



PREPARED FOR THE COMMON COUNCIL

**Project Addresses:** 306 N Brooks Street

**Application Type:** Demolition Permit, Zoning Map Amendment, Conditional Uses, and Certified Survey Map Referral

**Legistar File ID #** [83527](#), [83907](#), [83529](#), and [83531](#)

**Prepared By:** Chris Wells, Planning Division

## **Addendum**

The applicant has not provided information in their submitted materials about their move in/move out approach of building residents, accommodations for food and Amazon/UPS/Fed Ex deliveries, etc. Therefore, the Planning Division recommends the following condition of approval to address the need for a management plan:

*"A management plan addressing items such as move-in/move-out, security, food and other deliveries, and other items shall be provided on the form from the Zoning Administrator with details to be approved by the Zoning Administrator and Planning Division Director (or designees) prior to final sign-off and permit issuance."*

No other changes to conditions/comments in the July 8, 2024 Planning Division Staff Report are recommended at this time.