

1. Fill in “Needs & Proposal” table for the committees managed by you. In doing so, consider:

- a. Are the topics covered matched to your agencies priorities?
- b. Are the topics covered matched to the MGO?
- c. Is the function of the BCC matched to the topical need (e.g. quasi-judicial decision-making; advisory to staff; advisory to the Council)?
- d. Is the meeting frequency appropriate?
- e. Is a formal BCC (in legistar, formal membership, public notice, quorum concerns, etc.) the optimal format for the purpose?

2. Review draft mapping of each BCC to the “7 Elements of a Great City” and make corrections / adjustments as appropriate. Look both at your agency and sort by “Element of a Great City” to see commonalities across agencies.

3. Use your assessment of the “Needs & Proposal” table and any insights gleaned from the “Elements of a Great City” table to suggest a committee structure for your topic areas that would meet your agency needs. In doing so, consider:

- a. How might committees duties be assembled or combined to create enough capacity to allow for high-quality staff support to each? (in other words, how many committees could your team support if more substantial staff support was assumed for each?)
- b. If committee are combined, how could agenda length and meeting time be made manageable? (For example, could topics be removed from agendas; could some committee decisions be made administratively?)
- c. Remember, the goal for timeline is to agree to a structure in spring 2024, and spend a year working through necessary changes before implementing in April 2025.

Name of Board, Commission or Committee	MGO	Staff Department/Division	What is the Specific Need?	What is the Best Way to Meet the Need?	Could functions be combined in fewer committees to enable stronger staff support? How?	Are procedural or administrative changes needed to manage agendas for fewer committees?
Board of Building Code, Fire Code, Conveyance Code and Licensing Appeals	29.21	Building Inspection				
Landlord and Tenant Issues Committee	32.03	Building Inspection				
Zoning Board of Appeals	28.205	Building Inspection				
Community Development Authority	3.17	CDA Housing Division				
Board of Review	33.08	City Assessor				
Ethics Board	3.35(10)	City Attorney's Office				
Ho-Chunk Nation/City of Madison Joint Planning Committee	33.25	City Attorney's Office				
Alcohol License Review Committee	33.02	City Clerk				
Affirmative Action Commission	39.02(3)	Civil Rights				
Disability Rights Commission	39.04	Civil Rights				
Equal Opportunities Commission	39.03	Civil Rights				
Humanitarian Award Commission, Reverend Dr. Martin Luther King, Jr.	39.06	Civil Rights				
Administrative Review Board (CCCEC)	9.49	Common Council				
Common Council Executive Committee	33.13	Common Council				
City-County Homeless Issues Committee	33.09(3)	Community Development Division				
Committee on Aging	33.14	Community Development Division				
Community Development Block Grant Committee	33.15	Community Development Division				
Community Development Division Conference Committee	33.18	Community Development Division				
Community Services Committee	33.16	Community Development Division				
Early Childhood Care and Education Committee	33.16(7)	Community Development Division				
Education Committee	33.28	Community Development Division				
Housing Strategy Committee	33.34	Community Development Division				
City-County Liaison Committee	33.09(1)	County Board				
Economic Development Committee	33.17	Economic Development Division				
Madison Food Policy Council	33.52	Economic Development Division				
Vending Oversight Committee	9.12	Economic Development Division				
Board of Public Works	33.07	Engineering				
Committee on Sweatfree Purchases	4.25(9)	Finance				
Finance Committee	4.02	Finance				
Room Tax Commission	33.29	Finance				
Committee on Employee Relations	33.10	Human Resources				
Deferred Compensation Committee	33.27(d)	Human Resources				
Personnel Board	3.53(2)	Human Resources				
Police Civilian Oversight Board	5.20	Independent Monitor				
Transportation Commission	33.56	Madison Metro				
Public Safety Review Committee	33.22	Madison Police Department				
Madison Public Library Board	8.12(1)	Madison Public Library				
Erlanger, Jeffrey Clay, Civility in Public Discourse Award Committee	33.30	Mayor's Office				
Sister City Collaboration Committee	33.33	Mayor's Office				
Sustainable Madison Committee	33.31	Mayor's Office				
Monona Terrace Booking Event Assistance Advisory Committee	33.21(19)	Monona Terrace				
Monona Terrace Community and Convention Center Board	33.21	Monona Terrace				
Board of Park Commissioners	33.05	Parks				
Facilities Programs and Fees Subcommittee	33.05(5)(a)	Parks				
Habitat Stewardship Subcommittee	33.05(5)(b)	Parks				
Parks Long Range Planning Subcommittee	33.05(5)(c)	Parks				
Street Use Staff Commission	10.056(f)	Parks				

Police and Fire Commission	33.06	PFC Legal Counsel				
Downtown Coordinating Committee	8.41	Planning				
Joint Campus Area Committee	33.32	Planning				
Landmarks Commission	33.19	Planning				
Madison Arts Commission	33.35	Planning				
Plan Commission	16.01	Planning				
Urban Design Commission	33.24	Planning				
Board of Health for Madison and Dane County	7.01	Public Health				
Water Utility Board	13.01	Water Utility				

