City's General Obligation borrowing (G.O. debt) has been kept to manageable levels. Most borrowing is related to capital purchases where 80 per cent of funding is derived from federal grant sources and the balance from local borrowing. The City has a triple A bond rating. The City carefully manages the borrowing and debt service.

Madison Metro Transit Principal & Interest Payments General Obligation Debt



### **Financial Statements**

Metro's basic financial statements are prepared on an accrual basis in accordance with accounting principles generally accepted in the United States of America, promulgated by the Government Accounting Standards Board (GASB). Revenues are recognized when earned, not when received. Expenses are recognized when incurred, not when they are paid. Capital assets, except land, are depreciated over their useful lives. See the notes to the financial report for a summary of Metro's significant accounting policies.

## MANAGEMENT'S DISCUSSION AND ANALYSIS REPORT

## **Condensed Statements**

The following condensed Statements found in Table 1 and Table 2 below are information required to appear in the Management Discussion and Analysis (MD & A) report. The footnoted references will assist in locating more details in the MD & A and Audit Report.

Table 1

Condensed Statements of Net Assets

	2009	2008	2007
Current and Other Assets	\$ 8,975,758	\$ 9,553,581	\$ 7,877,744
Capital Assets <sup>1</sup>	38,460,743	32,526,006	36,762,144
Total Assets	47,436,501	42,079,587	44,639,888
Long-Term Debt <sup>2</sup>	9,242,235	9,398,301	8,862,604
Other Liabilities	9,769,576	9,010,318	7,939,411
Total Liabilities	19,011,811	18,408,619	16,802,015
Invested in Capital Assets, Net			
of Related Debt <sup>3</sup>	33,546,521	28,839,830	32,410,205
Unrestricted (Deficit)	(5,121,832)	(5,168,862)	(4,572,332)
Total Net Assets	\$ 28,424,689	\$ 23,670,968	\$ 27,837,873

<sup>&</sup>lt;sup>1</sup> See Page 26, Note 2 for details in this Audit report <sup>2</sup> See Page 28, Note 4 for details in this Audit report

<sup>&</sup>lt;sup>3</sup> See Page 24, Note 1 for details in this Audit report

## MANAGEMENT'S DISCUSSION AND ANALYSIS REPORT

Table 2

Condensed Statements of Revenues, Expenses and Changes in Net Assets

	2009	2008	2007
Operating Revenues	\$ 14,311,144	\$ 13,294,906	\$ 12,362,526
Depreciation Expense	5,427,865	5,430,244	5,417,067
Other Operating Expenses	49,244,471	47,962,516	44,765,538
Non-operating Expenses <sup>1</sup>	398,553	400,290	409,243
	_		
Total Expenses	55,070,889	53,793,050	50,591,848
Operating Subsidies <sup>1</sup>	26,134,472	25,542,393	23,970,612
Income Before Capital			
Contributions and Transfers	(14,625,273)	(14,955,751)	(14,258,710)
Capital Contributions <sup>2</sup>	10,211,514	1,921,747	3,774,243
Transfers	9,167,480	8,867,099	9,041,781
Changes in Net Assets	4,753,721	(4,166,905)	(1,442,686)
Beginning Net Assets	23,670,968	27,837,873	29,280,559
Ending Net Assets	\$ 28,424,689	\$ 23,670,968	\$ 27,837,873

<sup>&</sup>lt;sup>1</sup> See Page 17 Statements of Revenues, Expenses and Changes in Net Assets for more detail

<sup>2</sup> See Pages 8-10 (Year End Grant Status) in this MD&A report for more detail.

## **Request for Information**

This financial report is designed to provide a general overview of Metro's finances for all those interested. Questions concerning any of the information provided in this report or requests for additional information should be addressed in writing to Charles Kamp, General Manager, Metro Transit, 1245 East Washington Avenue, Suite 201, Madison, WI 53703 or by e-mail to: ckamp@cityofmadison.com

Respectfully submitted

Charles L. Kamp Metro Transit General Manager

STATEMENTS OF NET ASSETS December 31, 2009 and 2008

#### **ASSETS**

ASSETS		
	2009	2008
CURRENT ASSETS		
Cash	\$ -	\$ 1,718,274
Restricted cash - retiree health insurance escrow	182,455	229,870
Receivable from State of Wisconsin and FTA - capital and maintenance	2,730,408	1,714,729
Receivable from other governmental units	2,456,605	2,789,425
Accounts receivable (net)	1,115,239	654,302
Materials and supplies	510,048	613,303
Prepaid expenses	590,920	535,832
Current portion of prepaid expense - land and tower lease	27,087	28,098
Total Current Assets	7,612,762	8,283,833
NON-CURRENT ASSETS		
Restricted cash - retiree health insurance escrow Other Assets	1,140,818	1,020,483
Prepaid expenses - land and tower lease	222,178	249,265
Capital Assets		
Transit plant in service	87,784,720	82,869,979
Accumulated depreciation	(49,323,977)	(50,406,064)
Construction work in progress	-	62,091
Total Non-Current Assets	39,823,739	33,795,754
Total Assets	47,436,501	42,079,587
	11,100,001	12,010,007

## **LIABILITIES**

	 2009	 2008
CURRENT LIABILITIES		
Due to city	\$ 897,369	\$ _
Current portion of general obligation debt	798,836	881,878
Current portion of advance from other funds	96,028	79,189
Current portion of deferred revenue - land and tower lease	24,919	25,868
Accounts payable	1,139,748	1,663,904
Accrued compensation, vacation and sick leave	1,239,827	1,366,266
Accrued interest	215,905	235,269
Retiree health insurance escrow payable from restricted assets	182,455	229,870
Other deferred credits	 2,650	48,806
Total Current Liabilities	 4,597,737	4,531,050
NON CURRENT LIABILITIES		
General obligation debt	4,216,355	4,210,190
Advance from other funds	4,131,016	4,227,044
Retiree health insurance escrow payable from restricted assets	1,140,818	1,020,483
Accrued sick leave	3,365,913	3,383,053
Deposits from other governments	124,676	_
Other post-employment benefits	1,236,516	813,099
Deferred revenue - land and tower lease	198,781	223,700
Total Non-Current Liabilities	 14,414,075	 13,877,569
Total Liabilities	 19,011,812	 18,408,619
NET ASSETS		
NET ASSETS		
Invested in capital assets, net of related debt	33,546,521	28,839,830
Unrestricted (Deficit)	 (5,121,832)	 (5,168,862)
TOTAL NET ASSETS	\$ 28,424,689	\$ 23,670,968

STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS Years Ended December 31, 2009 and 2008

