Council Chief of Staff Update
2/10/26

Reminders & Updates

CCB Garage Parking
There have been some changes related to parking in the CCB garage.

- Per the County, park in City spots only, even in the evenings. If you park in a County spot, I can't promise you won't get a call telling you to move.
- The County has turned the Council spot nearest the door into a staging area and provided us with a spot across from the other Council spots. There is a hanging sign to indicate that this is a Council spot.
- When you park in a Council spot down there, please remember to place your yellow card on the dash so I know it is you. If you don't have a yellow card, please let Debbie know.
- If you notice a car without a yellow card on its dash parked in a Council spot, please take a picture of the license plate and send to my work cell. I am working with the County on addressing this issue.

If at all possible, I strongly encourage that you park in the Wilson St. lot. If you do not have an access pass to Wilson, please reach out to Liz.

Project Updates

Alder Expense Account Policy
I am reviewing, updating, and expanding the Alder Expense Account usage policy in accordance with ordinance and state statute. I expect to have it finalized by the start of the new term in April.

Alder Offboarding/Onboarding
Preparation for alder offboarding and onboarding for the even district alders has begun in earnest. Please mark your calendars for April 21 for a number of activities for outgoing, new, and returning alders. Because we are anticipating a very small number of new alders this year, I will be creating a modified onboarding program to take this into account. I will update you as I finalize things.

Reminders for outgoing alders:

- Please be prepared to return your City laptops, badges, bus passes, and access cards by April 21.
- Debbie will be reaching out to you about your outgoing honoring resolutions. Please abide by the instructions and deadlines she provides.
- Liz will be sending an offboarding survey to you.