Committee Name	MGO	Land Use and Transportation	Neighborhoods and Housing	Economy and Opportunity	Culture and Character	Green and Resilient	Effective Government	Health and Safety	Primary Element:
Downtown Coordinating Committee	8.41	Y	Y	Y	Y				Culture and Character
Erlanger, Jeffrey Clay, Civility in Public Discourse Award Committee	33.30				Y		Y		Culture and Character
Humanitarian Award Commission, Reverend Dr. Martin Luther King, Jr.	39.06				Y		Y		Culture and Character
Landmarks Commission	33.19	Y			Y				Culture and Character
Madison Arts Commission	33.35				Y				Culture and Character
Monona Terrace Booking Event Assistance Advisory Committee	33.21(19)				Y				Culture and Character
Monona Terrace Community and Convention Center Board	33.21				Y		Y		Culture and Character
Sister City Collaboration Committee	33.33			Y	Y		Y		Culture and Character
Committee on Aging	33.14			Y	Y			Y	Economy and Opportunity
Community Development Division Conference Committee	33.18		Y	Y					Economy and Opportunity
Community Services Committee	33.16			Y					Economy and Opportunity
Disability Rights Commission	39.04			Y				Y	Economy and Opportunity
Early Childhood Care and Education Committee	33.16(7)			Y				Y	Economy and Opportunity
Economic Development Committee	33.17			Y					Economy and Opportunity
Education Committee	33.28			Y					Economy and Opportunity
Equal Opportunities Commission	39.03			Y					Economy and Opportunity
Madison Food Policy Council	33.52			Y		Y			Economy and Opportunity
Madison Public Library Board	8.12(1)			Y	Y		Y		Economy and Opportunity
Vending Oversight Committee	9.12	Y		Y					Economy and Opportunity
Administrative Review Board (CCEC)	9.49						Y		Effective Government
Affirmative Action Commission	39.02(3)			Y			Y		Effective Government
Board of Review	33.08						Y		Effective Government
City-County Liaison Committee	33.09(1)						Y		Effective Government
Committee on Employee Relations	33.10						Y		Effective Government
Committee on Sweatfree Purchases	4.25(9)						Y	Y	Effective Government
Common Council Executive Committee	33.13						Y		Effective Government
Deferred Compensation Committee	33.27(d)			Y			Y		Effective Government
Ethics Board	3.35(10)						Y		Effective Government
Finance Committee	4.02						Y		Effective Government
Personnel Board	3.53(2)			Y			Y		Effective Government
Room Tax Commission	33.29			Y			Y		Effective Government
Board of Park Commissioners	33.05			Y	Y	Y	Y		Green and Resilient
Facilities Programs and Fees Subcommittee	33.05(5)(a)					Y	Y		Green and Resilient
Habitat Stewardship Subcommittee	33.05(5)(b)	Y				Y			Green and Resilient
Parks Long Range Planning Subcommittee	33.05(5)(c)					Y	Y		Green and Resilient
Sustainable Madison Committee	33.31					Y			Green and Resilient
Alcohol License Review Committee	33.02			Y				Y	Health and Safety
Board of Building Code, Fire Code, Conveyance Code and Licensing Appeals	29.21		Y	Y		Y	Y		Health and Safety
Board of Health for Madison and Dane County	7.01							Y	Health and Safety
Police and Fire Commission	33.06						Y	Y	Health and Safety

Police Civilian Oversight Board	5.20						Y	Y	Health and Safety
Public Safety Review Committee	33.22							Y	Health and Safety
Water Utility Board	13.01						Y	Y	Health and Safety
Board of Public Works	33.07	Y	Y			Y	Y		Land Use and Transportation
Ho-Chunk Nation/City of Madison Joint Planning Committee	33.25	Y	Y	Y	Y				Land Use and Transportation
Joint Campus Area Committee	33.32	Y	Y	Y					Land Use and Transportation
Plan Commission	16.01	Y	Y		Y				Land Use and Transportation
Street Use Staff Commission	10.056(3)	Y	Y				Y		Land Use and Transportation
Transportation Commission	33.56	Y							Land Use and Transportation
Zoning Board of Appeals	28.205	Y	Y				Y		Land Use and Transportation
City-County Homeless Issues Committee	33.09(3)		Y		Y			Y	Neighborhoods and Housing
Community Development Authority	3.17		Y	Y			Y		Neighborhoods and Housing
Community Development Block Grant Committee	33.15		Y						Neighborhoods and Housing
Housing Strategy Committee	33.34	Y	Y						Neighborhoods and Housing
Landlord and Tenant Issues Committee	32.03		Y	Y					Neighborhoods and Housing
Urban Design Commission	33.24	Y	Y		Y				Neighborhoods and Housing

Committee Name	MGO	Total Members (Not Including Alternates)	Number of Alders	Specific Members
Administrative Review Board (CCEC)	8.48	See CCEC	See CCEC	See CCEC
Affirmative Action Commission	39.03(2)	9	1	"At no time shall the total of women, persons with disabilities, and ethnic minority members constitute less than a majority."
Alcohol License Review Committee	23.02	9	3	6 adult residents
Board of Building Code, Fire Code, Conveyance Code and Licensing Appeals	29.21	9	0	"Members shall, collectively, represent the following areas of expertise: (1) legal, (2) architectural, (3) structural or architectural engineering, (4) real estate, (5) building, and (6) fire prevention"
Board of Health for Madison and Dane County	7.01	8	1	"A good faith effort shall be made to appoint one (1) licensed physician, one (1) environmental health expert, and one (1) registered nurse. The physician shall be appointed from a list submitted by the Dane County Medical Society. The nurse shall have experience in community health practice." 3 members shall be City residents and 3 members shall be County residents who reside outside of the City.