	2009	2008
OPERATING REVENUES	\$ 14,311,144	\$ 13,294,906
OPERATING EXPENSES		
Employee compensation and benefits	35,697,169	34,309,490
Materials and supplies	5,797,744	5,585,864
Purchased services	6,981,135	7,315,145
Interagency charges	768,423	752,017
Total Operation and Maintenance Expenses	49,244,471	47,962,516
Depreciation expense	5,427,865	5,430,244
Total Operating Expenses	54,672,336	53,392,760
Operating Loss	(40,361,192)	(40,097,854)
OPERATING SUBSIDIES		
Federal subsidies	5,824,984	5,681,854
State operating subsidies	17,158,400	16,754,000
Other state subsidies	8,920	9,289
Local public subsidies	3,142,168	3,097,250
Total Operating Subsidies	26,134,472	25,542,393
NON-OPERATING REVENUES (EXPENSES)		
Interest expense	(398,553)	(400,290)
Loss Before Contributions and Transfers	(14,625,273)	(14,955,751)
CAPITAL CONTRIBUTIONS - CITY & OTHER	1,023,894	1,006,874
CAPITAL CONTRIBUTIONS - FEDERAL & STATE	9,187,620	914,873
TRANSFERS IN - MPO	10,216	9,714
TRANSFERS IN - CITY OPERATING SUBSIDIES	9,157,264	8,857,385
Total Contributions and Transfers	19,378,994	10,788,846
CHANGE IN NET ASSETS	4,753,721	(4,166,905)
NET ASSETS - Beginning of Year	23,670,968	27,837,873
NET ASSETS - End of Year	\$ 28,424,689	\$ 23,670,968

STATEMENTS OF CASH FLOWS December 31, 2009 and 2008

	2009	2008
CASH FLOWS FROM OPERATING ACTIVITIES		
Received from customers	\$ 13,775,953	\$ 14,153,004
Paid to suppliers for goods and services	(24,489,312)	(23,839,602)
Paid to employees for services	(24,758,988)	(23,241,549)
Cash Flows from Operating Activities	(35,472,347)	(32,928,147)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES		
Received from (paid to) city for implicit financing	897,369	_
Operating subsidies received - federal	5,800,401	5,849,907
Operating subsidies received - state	17,167,320	16,763,289
Operating subsidies received - local	3,396,130	2,557,833
Deposits received from other governments	124,676	_,00.,000
Operating transfer from city	9,157,264	8,857,385
Cash Flows from Noncapital Financing Activities	36,543,160	34,028,414
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Debt retired	(881,878)	(820,133)
Interest paid	(191,840)	(167,726)
Repayment of capital advances from other funds	(79,189)	(64,170)
Interest paid on capital advances from other funds	(226,077)	(230,075)
Proceeds from issuance of general obligation debt	805,000	1,420,000
Acquisition and construction of capital assets	(11,362,602)	(1,194,106)
Capital contributions - city and other	1,023,894	1,006,874
Capital contributions - federal and state	8,196,525	418,095
Cash Flows From Capital and Related Financing Activities	(2,716,167)	368,759
Net Change in Cash and Cash Equivalents	(1,645,354)	1,469,026
CASH AND CASH EQUIVALENTS – Beginning of Year	2,968,627	1,499,601
CASH AND CASH EQUIVALENTS - END OF YEAR	\$ 1,323,273	\$ 2,968,627
NONCASH CAPITAL AND RELATED FINANCING ACTIVITIES		
Debt refinanced	\$ 1,418,700	\$ -

		<del></del>
	2009	2008
RECONCILIATION OF OPERATING LOSS TO NET CASH		
FLOWS FROM OPERATING ACTIVITIES		
Operating loss	\$ (40,361,192)	\$ (40,097,854)
Noncash items included in operating loss	, , , , ,	
Depreciation expense	5,427,865	5,430,244
Changes in Assets and Liabilities		
Accounts receivable	(460,937)	877,257
Materials and supplies	103,255	(93,470)
Prepaid expenses	(26,990)	(15,604)
Accrued payroll liabilities	(143,579)	(116,391)
Retiree health insurance escrow payable from restricted assets	72,920	130,752
Other post-employment benefits	423,417	403,431
Accounts payable	(435,082)	570,353
Other deferred credits	(72,024)	(16,865)
NET CASH FLOWS FROM OPERATING ACTIVITIES	\$ (35,472,347)	\$ (32,928,147)
RECONCILIATION OF CASH AND CASH EQUIVALENTS TO		
STATEMENT OF NET ASSETS ACCOUNTS		
Cash	\$ -	\$ 1,718,274
Restricted Cash - Retiree Health Insurance Escrow	1,323,273	1,250,353
CASH AND CASH EQUIVALENTS	\$ 1,323,273	\$ 2,968,627

NOTES TO FINANCIAL STATEMENTS December 31, 2009 and 2008

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of Metro Transit System (Metro) have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to enterprise funds of government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting principles and policies utilized by Metro are described below:

#### REPORTING ENTITY

Metro provides public bus transportation in the Cities of Madison, Middleton, Fitchburg and Verona, the Town of Madison and the Village of Shorewood Hills. Metro is governed by the City Transit and Parking Commission which consists of City Council members and citizen representatives. Service is provided in two major areas: fixed route service utilizing approximately 200 coaches and paratransit services for the elderly and handicapped using both directly operated and purchased transportation services.

#### MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND FINANCIAL STATEMENT PRESENTATION

The term measurement focus is used to denote <u>what</u> is being measured and reported in Metro's operating statement. Metro is accounted for on the flow of economic resources measurement focus. The fundamental objective of this focus is to measure whether Metro is better or worse off economically as a result of events and transactions of the period.

The term basis of accounting is used to determine <u>when</u> a transaction or event is recognized on Metro's operating statement. Metro uses the full accrual basis of accounting. Under this basis, revenues are recorded when earned and expenses are recorded when incurred, even though actual payment or receipt may not occur until after the period ends.

Metro is presented as an enterprise fund of the municipality. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business or where the governing body has decided that the determination of revenues earned, costs incurred and net income is necessary for management accountability.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in Metro's financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Metro has elected not to follow subsequent private-sector guidance.

Preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTES TO FINANCIAL STATEMENTS December 31, 2009 and 2008

### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

#### Assets, Liabilities, and Net Assets

#### Cash and Cash Equivalents

All Metro cash is commingled with the city cash and investments, which are managed by the City Treasurer. The disclosures regarding deposit and investment risks, as required by Statement No. 40 of the Governmental Accounting Standards Board are included in the general-purpose financial statements of the city, since it is not possible to segregate them by fund.

For purposes of the statement of cash flows, cash and cash equivalents have original maturities of three months or less from the date of acquisition.

