

August 9, 2024

To Whom it May Concern,

I am writing to provide logistical clarity regarding the Madison Metropolitan School District (MMSD) program to be housed in the leased space at 208 E. Olin Ave. This program is a small alternative learning environment designed to serve up to twenty students. The program is designed for students to be served in two half-day cohorts of up to 10 students per cohort. The morning cohort is in session from 9:00-11:30 AM and the second cohort from 12:30-3:00 PM. There are two full time teachers assigned to this program who will be onsite from 8:00 AM-4:00PM, Monday-Friday. Additionally, there will be one para-professional, and one on-site administrator.

The initial student enrollment for the start of the 2024-25 school year (September 3, 2024) is six students who will all be attending in the morning cohort. At this time no students have been enrolled in the afternoon cohort. Enrollment changes occur throughout the school year on a case-by-case basis.

Students are transported to programming at the Olin Ave location in one of three ways: parent drop-off/pick-up, public transportation (Metro Bus), or cab. There is no MMSD bus service to this location. There is daily MMSD food service delivery to the site.

For any further inquiries, please contact the Office of Youth Re-Engagement at oyr@madison.k12.wi.us , or you may contact me directly.

Sincerely,

Christine Geier

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