Board of Review	33.08	5	0	5 out of the 12 residents of the City, none of whom shall occupy any public office or be employed by the City of Madison.
Board of Park Commissioners	33.05	7	2	5 resident members
Board of Public Works	33.07	7	2	1 adult City of Madison resident with an engineering background; 3 residents
City-County Homeless Issues Committee	33.09(2)	13	2	1 Madison Police Department officer; 1 representative of a downtown business or community organization; 1 current or former homeless person who has used homeless services; 1 from the Homeless Services Consortium or other persons experienced in homeless services or advocacy; 3 Dane County Board of Supervisors; 2 current or former homeless persons who have used homeless services; 2 from the Homeless Services Consortium or other persons experienced in homeless services or advocacy
City-County Liaison Committee	33.09(1)	7	3	Mayor or designee
Committee on Aging	23.14	11	2	Majority shall be over 55 years of age; other members shall have expertise, experience, or education in aging social services or programs; 1 shall be a board member of the Madison Senior Center Foundation
Committee on Employee Relations	23.10	9	2	3 holding management positions with the City of Madison; 3 resident members; 2 alderpersons currently serving on the Finance Committee; 1 Human Resources Director (only vote to break a tie among other members)
Committee on Swaffee Purchases	8.29(2)	5	1	4 residents of the City of Madison of legal voting age; 1 alderperson who serves concurrently as an appointed member of the Finance Committee; 1 alternative member; at least 1 of the remaining four members shall be a representative, preferably a student, recommended by an appropriate department, committee or student organization of the University of Wisconsin-Madison focused on labor codes and licensing of licensed collegiate products or, if none exists, a resident with knowledge or interest in international labor practices and workers' rights
Common Council Executive Committee	23.11	7	7	-
Community Development Authority	8.17	7	2	
Community Development Block Grant Committee	23.15	9	2	Other members shall be resident members; at least 3 resident members shall be persons of low or moderate income, as low or moderate income is defined by the CDBG regulations; at least 1 resident members shall be a member of a minority as defined, 1 position may be filled by either an alderperson or a resident member; 2 alternate members
Community Development Division Conference Committee	23.18	6	2	CDBG and CSC shall each recommend to the Mayor three of its members, including one alderperson from each the CDBG and CSC
Community Services Committee	23.16	11	1 to 2	8 appointed by the Mayor on the basis of their knowledge and interest in human services; at least 1 and no more than 2 alderpersons; 1 citizen member shall be selected by the Mayor from a panel of 3 submitted by the Madison Federation of Labor; 1 present or former client or recipient of a private nonprofit program; at least 1 citizen member shall be a member of a minority; 1 member from the Committee on Aging; 1 member from the Early Childhood Care and Education Committee; remaining members broadly representative of the community
Deferred Compensation Committee	23.27(4)	7	0	composed of seven (7) employees of the City of Madison to include the following employees or designees: Human Resources Director; Treasurer; Finance Director; City Attorney and three (3) additional employees chosen by the Human Resources Director.
Disability Rights Commission	29.04	13	1	12 resident members; resident members shall be residents of the City of Madison and shall be knowledgeable and sensitive to the service needs, rights, and responsibilities of residents with disabilities. First priority for membership shall be given to people with disabilities, family members, and advocates
Downtown Coordinating Committee	8.41	9	2 to 3	6 to 7 members residing within the City of Madison; at least 1 of the resident members shall be a permanent resident of the Downtown area; 1 student at the University of Wisconsin-Madison; 1 representative of the downtown business community
Early Childhood Care and Education Committee	23.16(2)	9	1	2 specialists in the field of child care; 1 child care service consumer; 1 child care worker
Economic Development Committee	23.17	11	3	Mayor or designee; 7 residents with a wide range of direct experience in business and/or knowledge related to job creation, real estate or workforce development
Education Committee	33.28	8	2	Mayor or designee; MMSD School Superintendent or representative; 2 MMSD Board of Education members; 2 County Board Supervisors
Equal Opportunities Commission	29.03	13	1 to 2	Residents of the entire City, be representative of the rich diversity of the community and include as many protected class memberships as is possible and shall be persons committed to the principle of equal opportunities
Erlanger, Jeffrey Clay, Civility in Public Discourse Award Committee	23.30	5	1	Member or representative of the Erlanger family; 1 member of the Mayor's staff; the Common Council President; 2 resident members
Ethics Board	3.35(10)	7	1	4 resident members; 1 representative of the Mayor; the Common Council president or their designee who shall be an alderperson; 1 representative of organized labor
Facilities Programs and Fees Subcommittee	33.05(2)(4)	7	0	Includes at least one member of the Park Commission
Finance Committee	4.07	6	6	5 alderpersons appointed by the Mayor; Common Council President serving ex officio but with power to vote
Habitat Stewardship Subcommittee	33.05(2)(4b)	5	0	Includes at least one member of the Park Commission
Ho-Chunk Nation/City of Madison Joint Planning Committee	23.25	6	0	"Three appointed by the Nation and two appointed by the Mayor subject to the approval of the Common Council, and the director of the City Department of Planning and Community and Economic Development, or his or her designee"
Housing Strategy Committee	33.34	9	2	7 resident members
Humanitarian Award Commission, Reverend Dr. Martin Luther King, Jr.	29.06	9	0	"The Mayor shall appoint the City's voting members, which shall consist of the Community Development Division Director or her/his designee and one delegate from each of the following commissions' committees: the Madison Equal Opportunities Commission, the Affirmative Action Commission, and the Committee on People with Disabilities. The County Executive shall appoint four (4) voting members to represent Dane County. The Mayor and the County Executive shall jointly appoint one (1) member to serve as the sixth (6th) committee member. This Committee shall annually seek candidates and select the recipient or recipients of this award."