#### Deposits and Investments

State statutes restrict investment of transit funds. Investments are limited to:

- 1. Time deposits in any credit union, bank, savings bank or trust company maturing in three years or less.
- Bonds or securities of any county, city, drainage district, technical college district, village, town, or school district of the state. Also, bonds issued by a local exposition district, local professional baseball park district, local professional football stadium district, local cultural arts district or by the University of Wisconsin Hospitals and Clinics Authority.
- 3. Bonds or securities issued or guaranteed by the federal government.
- 4. The local government investment pool.
- 5. Any security maturing in seven years or less and having the highest or second highest rating category of a nationally recognized rating agency.
- 6. Securities of an open-end management investment company or investment trust, subject to various conditions and investment options.
- 7. Repurchase agreements with public depositories, with certain conditions.

Investments are stated at fair value, which is the amount at which an investment could be exchanged in a current transaction between willing parties. Fair values are based on quoted market prices. No investments are reported at amortized cost. Adjustments necessary to record investments at fair value are recorded in the operating statement as increases or decreases in investment income.

NOTES TO FINANCIAL STATEMENTS December 31, 2009 and 2008

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

ASSETS, LIABILITIES, AND NET ASSETS (cont.)

#### Accounts Receivable

Metro considers receivables from government units to be fully collectible; accordingly, no allowance for doubtful accounts from governmental units is presented. Allowances of \$28,728 and \$19,670 are included in 2009 and 2008, respectively, for general accounts receivable.

#### Materials and Supplies

Materials and supplies are generally used for operation and maintenance work, not for resale. They are valued at lower of cost or market based on the FIFO method and charged to operation and maintenance expense when used. An allowance of \$50,000 for obsolete materials is included in 2009 and 2008.

#### Prepaid Expenses

This represents amounts paid for services or coverage to be provided in future periods.

#### Capital Assets

Capital assets are defined by Metro as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year.

Additions to and replacements of Metro capital assets are recorded at original cost, which includes material, labor, overhead, and an allowance for the cost of funds used during construction when significant. The cost of renewals and betterments relating to retirement units is added to capital asset accounts. The cost of property replaced, retired or otherwise disposed of is deducted from capital asset accounts and is charged to accumulated depreciation.

Fixed assets other than land are depreciated using the straight line method over their estimated useful life.

A summary of capital assets and estimated useful lives follows:

	Balance 12/31/09	Balance 12/31/08	Years
Land	\$ 2,628,235	\$ 2,628,235	N/A
Building	11,630,925	11,612,675	5 - 40
Curb and land improvements	6,573,122	6,619,482	5
Revenue equipment	55,951,262	51,618,214	8 – 20
Service vehicles	686,318	660,065	4 – 5
Shop and garage equipment	1,763,008	1,596,009	3 - 10
Furniture and office equipment	1,438,903	1,388,014	3 - 10
Miscellaneous and farebox	7,112,947	6,747,285	3 – 15
Total Capital Assets	\$ 87,784,720	\$ 82,869,979	

NOTES TO FINANCIAL STATEMENTS December 31, 2009 and 2008

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

ASSETS, LIABILITIES, AND NET ASSETS (cont.)

### Accrued Compensation, Sick Leave and Vacation

Employees are allowed to accumulate up to 150 days of sick time. For office employees and drivers one day is equivalent to eight hours; for all other employees one day is equivalent to 8-36/60 hours. Upon retirement or disability, Wisconsin Retirement System participants may receive the cash value of the accumulated sick leave subject to the above maximum or use all or a portion for the payment of continued health insurance premiums. Funding for those costs is provided out of the operating revenues of Metro. The estimated liability for current employees at December 31, 2009 and 2008 is \$3,416,769 and \$3,497,317, respectively.

Employees earn varying amounts of vacation depending on the number of years of service. Vacation time for all non-represented employees and represented employees hired prior to January 1, 1998 is awarded based on the prior year's service and is, therefore, accrued at the end of each year. Represented employees hired after January 1, 1998 are awarded their vacation immediately and can use it once they have completed their probationary period. Represented employees may opt to carry over one week of vacation each year. All other vacation time must be used within the year received.

#### Retiree Health Insurance Escrow

Metro makes an annual deposit into an escrow account for contributions toward the health insurance premiums for certain eligible retirees. The deposit in both 2009 and 2008 was \$303,000. To qualify a retiree must have retired on or after reaching age 55, must have completed ten continuous years of full-time service with Metro in a position represented by Teamsters Union Local 695, just prior to retiring and be eligible to retire under the Wisconsin Retirement System (WRS). Retirees receive this benefit for a maximum of five consecutive years or until becoming eligible for Medicare. Retirees will be eligible for premium contributions to the extent that funds are available in the escrow account and Metro will not be required to make any additional payments to the account should the cost of providing premium contributions exceed the amount deposited. Interest income remains with the escrow account less a 1% administrative fee transferred to the City. 99 current employees have met the eligibility requirements.

#### Long-Term Obligations

Long-term debt and other obligations are reported as Metro liabilities.

#### Deposits from Other Governments

\$124,676 in deposits were received in 2009 from the entities listed in Note 5 that provide Metro with local operating assistance subsidies. These deposits will be held by Metro in reserve to help fund unanticipated cost increases in future years.

### NOTES TO FINANCIAL STATEMENTS December 31, 2009 and 2008

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

ASSETS, LIABILITIES, AND NET ASSETS (cont.)

#### Net Assets

Equity is classified as Net Assets and is displayed in three components:

- > Invested in capital assets, net of related debt This component of net assets consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds is not included in the calculation of invested in capital assets, net of related debt. Rather, that portion of the debt is included in the same net assets component as the unspent proceeds.
- Restricted This component of net assets consists of constraints placed on net asset use through external constraints imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislations.
  - Metro's restricted assets equal liabilities payable from those assets therefore there are no restricted net assets.
- Unrestricted net assets This component of net assets consists of net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

When both restricted and unrestricted resources are available for use, it is Metro's policy to use restricted resources first then unrestricted resources as they are needed.

The following calculation supports the net assets invested in capital assets, net of related debt:

	2009	2008
Plant in service Accumulated depreciation Construction work in progress Sub-Totals	\$ 87,784,720 (49,323,977) - - - - - - - - - - - - - - - - - -	\$ 82,869,979 (50,406,064) 62,091 32,526,006
Less: Capital related debt Current portion of general obligation bonds Long-term portion of capital related general obligation bonds Sub-Totals	798,836 4,216,355 5,015,191	881,878 4,210,190 5,092,068
Add unspent proceeds of capital-related debt included above	100,969	1,405,892
Total Net Assets Invested in Capital Assets, Net of Related Debt	\$ 33,546,521	\$ 28,839,830

### NOTES TO FINANCIAL STATEMENTS December 31, 2009 and 2008

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

#### REVENUES AND EXPENSES

#### Revenue Recognition

Metro distinguishes *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services. The principal operating revenues of Metro are charges to customers for services. In addition, as fully described in Note 5, Metro also receives operating revenues from state, local and federal governments. Operating expenses include the cost of services, administrative expenses, and depreciation on capital assets. Other revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

#### Taxes

Municipal transit utilities are exempt from federal and state income taxes and, therefore, no income tax liability is recorded by Metro.

