***Madison Arts Commission*--Current Committee Assignments (11/13/2024)**

Public Art Program Committee
Meet as needed to streamline decisions related to the City's Public Art Program, including but not limited to Percent for Art Projects, other public art projects seeking funding from the Municipal Art Fund, Blink temporary art proposals, and exhibition plans in City facilities.

Vacant, Chair
Bethany Jurewicz
T.L. Luke
Vacant
Vacant, Alternate
Ex Officio Commission Chair, Nick Pjevach

Members 5 Quorum 3 Negative Quorum 2

Arts Grants Program Committee
Meet as necessary to review guidelines and review effectiveness of program and procedures. To find ways to increase support for individual artists and find ways to educate artists about the business of arts.

Anna January, Chair
T.L. Luke
Vacant
Vacant
Vacant, Alternate
Ex Officio Commission Chair, Nick Pjevach

Members 5 Quorum 3 Negative Quorum 2

Outreach Committee
Develops a plan for better marketing and promotion of MAC. Meets as necessary to help plan special events that celebrate and promote the work of the Madison Arts Commission.

Vacancy
Vacancy
Vacancy
Vacancy
Vacancy

Ex Officio Commission Chair, Nick Pjevach
Members 5 Quorum 3 Negative Quorum 2

Executive Committee – as needed – MAC Chair, Vice Chair
Meet as necessary to establish agendas and review other critical issues. Meets with Mayor's office and other City staff. Advisory to Arts Administrator

Commission Chair Nick Pjevach
Vice Chair Bethany Jurewicz

City Arts Administrator & Staff to the Madison Arts Commission - Karin Wolf
Community & Cultural Resources Planner – Meri Rose Ekberg
Lead Staff for Music Initiatives – Angela Puerta

DUTIES & RESPONSIBILITIES OF THE CHAIR

Duties and Responsibilities of the Chair and Vice Chair
I. **General Duties** The Chair will set the agenda, conduct the monthly meeting of the Madison Arts Commission and serve ex officio on standing committees (The Vice Chair will perform these duties necessary when the Chair is unavailable.). To adequately perform these duties, the Chair & Vice Chair will meet on a regular basis with the Arts Administrator of the Commission to be kept informed of City, County, and State arts issues of interest to the Commission to prepare agenda items for the monthly meetings.

II. **The Monthly Meetings** The Chair will set the agenda, call the monthly meetings to order, and conduct the business. In conducting the business, the Chair will follow the spirit, if not the practice, of generally accepted parliamentary procedures. The new agenda items are brought up for consideration; the Chair will invite the Arts Administrator to provide the necessary background information to enable members to fully understand the issues. At the conclusion of each agenda item, the chair will call for a motion to dispose of it. The Chair will limit discussion, if necessary, so that the Commission can consider all items on the agenda during the scheduled time of the meetings, including the administrative report from the Arts Administrator and standing committee reports from the respective chairs. The Chair, in consultation with the Vice Chair and the Arts Administrator, will plan the main order of business fort the year's meetings to give the Commission an overall sense of purpose and direction. Conducting yearly strategic planning sessions and reviewing the vision and mission of the commission.

III. **Liaisons with Government Agencies** The Chair, Vice Chair and the Arts Administrator will represent the Madison Arts Commission to the Mayor's Office, the City of Madison Department of Planning & Community & Economic Development, and other City, County, and State agencies.