Joint Campus Area Committee	23.32	22	5	Alders from Districts 2, 4, 5, 8, and 13; 1 representative each from the Greenbush, Vilas, and Regent neighborhoods; 1 representative from Capitol Neighborhoods; 1 member of the Campus Area Neighborhood Association; 1 member of the Plan Commission; 1 member of a transportation-related City committee
Landlord and Tenant Issues Committee	23.03	7	1 to 2	At least one but not more than 2 alderpersons; 1 resident alternate member
Landmarks Commission	33.19	7	1	1 historian; 1 licensed architect; 1 licensed real estate professional; 3 resident members
Madison Arts Commission	23.35	11	1	At least one representative from the following categories: art educators, creative sector commerce (individuals engaged in commercial enterprises in the arts including but not limited to: advertising, design, film, music, performing arts, publishing, research and development, software, toys and games, TV and radio, art studios, galleries, and video games), creative disciplines related to shaping the built environment (artists or administrators who engage in professional level public art, architecture, landscape architecture), creative workers (individuals whose professional or volunteer contributions are based on creative content such as actors, writers, visual artists, musicians, dancers, and those who promote, facilitate or manage creative content or events)
Madison Food Policy Council	33.52	23	3	1 representative of MMSD; 1 member shall be less than 24 years of age; 19 adult resident appointees, of which 1 representative from or an advocate of community gardens; 1 direct market producer; 1 food-access advocate; 1 representative from a health care provider; 1 representative of MMSD; 1 local restaurant; 1 small or mid-sized retailer; 1 representative from or advocate for an urban farm; 1 employed by an accredited university or college as an expert in food and/or agricultural systems; 1 employee of UW-Extension, remaining 9 represent any of the following categories, groups, or organizations: a community-supported agriculture organization, a consumer group, an economic development entity, an environmental advocate, a food bank, a farmers' market, a food cooperative, a food processing company, a mobile food vendor or retailer, a neighborhood development organization, a religious organization, a school district, a school food and/or nutrition expert, a staff member from a youth group organization, a sustainable agriculture advocate, or a sitting member of a city or county committee that advises on food-related policy, including, but not limited to the Dane County Food Council or the Madison and Dane County Board of Health, or a representative from any of the other organizations listed above and making up the balance of the PPC.
Madison Public Library Board	8.12(1)	9	1	Superintendent of Schools or their representative
Monona Terrace Booking Event Assistance Advisory Committee	33.21(1)(2)	5		
Monona Terrace Community and Convention Center Board	23.21	12		6 shall be held by the Mayor of the City of Madison, 5 by the Dane County Executive and 1 by the Governor of the State of Wisconsin
Parks Long Range Planning Subcommittee	33.05(2)(4c)	5	0	Includes at least one member of the Park Commission
Personnel Board	3.32(2)	5	0	"No person shall be appointed to and Board who holds any office or employment in the City government."
Plan Commission	16.01	9	3	Mayor or their designee; 4 citizens
Police and Fire Commission	33.06	5	0	5 citizens
Police Civilian Oversight Board	5.20	11		Strive to consider members who are: African American, Asian, Latinx, Native American, and from the LGBTQ community, as well as members affiliated with an organization in the field of mental health, youth advocacy, and AODA, as well as members with an arrest/conviction record, and in consulting with the Board as outlined above, the Mayor and Council shall ensure that members represent a diversity of age, socioeconomic status, gender, geographic residence, and work experience. No member shall have ever been employed by the MPD be an immediate family member of current or former MPD employees, or worked as a law enforcement officer within the State of Wisconsin in the 10 years prior to becoming a Member of the Board.
Public Safety Review Committee	33.22	9	3	Mayor or their designee; 5 resident members; 1 alternate member
Room Tax Commission	33.29	6	At least 2	1 shall represent the hotel and motel industry; strong consideration shall be given to an owner/operator of a hotel in the City; strong consideration shall be given to alderpersons who serve on the boards of the Monona Terrace, Operature Center, and Greater Madison Convention and Visitor Bureau
Sister City Collaboration Committee	23.33	12	1	1 member from each approved Sister Committee partnership
Street Use Staff Commission	10.05(2)	12	0	be voting membership of the Street Use Staff Commission shall consist of a staff representative from each of the following City departments or divisions: 1. Transportation/Traffic Engineering; 2. Parking Utility; 3. City Engineering; 4. Parks Division; 5. Parks Division-Mail Maintenance; 6. Streets Division; 7. Police Department; 8. Fire Department; 9. Risk Management (Finance Director); 10. Metro Transit; 11. Economic Development Division (Street Vending); and 12. A representative from the State Capitol Police Department.
Sustainable Madison Committee	23.31	15	At least 1	1. Board of Public Works member (who may also be a Council member); 13 various experts or community representatives with an interest in sustainability (no more than 2 of whom may also be Council members) and shall represent the following areas of expertise: air, water, energy, transportation and land use, food, the built environment, finance, economics and workforce, culture, and environmental protection. The Mayor shall strive to appoint members drawn from the following portions of the community: Neighborhood groups, sustainability activists, business people, educational institutions and the development community.