### Capital Contributions

Metro has received Federal, State and local funding for acquisition and construction of capital assets. In accordance with GASB Statement No. 33, this funding is reported as an increase in net assets.

The Federal and State grants are subject to grantor agency compliance audits. Management believes losses, if any, resulting from those compliance audits are not material to these statements.

#### EFFECT OF NEW ACCOUNTING STANDARDS ON CURRENT PERIOD FINANCIAL STATEMENTS

The Governmental Accounting Standards Board (GASB) has approved GASB Statement No. 51, Accounting and Financial Reporting for Intangible Assets and Statement No. 53, Accounting and Financial Reporting for Derivative Instruments. Application of these standards may restate portions of these financial statements.

#### **COMPARATIVE DATA**

Certain amounts presented in the prior year data have been reclassified in order to be consistent with the current year's presentation.

## NOTES TO FINANCIAL STATEMENTS December 31, 2009 and 2008

## NOTE 2 - CHANGES IN CAPITAL ASSETS

A summary of changes in Metro capital assets for 2009 and 2008 follows:

Capital assets not being		Balance 1/1/09	Additions	Retirements	 Balance 12/31/09
depreciated Land	\$	2,628,235 \$		\$ -	\$ 2,628,235
Capital assets being depreciated Building and improvements Curb and land improvements Revenue vehicles Service vehicles Shop and garage equipment Office equipment Miscellaneous and farebox Total Capital Assets Being Depreciated		11,612,675 6,619,484 51,618,213 660,064 1,596,009 1,388,015 6,747,284	31,383 - 10,709,374 79,255 167,208 71,811 365,662 11,424,693	(13,133) (46,361) (6,376,325) (53,001) (209) (20,923)	 11,630,925 6,573,122 55,951,262 686,318 1,763,008 1,438,903 7,112,947
Total Capital Assets		82,869,979	11,424,693	(6,509,952)	 87,784,720
Less: Accumulated depreciation Building and improvements Curb and land improvements Revenue vehicles Service vehicles Shop and garage equipment Office equipment Miscellaneous and farebox Total Accumulated Depreciation		(7,486,916) (4,816,179) (32,252,315) (515,007) (1,421,220) (943,255) (2,971,172) (50,406,064)	(422,927) (412,900) (3,610,926) (40,160) (62,743) (151,797) (726,412) (5,427,865)	13,133 46,361 6,376,325 53,001 209 20,923	 (7,896,710) (5,182,718) (29,486,916) (502,166) (1,483,754) (1,074,129) (3,697,584) (49,323,977)
Construction in progress	_	62,091	329,328	(391,419)	 
Net Transit System Plant	\$	32,526,006			\$ 38,460,743

## NOTES TO FINANCIAL STATEMENTS December 31, 2009 and 2008

## NOTE 2 - CHANGES IN CAPITAL ASSETS (cont.)

Capital assets, not being	Balance 1/1/08	Additions	Retirements	Adjustments	Balance 12/31/08
depreciated			_		
Land	\$ 2,753,812	\$	\$	\$ (125,577)	\$ 2,628,235
Capital assets being depreciated					
Building and improvements	11,502,062	199,434	(88,821)	-	11,612,675
Curb and land improvements	6,383,441	116,879	(6,413)	125,577	6,619,484
Revenue vehicles	51,296,668	321,545	-	-	51,618,213
Service vehicles	523,765	161,175	(24,876)	-	660,064
Shop and garage equipment	1,480,762	162,022	(46,775)	_	1,596,009
Office equipment	1,381,383	125,069	(118,437)	-	1,388,015
Miscellaneous and farebox	6,662,799	84,894	(409)		6,747,284
Total Capital Assets Being					
Depreciated	79,230,880	1,171,018	(285,731)	125,577	80,241,744
Total Capital Assets	81,984,692	1,171,018	(285,731)		82,869,979
Less: Accumulated depreciation					
Building and improvements	(7,168,134)	(407,603)	88,821	_	(7,486,916)
Curb and land improvements	(4,263,131)	(559,461)	6,413	-	(4,816,179)
Revenue vehicles	(28,808,603)	(3,443,712)	-	-	(32,252,315)
Service vehicles	(521,240)	(18,643)	24,876	-	(515,007)
Shop and garage equipment	(1,422,107)	(45,888)	46,775	-	(1,421,220)
Office equipment	(854,901)	(206,791)	118,437	-	(943,255)
Miscellaneous and farebox	(2,223,435)	<u>(748,146</u> )	409		(2,971,172)
Total Accumulated					
Depreciation	(45,261,551)	(5,430,244)	285,731		(50,406,064)
Construction in progress	39,003	319,492	(296,404)		62,091
Net Transit System Plant	\$ 36,762,144				\$ 32,526,006

NOTES TO FINANCIAL STATEMENTS December 31, 2009 and 2008

### NOTE 3 - INTER-FUND RECEIVABLES/PAYABLES AND TRANSFERS

The following is a schedule of inter-fund balances as of December 31, 2009 and 2008:

			2009		2008			
Due To	Due From	Amount	Purpose	Amoun		Purpose		
City of Madison	Metro	\$ 897,369	Implicit cash financing	\$	-			

The following is a schedule of transfer balances as of December 31, 2009 and 2008:

			2008	2008			
То	From	Amount	Principal Purpose	Amount	Principal Purpose		
Metro	City of Madison	\$ 9,157,264	City operating subsidy	\$ 8,857,385	City operating subsidy		
Metro	City of Madison	10,216	Local share of MPO grant	9,714	Local share of MPO grant		

## NOTE 4 - LONG-TERM OBLIGATIONS

### **GENERAL OBLIGATION NOTE**

The city on behalf of Metro has borrowed funds for the purpose of capital purchases. The following is a summary of Metro's share of city general obligation note issues:

Title of Issue	Date of Issue	Final Maturity	Interest Rates	Original Amount	Amount Outstanding 12/31/09
Promissory note	7-1-00	7-1-10	5.25 - 5.50%	\$ 238,000	\$ 23,800
Promissory note	10-1-04	10-1-14	3.00 - 3.65%	1,200,000	600,000
Promissory note	10-1-05	10-1-10	3.50 - 5.00%	603,000	60,300
Promissory note	10-1-06	10-1-16	4.00%	750,000	524,872
Promissory Note	10-1-07	10-1-17	4.00 - 5.00%	380,648	304,519
Promissory Note	10-15-08	10-15-18	3.82%	1,420,000	1,278,000
Promissory Note	10-1-09	10-1-15	2.00 - 3.00%	1,418,700	1,418,700
Promissory Note	10-1-09	10-1-19	0.90 - 4.35%	805,000	805,000
Total					\$ 5,015,191

The repayment schedules for the debt are shown on the following page.

