DANE COUNTY
POLICY AND FISCAL NOTE

✔ Original	_____ Update	Substitute No. _____
Sponsor: Jackson		Resolution No. 2024 RES-141
Vote Required:		Ordinance Amendment No. _____
Majority _____	Two-Thirds ✔	

Title of Resolution or Ord. Amd.:

AUTHORIZING RECLASSIFICATION OF PUBLIC HEALTH ANALYST TO PUBLIC HEALTH EPIDEMIOLOGIST IN PUBLIC HEALTH MADISON & DANE COUNTY

Policy Analysis Statement:

Brief Description of Proposal -

Public Health Madison & Dane County has a vacant Public Health Analyst position #2987 (P10), which we request to be reclassified into a Public Health Epidemiologist position (P11). This position is currently vacant and the Department of Administration - Employee Relations has recommended the approval of this request.

Current Policy or Practice -

Reclassifying positions requires approval of the County Board.

Impact of Adopting Proposal -

With a Public Health Epidemiologist classification, we can expect the position to take on more complex tasks with greater organizational impact such as conducting epidemiological investigations, establishing and maintaining data surveillance systems, and conducting extensive consultation with and serving as an expert resource to both internal staff and leadership, and external stakeholders and community partners.

Fiscal Estimate:

Fiscal Effect (check all that apply) -		Budget Effect (check all that apply)	
_____	No Fiscal Effect	_____	No Budget Effect
_____	Results in Revenue Increase	_____	Increases Rev. Budget
✔	Results in Expenditure Increase	✔	Increases Exp. Budget
_____	Results in Revenue Decrease	_____	Decreases Rev. Budget
_____	Results in Expenditure Decrease	_____	Decreases Exp. Budget
		_____	Increases Position Authority
		_____	Decreases Position Authority
		Note: if any budget effect, 2/3 vote is required	

Narrative/Assumptions about long range fiscal effect:

The difference in starting wage from a Public Health Analyst (P10) to a Public Health Epidemiologist (P11) is $3.40, resulting in an annual difference of $7,072 in salary expenses. The cost difference will be incorporated into the base budget starting in 2026, and will be absorbed by salary savings in 2025.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
Expenditures -	Increase	Decrease	Increase	Decrease	Revenues -	Increase	Decrease	Increase	Decrease
Personal Services					County Taxes				
Operating Expenses			$7,072		Federal				
Contractual Services					State				
Capital					Other				
Total	$0	$0	$7,072	$0	Total	$0	$0	$0	$0

Personnel Impact/FTE Changes:

The changes result in reclassifications and modifying current position authority. There is no net increase or decrease to position authority.

Prepared By:

Agency:	Public Health Madison & Dane County	Division:			
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Reviewed by:		Date:		Phone:	