Finance Department
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Purchasing Services

City of Madison Qualification Award Recommendation

Proposal award recommended by:

Department name: Traffic Engineering

Department leadership name: Yang Tao Initials: YT Date: 4/13/2026

Project name: East Washington Improvement and Schroeder Road Safety Improvement Projects **RFQU number:** 14075-0-2025-BP

Project description:

The City of Madison Traffic Engineering Division wanted applications from qualified engineering consultants to provide professional services for the East Washington Avenue Safety Improvements Project and the Schroeder Road Safety Improvements Project, both of which are Implementation Projects partially funded through the Safe Streets and Roads for All (SS4A) Grant Program.

Contract term:

Initial term: From the date of execution through October 31, 2028.

Number of potential renewals: NA

Award amount: Note that this was a Request for Qualification (RFQU). Cost was not used as a factor in the scoring process.

Initial term award amount: $605,000

Total potential award amount, including all future renewals*: $605,000

The award amount is: ☐ Actual contract amount ☒ Estimated contract amount (if yes, explain below)

The Contract Award includes price adjustment terms: ☒ No ☐ Yes (if yes, explain below)

Additional amount information: This is the amount that has been estimated as part of an Independent Cost Estimate. It is subject to change.

Budget information:

Is there grant funding associated with this project: ☒ Yes ☐ No

GL Account: 140040-54645-00000

Project Account: 14200-45-200-SS4A06

☐ Award is contingent on additional budget approval: Committee or authority name. Date: _____

Budget Comment: The funds are coming from Federal Highway Administration. The program is Safe Streets and Roads for All. This is a FY23 Award. This is a reimbursement grant.

Current year commitment	TBD	Next year commitment*	TBD
Current budget available	$605,000	Next year budget available*	TBD

**The City may terminate any contract with no penalty if the Common Council fails to appropriate funds for the continuation of the contract for any ensuing fiscal year.*

Number of applications received: 4

1. Jacobs Engineering Group Inc.
2. Mead & Hunt, Inc.
3. Michael Baker International
4. Short Elliott Hendrickson Inc. (SEH)

Panel members first conducted evaluations of proposals independently based on the pre-established criteria determined by the panel. Then, the panel met to discuss all qualitative and quantitative aspects of the proposals and overall ratings as a group.

Below is a summary of the scoring:

Section	Max Points	Jacobs	Mead & Hunt	Michael Baker	SEH
Technical	95	69.00	46.15	67.35	72.90
Local Vendor	5	0.00	0.00	0.00	0.00
Total	100	69.00	46.15	67.35	72.90

Based on the scoring, the panel felt comfortable selecting the top scoring vendor, SEH as the awarded vendor.

Local Vendor Preference

- **How many proposers qualified for Local Preference? 0**
- **Was the selected proposer qualified for Local Preference? No**
- **Did Local Preference influence the outcome of this RFP? No**

Final Award of Evaluation Panel:

Additional information (optional): Enter additional information, list attachments to this form or enter N/A.

Purchasing Buyer: Brian Pittelli Initials: _____ Date: _____

Purchasing Manager: Mary Richards Signature: _____ Date: _____