## NOTES TO FINANCIAL STATEMENTS December 31, 2009 and 2008

## NOTE 4 - LONG-TERM OBLIGATIONS (cont.)

	7-1-00	)	10-	1-04	10-	1-05	10	-1-06	10-1-07		10-15-08	
<u>Year</u>	 Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2010	\$ 23,800 \$	655	\$ 120,000	\$ 19,380	\$ 60,300	\$ 3,018	\$ 75,043	\$ 20,995	\$ 38,065 \$	12,181	142,000 \$	50,126
2011	-	-	120,000	15,780	-	· -	75,043	17,993	38,065	10,658	142,000	44,446
2012	-	-	120,000	12,180	-	-	75,043	14,991	38,065	9,135	142,000	39,476
2013	-	-	120,000	8,340	-	-	75,043	11,990	38,065	7,613	142,000	34,506
2014	-	~	120,000	4,380	-	-	74,900	8,988	38,065	6,090	142,000	29,181
2015	-	-	-	-	-	-	74,900	5,992	38,065	4,568	142,000	23,856
2016	-	-	-	-	-	-	74,900	2,996	38,065	3,045	142,000	18,176
2017	-	-	-	-	-	-	-	-	38,064	1,523	142,000	12,141
2018	-	-	-	-	-	-	-	-	-	-	142,000	6,106
2019	 -	<u> </u>	_	_	_	_	_				-	_
Totals	\$ 23,800 \$	655	\$ 600,000	\$ 60,060	\$ 60,300	\$ 3,018	\$ 524,872	\$ 83,945	\$ 304,519	5 54,813	\$ 1,278,000 \$	258,014

	10-	1-09		10-	1-09	9	T	otal	
<u>Year</u>	 Principal		Interest	Principal		Interest	 Principal		Interest
2010 2011 2012 2013 2014 2015 2016 2017 2018	\$ 259,091 382,175 305,934 224,362 123,569 123,569	\$	38,425 33,244 21,778 12,600 5,870 3,089	\$ 80,537 80,537 80,537 80,537 80,537 80,463 80,463 80,463	\$	15,877 14,505 13,458 12,411 11,298 9,793 8,225 6,394 4,406	\$ 798,836 837,820 761,579 680,007 579,071 458,997 335,428 260,527 222,463	\$	160,657 136,626 111,018 87,460 65,807 47,298 32,442 20,058 10,512
2019	 -		_	 80,463		2,249	 80,463		2,249
Totals	\$ 1,418,700	\$	115,006	\$ 805,000	\$	98,616	\$ 5,015,191	\$	674,127

### NOTES TO FINANCIAL STATEMENTS December 31, 2009 and 2008

#### NOTE 4 – LONG-TERM OBLIGATIONS (cont.)

#### **DEBT REFUNDING**

On October 2, 2009, the municipality, on behalf of Metro, issued \$1,418,700 in bonds with an average interest rate of 2.69 percent to refund \$1,418,700 of outstanding bonds with an average interest rate of 4.0 percent. The proceeds were transferred to the city's debt service fund where they will be used to pay off the refunded bonds when callable in 2009 and 2010. As a result, the old bonds are considered to be defeased and the liability for the old bonds has been removed from the balance sheet.

The cash flow requirements on the old bonds prior to the advance refunding was \$1,562,041 from 2010 through 2015. The cash flow requirements on the new bonds are \$1,533,707 from 2010 through 2015. The refunding resulted in an economic gain (difference between the present value of the debt service payments on the old and new debt) of \$35,000.

#### ADVANCE FROM OTHER FUNDS

The city has advanced the following to Metro from the debt service fund:

Date	Purpose	Final Maturity	Interest Rates	Original Amount	Amount Outstanding 12/31/09
July 1, 2004	Pay off WRS Prior Service Liability	March 15, 2024	5.25%	\$4,551,081	\$4,227,044

Advance from other funds debt service requirements to maturity follows:

<u>Year</u>	Principal		Interest		Total
2010	\$ 96,028	3 \$	221,920	\$	317,948
2011	113,322	2	216,878		330,200
2012	132,436	3	211,507		343,943
2013	153,371		203,976		357,347
2014	176,582	2	195,924		372,506
2015	201,613	3	186,654		388,267
2016	228,464	1	176,551		405,015
2017	258,501	l	164,074		422,575
2018	289,904	1	150,503		440,407
2019	324,947	7	135,283		460,230
2020	362,721	1	118,547		481,268
2021	403,226	6	99,181		502,407
2022	446,916	6	78,011		524,927
2023	493,337	7	54,548		547,885
2024	545,676	<u> </u>	28,726		574,402
Totals	\$ 4,227,044	<u>\$</u>	2,242,283	\$	6,469,327

## NOTES TO FINANCIAL STATEMENTS December 31, 2009 and 2008

## NOTE 4 - LONG-TERM OBLIGATIONS (cont.)

Metro's long-term obligations activity for the years ended December 31, 2009 and 2008 is as follows:

		Balance 1/1/09		Additions	_F	Reductions		Balance 12/31/09		Due Within One Year
General obligation notes Advance from other funds Retiree health insurance	\$	5,092,068 4,306,233	\$	2,223,700	\$	2,300,577 79,189	\$	5,015,191 4,227,044	\$	798,836 96,028
escrow		1,250,353		312,666		239,746		1,323,273		182,455
Accrued sick leave Deposits from other		3,497,317		69,132		149,679		3,416,770		50,857
governments		-		124,676		-		124,676		-
Unfunded OPEB liability Deferred revenue-land and		813,099		423,417		-		1,236,516		-
tower lease	_	249,568		_		25,868		223,700		24,919
Totals	<u>\$</u>	15,208,638	\$	3,153,591	\$	2,795,059	<u>\$</u>	15,567,170	\$	1,153,095
		Balance 1/1/08		Additions	F	Reductions	_	Balance 12/31/08		oue Within One Year
General obligation notes Advance from other funds Retiree health insurance	\$	4,492,201 4,370,403	\$	1,420,000	\$	820,133 64,170	\$	5,092,068 4,306,233	\$	881,878 79,189
escrow		1,119,601		335,131		204,379		1,250,353		229,870
Accrued sick leave		3,322,244		425,725		250,652		3,497,317		114,264
Unfunded OPEB liability Deferred revenue-land and		409,668		403,431		-		813,099		-
tower lease		276,439	_			26,871	_	249,568	_	25,868
Totals	\$	13,990,556	\$	2,584,287	\$	1,366,205	\$	15,208,638	\$	1,331,069

NOTES TO FINANCIAL STATEMENTS December 31, 2009 and 2008

#### **NOTE 5 - OPERATING SUBSIDIES**

Metro receives operating subsidies from state and local governments. Federal subsidies are received for capital grants as well as capital grants that reimburse outlays recorded as operating expenses.