Transportation Commission	23.50	11	4	7 resident members, of whom 1 is knowledgeable of equity issues and the needs of marginalized communities; 1 knowledgeable of issues facing people with disabilities; 1 whose primary mode of transportation in the City is the bicycle; 1 whose primary transportation in the City is walking; 1 whose primary mode of transportation in the City is transit; and for any remaining resident appointments, preference should be given to appointing people of under-represented groups; 2 alternate members
Urban Design Commission	33.24	9	1	2 resident members; 1 graduate landscape architect; 3 registered architects; 2 design professionals
Vending Oversight Committee	9.12	5	2	1 alderperson from a downtown district; 1 alderperson from another part of the City; 1 resident of the State Street or Capitol Concourse area eligible to vote in the City; 2 residents; 1 alternate
Water Utility Board	13.10	8	1 to 2	7 voting members and 1 non-voting ex-officio member
Zoning Board of Appeals	40.20(4)	5		2 alternate members

Committee Name	MGO	Purpose/Intent:	Listed Authority/Duties/Powers/Tasks:
Administrative Review Board (CCEC)	9-48	"The Common Council Executive Committee (CCEC), as constituted under Sec. 23.13, MGO, shall serve as the Administrative Review Board (ARB) under this Ordinance. The CCEC shall adopt rules of procedure when it acts as the ARB. The Common Council staff shall provide staff support to the ARB."	
Affirmative Action Commission	79.03.1		<ul style="list-style-type: none"> To annually review, approve and recommend the Citywide Affirmative Action goals and timetables as proposed by the Affirmative Action Division Manager. To advise affected and/or other under-represented groups of their rights under the Affirmative Action Program. To disseminate information and to educate the people of the City of Madison to a greater understanding and practice of Affirmative Action Employment for all affected and/or other under-represented groups. To render from time to time, but not less than once a year, written reports of its progress, activities and recommendations to the Mayor and Common Council. To recommend and review such rules and regulations as may be necessary to promulgate the City's Affirmative Action Program. To develop and review the contract compliance requirements of the City of Madison and to develop a policy with respect to vendors and contractors. To make specific recommendations as to how appropriate contractors are conforming with the policies of this ordinance if necessary. To provide administrative review of decisions of the Affirmative Action Division Manager to grant, deny or revoke certifications as a Minority Business Enterprise (MBE), Women Business Enterprise (WBE), or Disadvantaged Business Enterprise (DBE) The Commission shall adopt procedural rules for the conduct of such appeals. To approve a City of Madison Civil Rights Compliance Plan, and to monitor City compliance with Title VI of the Civil Rights Act of 1964, as amended. The Affirmative Action Division Manager shall coordinate the preparation of the Plan for the Commission's approval. Every City department which receives funds covered by Title VI shall cooperate with and assist the Affirmative Action Division Manager in the preparation of the Plan. (Am. by Ord-06-00078, 6-30-06) To provide administrative review of decisions of the Affirmative Action Division Manager or CDBG staff regarding compliance with Section 3 Plans, as required by 24 CFR Part 135. (Cr. by ORD-12-00041, 4-19-12)
Alcohol License Review Committee	33-05		<ul style="list-style-type: none"> Charged with the responsibility and duty to review and examine all applications for the granting of all fermented malt beverage licenses, intoxicating liquor licenses, and operator's licenses, receive all recommendations relating thereto from staff personnel and to review and make recommendations as to the subsequent granting of all such licenses by the Common Council Charged with the responsibility and duty to review the triennial "Alcohol License Problem Reports" submitted by the Chief of Police and may conduct such additional review of problems reported therein with the licensees affected and make such further recommendations or take such further action as they may deem appropriate Charged with providing a reason to the Common Council whenever the committee recommends that a new Chapter 38 license or permit not be approved
Board of Building Code, Fire Code, Conveyance Code and Licensing Appeals	29-21		<ul style="list-style-type: none"> Appeals <ul style="list-style-type: none"> The owner of a building or structure or any other person who is aggrieved and directly affected may appeal from decisions or orders of the Fire Chief, from a denial of the issuance of a private noise amplification permit, from Building Code Orders, or from a decision of the Director of the Building Inspection Division refusing to grant approval of a plan, modification of or variance from the provisions of Madison General Ordinances Chapters 27, 29, and 40 covering the manner of construction or materials to be used in the erection, alteration, or repair of a building or structure, or the wrecking or demolition of a building or structure determined to be unusual pursuant to Section 28.15(5)(b), MGO, to the Board of Building Code, Fire Code, Conveyance Code and Licensing Appeals. All applications for appeal shall be in writing and shall be received by the Director of the Building Inspection Division no later than thirty (30) days after the date of the Official Notice of code violations or of the written decision of either the Director of the Building Inspection Division or the Fire Chief. An application for an appeal filed shall be accompanied by a fee of fifty dollars (\$50) for appeals under Madison General Ordinances or three hundred dollars (\$300) for variances to the State Building Code. If the applicant requests priority review, the fee shall be double the amount set forth above. The fee shall be made payable to the City Treasurer. The Board may promulgate rules to guide the hearing process. Any rules shall be made available to all persons wishing to invoke their appeal rights. The Board shall hear all appeals filed in compliance with the requirements of Paragraphs 1.—4. above. At the hearing, all parties may offer testimony and documents. Decisions on Appeals <ul style="list-style-type: none"> The Board shall affirm, modify, or reverse the decision of the Fire Chief or Director of the Building Inspection Division. A concurring vote of two-thirds (2/3) of the voting members present shall be required to modify or reverse said decision. Appeal of the action of the Board shall be to Circuit Court. The Board shall affirm the decision of the Director of the Building Inspection Division unless it determines that: <ul style="list-style-type: none"> The Director of the Building Inspection Division or Fire Chief has misinterpreted or misapplied the applicable ordinance, rule, or code provision; or The compliance time established by the Director of the Building Inspection Division or Fire Chief is unreasonable; or An equally good or better state of construction can be used. The Board shall send the appellant a written decision, including reasons for the decision. The Director of the Building Inspection Division or Fire Chief shall act immediately to carry out the Board's decision.