State operating assistance is received in quarterly payments from the Wisconsin Department of Transportation.

Local operating assistance is in the form of subsidies from the City of Madison, Town of Madison, Cities of Middleton, Fitchburg and Verona, the Village of Shorewood Hills, the University of Wisconsin, Madison Area Technical College and Madison Metropolitan School District. Contracts are executed with all entities defining subsidy amounts and procedures.

The following are the operating subsidies for the years 2009 and 2008:

	 2009		
Federal	\$ 5,824,984	\$	5,681,854
State	17,158,400		16,754,000
Other state subsidies	8,920		9,289
Local public subsidies	3,142,168		3,097,250
City of Madison	9,157,264		8,857,385

Federal and State subsidies are subject to granting agency compliance audits. Management believes losses, if any, resulting from the compliance audits are not material to these statements.

#### NOTE 6 - DEFERRED REVENUE/PREPAID EXPENSE - LAND AND TOWER LEASE

In 1993 the city on behalf of Metro entered into an operating lease with the University Research Park, Inc. for use of a tower. Metro's share of the lease was \$96,250. The lease is 25 years in length and was fully prepaid. The revenue received to pay for the lease was deferred and is being recognized using the straight-line method over the life of the lease.

In 1997 the city on behalf of Metro entered into two operating leases with Oscar Mayer Foods Division of Kraft Foods, Inc. and University Research Park, Inc. for two parcels of land used in conjunction with bus transfer facilities for \$93,000 and \$214,000, respectively. The operating leases are fifteen and thirty years in length, respectively, and were fully prepaid. The revenue received to pay for the two leases was deferred and is being recognized using the straight-line method over the life of the leases.

NOTES TO FINANCIAL STATEMENTS December 31, 2009 and 2008

#### NOTE 6 - DEFERRED REVENUE/PREPAID EXPENSE - LAND AND TOWER LEASE (cont.)

In 2004, the city on behalf of Metro entered into an operating lease for \$103,488 with Kraft Foods for a parcel of land to be used as the North Park & Ride lot through 2012. At the same time extensions of both the North Transfer Point lease and the North Park & Ride lease were also negotiated through 2018 for an additional \$96,200. These leases were fully prepaid. The revenue received to pay for these leases was deferred and is being recognized using the straight-line method over the life of the leases.

#### NOTE 7 - EMPLOYEES' RETIREMENT SYSTEM

All eligible Metro employees participate in the Wisconsin Retirement System (System), a cost-sharing multiple-employer defined benefit public employee retirement system (PERS). All permanent employees expected to work over 600 hours a year are eligible to participate in the System. Covered employees were required by statute to contribute 5.0 % and 6.0% of their salary to the plan in 2009 and 2008, respectively. Employers generally make these contributions to the plan on behalf of employees. Employers are required to contribute an actuarially determined amount necessary to fund the remaining projected cost of future benefits.

	Years Ended December 31					
	2009	2008	2007			
Total Covered Metro Payroll	\$ 25,080,498	\$ 22,960,505	\$ 22,051,677			
Total Required Contributions	\$ 2,608,372	\$ 2,433,814	\$ 2,337,478			
Total Required Contributions (%)	10.4%	10.6%	10.6%			

Total Metro payroll is substantially the same as payroll covered by the Wisconsin Retirement System. Details of the plan are disclosed in the general-purpose financial statements of the City of Madison for the years ended December 31, 2009 and 2008.

#### **NOTE 8 – OTHER POST-EMPLOYMENT BENEFITS**

The city administers a single-employer defined benefit healthcare plan, (the Retiree Health Plan) in which Metro participates. The Plan provides healthcare coverage to eligible retired city employees and their spouses, which covers both active and retired members. The Plan is affiliated with the Wisconsin Public Employer's Group Health Insurance – Dane County service area plan, a purchasing plan administered by the State of Wisconsin. Benefit provisions are established through collective bargaining agreements. The Retiree Health Plan does not issue a publicly available financial report.

#### NOTES TO FINANCIAL STATEMENTS December 31, 2009 and 2008

#### NOTE 8 - OTHER POST-EMPLOYMENT BENEFITS (cont.)

Contribution requirements are established through collective bargaining agreements and may be amended only through negotiations between the city and the union. The Plan provides eligible retirees with the opportunity to stay on the city's health insurance plan. Eligible retirees and spouses contribute the full amount of the premiums after age 55, except for teamsters who contribute the difference between the rate paid by the city and current year rate. As the eligibility requirements for different classes of employees vary, please see the City of Madison audit report for complete details of all benefits offered.

The city's annual other post-employment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The following table shows the components of the city's annual OPEB cost for 2009:

	Entire City	Metro	
Annual required contribution Contributions made	\$ 6,156,565 3,912,191	\$ 905,662 482,245	
Increase in Net OPEB Obligation	2,244,374	423,417	
Net OPEB Obligation – Beginning of Year	6,235,738	813,099	
Net OPEB Obligations – End of Year	\$ 8,480,112	\$ 1,236,516	

The city's and Metro's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the increase in net OPEB obligation for 2009 and 2008 were as follows:

(	j	I	t	١	/

Fiscal Year Ended	An	nual OPEB Cost	Percentage of Annual OPEB Cost Contributed		ncrease in Net OPEB Liability
December 31, 2009 December 31, 2008	\$ 6,156,565 64% 5,460,866 43%		\$	2,244,374 3,093,954	
<i>Metro</i>	An	nual OPEB	Percentage of Annual OPEB Cost		ncrease in Net OPEB
Fiscal Year Ended		Cost	Contributed	_	Liability
December 31, 2009 December 31, 2008	\$	905,662 885,094	53% 54%	\$	423,417 403,431

NOTES TO FINANCIAL STATEMENTS December 31, 2009 and 2008

#### NOTE 8 - OTHER POST-EMPLOYMENT BENEFITS (cont.)

The funded status of the plan (for the entire city) as of December 31, 2009, the most recent actuarial valuation date, was as follows:

Actuarial accrued liability (AAL) Actuarial value of plan assets	\$ 52,380,424 2,878,094
Unfunded Actuarial Accrued Liability (UAAL)	\$ 49,502,330
Funded Ratio (Actuarial Value of Plan Assets/AAL)	5.5%
Covered Payroll (Active Plan Members)	\$ 151,200,168
UAAL as a Percentage of Covered Payroll	32.7%

Actuarial valuations of an ongoing plan involve estimates for the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing benefit costs between the employer and plan members to that point. The methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the actuarial valuation, the projected unit credit actuarial cost method was used. The actuarial assumptions include a 7.5% investment rate of return and an annual healthcare cost trend rate of 8.0% for 2010, reduced by decrements to an ultimate rate of 4.5% for 2017 and beyond. Both rates include a 3.0% inflation assumption. The plan's unfunded actuarial accrued liability is being amortized as a level dollar amount on an open basis. The remaining amortization period at December 31, 2009, was 27 years.

Please see the City of Madison basic financial statements for the required supplemental schedule of funding progress.

NOTES TO FINANCIAL STATEMENTS December 31, 2009 and 2008

#### NOTE 9 - RISK MANAGEMENT

The city is exposed to various risks of loss related to torts, theft of, damage to, or destruction of assets, errors and omissions, workers compensation, and health care of its employees. The city purchases commercial insurance for health care and most property losses. Settled claims have not exceeded the commercial coverage for health claims in any of the past three years. There has been no reduction in coverage compared to the prior year.

The city is self-insured for workers' compensation claims. The city is partially self-funded and participates in a public entity risk pool to provide coverage for liability and transit system property losses.

For its other liability coverage Metro Transit was insured under the City of Madison's liability program with Wisconsin Mutual Insurance Company (WMMIC). Details of the City's participation with WMMIC are provided in the City's financial statements. Metro Transit's workers' compensation program is also included in the City's self-insured workers' compensation program. Metro Transit's property exposures are insured under the City's property coverage through the Local Government Property Insurance Fund.

#### TRANSIT MUTUAL INSURANCE CORPORATION OF WISCONSIN (TMI)

The Transit Mutual Insurance Corporation of Wisconsin is a joint effort of Wisconsin municipalities which have joined together for the managing and funding of the first party property losses and third party liability claims of its member municipalities' mass transit funds.

In 2009 Metro Transit was insured by Transit Mutual Insurance Corporation of Wisconsin ("TMI") for its automobile exposure. Metro Transit's policy with TMI had a policy period of January 1, 2009 to December 31, 2009 and contained a combined single limit of \$7,000,000 per accident.

Management consists of a board of directors comprised of one representative for each member. The municipality does not exercise any control over the activities of the agency beyond its representation on the board of directors.

Initial contributions are determined in advance of each membership year. The board of directors may require that supplemental contributions be made by members to ensure adequate funds are available to meet the obligations applicable to the membership year. Members have a contractual obligation to fund any deficit attributable to a membership year during which they were members. The city's share of this organization is 38.65%. A list of the other members is available in the TMI Report, which is available from: Transit Mutual Insurance Corporation of Wisconsin, P.O. Box 1772, Appleton, WI 54912-1772.

NOTES TO FINANCIAL STATEMENTS December 31, 2009 and 2008

#### NOTE 10 - Basis For Existing Fares

Current fares were made effective April 4, 2009 as approved by the Transit and Parking Commission.

#### NOTE 11 - COMMITMENTS AND CONTINGENCIES

Metro provides FTA Section 5307 appropriation funds to the Metropolitan Planning Organization for planning, short-range studies, Transportation Improvement Program (TIP) development and ridesharing, bikeways and other corridor studies.

Metro provides Wisconsin Department of Transportation Section 85.20 funds to Dane County for door-to-door volunteer driver escort services and Group Access Transportation for the elderly and disabled in the Metro Transit System service area.

Metro contracts with a number of providers for demand-responsive paratransit services. Contract terms and conditions vary for each provider.

In January of 2008 the Transit and Parking Commission approved a contract with Gillig Corp. for the purchase of up to 75 buses over a five-year period.

From time to time Metro is party to various pending claims and legal proceedings. Although the outcome of such matters cannot be forecasted with certainty, it is the opinion of management and Metro's legal counsel that the likelihood is remote that any such claims or proceedings will have a material adverse effect on Metro's financial position or results of operations.

SUPPLEMENTAL INFORMATION



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# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Honorable Mayor and Common Council Metro Transit System Madison, Wisconsin

We have audited the financial statements of Metro Transit System (Metro) as of and for the year ended December 31, 2009, and have issued our report thereon dated June 23, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Metro's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of Metro's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Metro's internal control over financial reporting.

Our consideration of the internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses; and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. As outlined in the report on internal controls to management, we identified no material weakness.

A deficiency in internal controls exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.



To the Honorable Mayor and Common Council Metro Transit System

Baker Tilly Virolow Kname LLP

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Metro's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Honorable Mayor and Common Council, management, federal and state awarding agencies and pass-through entities and is not intended to be, and should not be, used by anyone other than these specified parties.

Madison, Wisconsin June 23, 2010

## OPERATING REVENUES AND EXPENSES December 31, 2009 and 2008

OPERATING REVENUES	2009	2	2008
Passenger Fares for Transit Services			
Farebox revenues	\$ 1,333,841	\$ 1	1,368,037
Adult ticket revenue	891,540	Ψ	872,424
Student ticket revenue	335,375		307,173
			454,740
Elderly and handicapped revenue	539,885		1,012,569
Monthly/daily pass revenue Summer youth passes	1,083,957		22,710
Easy rider pass - all days	20,850		314,134
• •	349,562	,	
UW student unlimited ride pass agreement revenue UW/UW Hospital employee unlimited ride pass agreement	2,488,239		2,325,438
	1,429,118		1,306,753 55,934
Edgewood College unlimited ride pass agreement MMSD passes	68,955		
	1,127,488		788,550 428,338
MATC unlimited ride pass agreement	467,108 45,157		33,618
St Marys unlimited ride pass agreement	29,808		2,053
Meriter unlimited ride pass agreement	118,382		
City of Madison employee unlimited ride pass agreement			109,920
Total Passenger Fares for Transit Service	10,329,265		9,402,391
Other Operating Revenues			
Advertising revenue	392,980		418,328
Sale of buses, scrap and parts	44,173		23,636
Miscellaneous	61,261		125,621
Dane County - MA waiver	2,790,825	2	2,815,961
Dane County - elderly & handicapped	137,532		134,324
Dane County - group access service	168,131		149,516
Dane County - group RSVP service	103,087		61,529
Dane County - exceptional rides	82,876		82,525
Dane County - common carrier	109,695		61,795
Dane County - CARE Wisconsin	72,039		-
Dane County - highway (marketing)	19,280		19,280
Total Other Operating Revenues	3,981,879	3	3,892,515
	4404444	41	0.004.000
Total Operating Revenues	14,311,144	13	3,294,906
OPERATING EXPENSES			
Operation and Maintenance Expenses			
Employee compensation and benefits			
Salaries and wages	24,758,988	23	3,241,549
Pensions and benefits	10,938,181		1,067,941
Total Employee Compensation and Benefits	35,697,169	34	4,309,490
Materials and supplies	5,797,744		5,585,864
Purchased services	6,981,135		7,315,145
Interagency charges	768,423		752,017
Total Operation and Maintenance Expenses	49,244,471	47	7,962,516
Depreciation expense	5,427,865		5,430,244
Total Operating Expenses			
Total Operating Expenses	54,672,336		3,392,760
NET OPERATING LOSS	\$ (40,361,192)	\$ (40	0,097,854)