Board of Health for Madison and Dane County	7-01	"The Board of Health for Madison and Dane County shall govern Public Health Madison and Dane County and shall assure the enforcement of state and local public health laws and regulations. The Board may adopt rules implementing policies adopted by the Common Council and the County Board."	<ul style="list-style-type: none"> Provide supervision to the Director. Assess public health needs and advocate for the provision of reasonable and necessary public health service. Develop policy and provide leadership that fosters local involvement and commitment that emphasize public health needs and that advocates for equitable distribution of public health resources and complementary private activities commensurate with public health needs. Assure that measures are taken to provide an environment in which individuals can be healthy. Determine Program Services priorities and assign the funding levels related to those priorities, subject to approval of the City and County. Use the State's Health Plan, Healthier Wisconsin 2010, as the focus for the Department. Assure the enforcement of state public health statutes, public health rules and City and County public health ordinances. Otherwise carry out obligations of a Board of Health under Wisconsin law. When entering into contracts, the Board may do so in its own name, for the benefit of the City and the County.
Board of Park Commissioners	33-05		See MGO
Board of Public Works	33-07		See MGO
Board of Review	33-08		<ul style="list-style-type: none"> Conduct public hearings and adjudicate contested city assessments; has the authority to subpoena witnesses and records, hear oral testimony from the Assessor and the taxpayer, and rule, lower or sustain assessments."
City-County Homeless Issues Committee	33.09.3		<ul style="list-style-type: none"> Examine, report and make recommendations to the Madison Common Council and the Dane County Board of Supervisors on issues related to homelessness. This includes housing for the homeless, jobs and job training, availability of public toilets and showers, access to storage lockers, and the provision of mental health, drug and alcohol services. May adopt rules for the operation of the Committee.
City-County Liaison Committee	33.09.1	"The City-County Liaison Committee is hereby created to maintain a relationship between the Common Council and the Dane County Board for the purpose of conferring on matters of mutual interest and to provide a forum to resolve matters where there may be a difference in interest between the city and the county."	
Committee on Aging	33-14		<ul style="list-style-type: none"> Recommend Older Adult Service Goals and Objectives to the Community Services Committee. Recommend budget allocations for older adult services purchased by the City of Madison to the Community Services Committee. Address barriers to service or participation in older adult services including but not limited to language access issues, socioeconomic, racial, cultural or gender issues and sexual orientation. Gather information, through public hearings and other methods, on the concerns, problems and needs of older adults and communicate its findings to the Community Services Committee, Mayor, and Common Council. Review and recommend policy and its impacts to the Community Services Committee, the Community Development Division, the Mayor and the Common Council in the area of older adult concerns and programs. Review proposed legislation or policies to determine the impact on older adult services and the service population. Recommend legislation or policy or revisions as may be necessary related to the health, welfare, and security and safety of older adults. With the support of the Mayor and Common Council, advocate for older adults and the policies, funding, and legislation which best serve their interests and needs. Coordinate funding and programs with the Area Agency on Aging, the Aging and Disability Resource Center, and other agencies serving older adults. Investigate new and innovative methods for the delivery of older adult services. Seek ways to involve residents in planning for the provision of services to older adults. Advise the Director of the Senior Center on programs, services and policies for the effective functioning of the facility. Promote the Senior Center and its programs and services to older adults and their families and caregivers. Oversee and recommend the budget for the Senior Center to the Community Development Division. Receive regular reports and information from the staff and participant advisory council of the Senior Center. It shall be the function of the Committee to make recommendations on ordinances, or resolutions, the Employee Benefits Handbook for General Municipal Employees, the Madison Professional & Supervisory Employee Association (MPSEA) Handbook, and the Madison City Attorney Association Employee Benefits Handbook (collectively "handbooks") pertaining to rate of pay (excluding base wages as that term is defined in Wis. Stat. § 111.70(4)(b)) as may be amended from time to time and the initial placement of the employee in the salary range), hours of work and conditions of employment affecting the City and its employees, including matters pertaining to: <ul style="list-style-type: none"> Improving the delivery of City services Problems that arise in the workplace which are not covered by the general municipal employee grievance and arbitration procedure or City of Madison Personnel Rules Rates of pay other than base wages or the initial salary placement Proposed changes to employee benefits Proposed changes, whether by ordinance or resolution, Handbooks or any other means, related to pay (other than base wages or the initial salary placement), hours of work and conditions of employment, including the amount of any general salary increase Changes to the Handbooks. Any changes to the Handbooks shall be made only after approval by this Committee and the Common Council Matters referred to by the Common Council.
Committee on Employee Relations	33-10	"The mission of the Committee is to reach an amicable understanding by developing, implementing and fostering interest based problem solving methods and techniques with respect to the Employer-Employee relationship. To that end, the Committee shall, in conjunction with the Mayor and all City departments create, promote and agree to work together as joint employee-management teams to foster open and regular communication between employees, management, City officials, and residents recognizing that open communication is an essential element in maintaining an atmosphere of trust in the City and continuing to provide the high quality services for which the City is known."	<ul style="list-style-type: none"> "On an annual basis, this committee shall provide the Common Council with a report describing any suggested recommendations regarding the ordinance, including the feasibility of expanding the ordinance beyond its original application to appeal only as described in subsection (2). This committee is also encouraged to communicate with other units of government to encourage similar policies to further increase the effectiveness of this ordinance in achieving its policy goals." Review and Recommendation of City Policy. The Common Council Executive Committee shall have the authority to: <ul style="list-style-type: none"> Receive referrals of ordinances, resolutions and reports from the Common Council that are not referred to other committees, hold public hearings thereon, and make reports and recommendations on matters so referred. Notwithstanding this subsection, ordinances or resolutions relating to the structure and function of the Common Council and of other City committees should routinely be referred to the Committee. Determine by motion of the Committee to discuss topics that may form the basis of future legislation to be introduced to the Council. Determine by motion of the Committee to discuss topics of broad concern to the City that may not be considered in any other committee or that cross the authorities of several committees. Review of Legislation. The Committee shall: <ul style="list-style-type: none"> Participate in the development of a City of Madison state legislative agenda and make recommendations to the Council and the Mayor as to agenda priorities. The legislative agenda would identify the City's legislative goals for the session, some of which may be submitted for introduction to the Legislature. Study proposed legislation affecting the City and make recommendations to the Council and the Mayor for positions to be taken by the City on selected legislation. In those instances where prompt action is required and time and circumstances do not permit adoption of a position on specific legislation, the Mayor is authorized to act in a manner consistent with the City's legislative goals. Design strategies and make recommendations to the Council to directly involve the Council members in communicating Council positions to the Dane County State Legislative delegation on specific issues or legislation. Receive reports from the City's Legislative Analyst regarding the status of the City's legislative agenda and other legislation. Make periodic reports to the Council pertaining to legislative matters. Conduct studies and make recommendations to the Council and the Mayor relative to state or federal legislative issues which may have an impact on City government. Examine federal legislation or issues which might have significant direct impact on City government. Review proposed legislative agenda from Special Committees. The Common Council Executive Committee shall serve as the Administrative Review Board under Sec. 9-40, MGO. Other Duties. The Common Council may assign other duties to the Common Council Executive Committee.
Common Council Executive Committee	33-13		<ul style="list-style-type: none"> "The CDA shall have all the powers, duties and functions of a housing authority, as set forth in Wis. Stat. §§ 66.1201 to 66.1213, inclusive, and all housing projects initiated by the CDA and approved by the Common Council shall be undertaken and carried out pursuant to such sections. The CDA shall have all the powers, duties and functions of a redevelopment authority as set forth in Wis. Stat. § 66.1335 and all projects relating to blight elimination, slum clearance, urban renewal and development programs initiated by the CDA and approved by the Common Council shall be undertaken and carried out. The CDA may, upon the direction of the Common Council act as agent of the City in planning and carrying out community development programs and activities funded under the Federal Housing and Community Development Act of 1973, as amended, and any or all community development programs and activities initiated by the CDA and approved by the Mayor and Common Council shall be undertaken and carried out pursuant to such Act and other applicable law. The CDA may, upon the direction of the Common Council, act as agent of the City in performing any or all acts, except the development of the general plan of the City, which may otherwise be performed by the City Plan Commission. The CDA may, upon the direction of the Common Council, act as agent of the City in performing any or all functions of the HFC and the Department of Planning and Community Economic Development related to the operation and administration of the City's Housing Rehabilitation Financing Program. The CDA may, upon the direction of the Common Council, act as agent of the City in performing any or all functions of the MHA related to the operation and administration of the City's Home-buyer's Assistance Program. The CDA may, upon the direction of the Common Council, act as agent of the City in performing any or all functions of the Department of Planning and Community Economic Development related to the operation and administration of the City's "Section 312" Rehabilitation Program and any other programs of rehabilitation financing financial assistance from either the Federal Government or the State of Wisconsin, or both, in which the City participates. In addition to the foregoing powers, duties and functions, the CDA shall have such other powers, duties and functions related to community development as are conferred on it by the Common Council from time to time. The CDA may provide consulting services to tenants and homeowners with respect to property maintenance, financial management, and such other matters as may be appropriate to assist them in improving their housing conditions and meeting the responsibilities of tenancy or homeownership."
Community Development Block Grant Committee	33-15		<ul style="list-style-type: none"> Recommend policies, goals, and objectives of the CDBG program, after consultation with the Mayor, to be approved by the Common Council. Evaluate performance of contractors performing CDBG-funded activities, including obtaining such information as is reasonably necessary for such evaluation; and, at the discretion of the Committee, make recommendations to the Mayor and Common Council regarding contract revisions, enforcement or terminations. Review project and Local Options proposals for CDBG funding. Recommend to the Mayor and Common Council a budget for CDBG funding, based upon assessment of the proposals, evaluation of performance on other projects, City policies, goals, objectives, financial needs and constraints, and upon the needs assessment by the Chairperson for Cities Program. Recommend to the Mayor and Common Council the allocation of any reprogrammed funds. Perform those functions delineated in Sec. 4.22 as regards the Affordable Housing Trust Fund. The Community Development Block Grant Committee (CDBG) shall recommend to the Mayor three (3) of its regular members (not alternate members), including one alldperson, to serve as members of the Community Development Division Conference Committee. The term of each appointment shall be one year."