# DETAILED SCHEDULE OF REVENUES AND EXPENSES - REGULATORY BASIS December 31, 2009 and 2008

		_	2009		2008
	REVENUES				
401.00	Passenger fares for transit service	\$	10,329,265	\$	9,402,391
402.00	Special transit fares - New Year's Eve contributions and other	Ψ	10,000	Ψ	10,000
402.10	Service charges, NSF charges, etc.		51,261		115,621
406.00	Auxiliary transportation revenue - advertising		392,980		418,328
407.10	Contra-expense for sale of buses, scrap and parts		44,173		23,636
409.10	Local public subsidies		3,142,168		3,097,250
409.30	City of Madison operating subsidy		9,157,264		8,857,385
409.40	Dane County specialized transportation programs		3,483,465		3,324,930
409.99	MPO local subsidy		10,216		9,714
411.00	State cash grants and reimbursements		17,167,320		16,763,289
413.00	Federal cash grants and reimbursements		5,824,984	_	5,681,854
	Total Eligible Revenues		49,613,096	_	47,704,398
	EXPENSES - BY OBJECT CLASS TOTAL				
501.01	Operators' salaries and wages		13,740,168		12,903,402
501.02	Other salaries and wages		6,950,904		6,731,855
502.00	Fringe benefits		15,006,097		14,676,934
503.00	Services		605,101		579,130
504.01	Fuel and lubricants		4,419,140		4,362,412
504.02	Tires and tubes		169,875		155,337
504.99	Other materials and supplies		1,405,363		1,243,521
505.00	Utilities		603,244		732,277
506.00	Casualty and liability costs		630,666		853,952
507.00	Taxes		4,615		5,072
508.00	Purchased transportation		4,670,750		4,792,515
509.00	Miscellaneous expense		104,491		88,750
511.00	Interest expense		398,553		400,290
512.00	Leases and rentals		165,634		85,342
513.00	Depreciation		(5,427,865)		(5,430,244)
	Less: Ineligible depreciation on fixed assets		5,427,865		5,430,244
516.00	Other reconciling items	_	768,422		752,017
	Total Eligible Expenses		49,643,023	_	48,362,806
	NET INCOME (Excluding Capital Contributions and Depreciation				
	on Fixed Assets)	<u>\$</u>	(29,927)	\$	(658,408)

# RECONCILIATION OF REVENUES AND EXPENSES TO WISDOT AND FEDERAL RECOGNIZED REVENUES AND EXPENSES For the Year Ended December 31, 2009

		to an annual control of the control		
	Per WisDOT Guidelines			uidelines
Revenues including subsidies and operating transfer			\$	49,613,096
Less: Non-recognized revenues				
City operating transfer	\$	9,157,264		
Local public subsidies		3,142,168		
Dane County specialized transportation programs		3,483,465		
MPO local subsidy		10,216		
Other federal subsidy		5,824,984		
State operating subsidy		17,167,320		
Nontransportation revenues				
Sale of buses, scrap and parts		44,173		
Service charges, NSF charges, etc.		51,261		
Total Non-Recognized Revenues				38,880,851
WisDOT Eligible Operating Revenues			\$	10,732,245
Total Expenses per statement including interest expense	\$	55,070,888		
Add: Fixed assets eligible for operating assistance	Ψ	-		
Total Expenses			\$	55,070,888
Total Expenses			Φ	55,070,000
Less: Non-recognized expenses				
Depreciation		5,427,865		
Interest expense		398,553		
Bad debts		20,000		
Offset of scrap sales and miscellaneous reimbursements		95,434		
Capital Maintenance Grant @ 100%		7,281,230		
Leases and rentals		165,634		
Interagency indirect charges without approved				
allocation plan (excludes MPO of \$53,058)		715,364		
Total WisDOT Non-Recognized Expenses				14,104,080
WisDOT Eligible Operating Expenses			<u>\$</u>	40,966,808
WisDOT Recognized Deficit			\$	(30,234,563)
Less: Operating revenues ineligible for federal assistance: Advertising revenue				392,980
FEDERAL RECOGNIZED DEFICIT			\$	(29,841,583)

# COMPUTATION OF THE DEFICIT DISTRIBUTION AMONG THE SUBSIDY GRANTORS For the Year Ended December 31, 2009

STATE F	UNDS		
WisDOT Recognized Deficit		\$ 30,234,563	
WisDOT Contract Amount		\$ 17,158,400	
City of Madison and Other Local Subsidies	\$ 12,309,648		
5 Times Operating Subsidy		\$ 61,548,240	
State Share - Least of the Three			\$ 17,158,400
FEDERAL	FUNDS		
Federally Recognized Deficit	\$ 29,841,583		
50% of Federal Deficit		\$ 14,920,792	
Federal recognized deficit Less: State share	\$ 29,841,583 _(17,158,400)		
Non-State Share		\$ 12,683,183	
Maximum Federal Share Per Grant Award		\$ 5,824,984	
Federal Share - Least of the Three			\$ 5,824,984
SUMMARY OF FUNE	DING (2009 only)		
	Received in 2009	Receivable 12/31/09	Totals
Federal operating funds Federal capital maintenance State funds Local public subsidies MPO local subsidy City of Madison	\$ 4,693,326 17,158,400 2,741,720 10,216 9,157,264	\$ - 1,131,658 - 400,448 - -	\$ - 5,824,984 17,158,400 * 3,142,168 10,216 9,157,264
Total Funding	\$ 33,760,926	\$ 1,532,106	\$ 35,293,032

<sup>\*</sup> Shown net of amount due to other communities of \$95,111.