Community Development Division Conference Committee	33-16	"The Community Development Division (CDD), the Community Development Block Grant Committee (CDBG) and the Community Services Committee (CSC) each exercise an important and ongoing role in allocating City resources, through established and regularly scheduled City funding processes, that seek to address and fund social services and community needs through investments in programs that serve prioritized issues or populations. Within these funding processes, the roles of the CDBG and CSC frequently intersect. In addition, emerging or unanticipated needs or opportunities sometimes arise under circumstances that cannot be properly addressed within established funding cycles. To meet these various needs, this Committee is created and charged with coordinating final decisions that are required under CDBGs established funding processes; reviewing applications for Emerging Opportunities Program funds submitted pursuant to Sec. 3.12(1) and making the final funding and award decision for funds awarded under that program; and facilitating discussions or decisions around other issues that affect both the CDBG and CSC."	

Note: Highlighted Yellow = Mentioned in W1 State Statutes

Community Services Committee	33.16	<ul style="list-style-type: none"> Establish policies to be followed by the Office of Community Services. Investigate new and innovative methods for delivery of human services. Recommend policy to the Mayor and Common Council in the areas of community services. Make recommendations to the Mayor and Supervisor of Community Services regarding the budget for community services, and human services purchased by the City from private non-profit agencies. Stimulate coordinated inter-community and intra-community planning for the delivery of human services. Seek ways to involve residents in assessment of human services needs. Cooperate with the Plan Commission and Department of Planning and Community and Economic Development. Seek to improve accessibility of human services to residents who have language and other barriers. Establish human services priorities and criteria for choices between those services which are provided directly by the City and those which are purchased from other agencies. Work to improve coordination and follow-up in connecting City residents with available human services. Coordinate human services activities with other governmental units.
Deferred Compensation Committee	33.27(d)	<p>Charged with the duty to make and implement on behalf of the City all necessary decisions relating to the 457(b) Deferred Compensation Plan for the benefit of Plan participants in compliance with Federal and State laws and regulations, including preparing, maintaining and updating the Investment Policy Statement. In furtherance of its responsibilities, the DCC is authorized to effect amendments to the Plan to comply with amendments to Federal and State laws as may from time to time occur without further action by the Common Council. In addition, the Human Resources Director is authorized, on behalf of the City, to execute all Joinder or Participation Agreements with eligible employees which are necessary for employee participation in the Plan.</p> <ul style="list-style-type: none"> Recommend policy to the Mayor, Common Council and Department of Civil Rights in all areas that affect people with disabilities and their families. Study and make recommendations to all City departments, committees, and commissions on proposals to provide better access to facilities and services for people with disabilities and their families. The Commission shall monitor and report violations of city ordinances and state laws pertaining to residents with disabilities to the appropriate agency. The Commission shall solicit comments and suggestions from residents and organized groups regarding the concerns of residents with disabilities. The Commission shall establish close working relationships with other City Boards, Commissions and Committees whose activities may affect people with disabilities.
Disability Rights Commission	39.04	
Downtown Coordinating Committee	8.41	<p>"The Common Council finds that it is in the public interest to create a Downtown Coordinating Committee to provide a forum for public information and stewardship regarding the use of public space in the Downtown Area, and to periodically review regulations and policies affecting the Downtown Area, with particular emphasis on State Street and the Capitol Square, as a high-quality urban space for pedestrians in an environment that promotes healthy businesses. For purposes of this ordinance, the "Downtown Area" shall be defined as all geographical areas within the jurisdiction of the City of Madison between Blair Street, Lake Mendota, North Park Street, Regent Street, Prosser Street, North Shore Drive, and Lake Monona. This geographical definition of the Downtown Area shall be for the sole purpose of guiding the issues to be considered by the Downtown Coordinating Committee under this ordinance."</p> <ul style="list-style-type: none"> Consider ongoing issues of operation, design, safety, maintenance and use of the Downtown Area Provide advice on the development, implementation, and revisions to plans for improvements to be made in the Downtown Area Provide a forum for public information and stewardship for topics that affect the use of public space in the Downtown Area Consider any proposed ordinance amendments or new ordinances or resolutions regarding planning in the Downtown Area Serve as a forum for sharing information and providing advisory recommendations regarding the above duties and issues of concern in the Downtown Area
Early Childhood Care and Education Committee	33.16(f)	<p>It shall be the general duty of the Early Childhood Care and Education Committee to advise and make recommendations to the Community Services Committee and the Community Development Division on policy and guidance for the Madison Child Care Accreditation and Child Care Assistance Programs and the Community Resources funding process. These duties shall include, but not be limited to, the following:</p> <ul style="list-style-type: none"> Eligibility criteria for approved child care agencies Eligibility criteria for child care assistance Eligibility criteria for grants and loans Participation in the Community Development Division Funding Process regarding children and families and assessment of community child care needs.
Economic Development Committee	33.17	<ul style="list-style-type: none"> Assist City officials and staff in promoting a healthy, diversified economy in which business can locate, innovate, grow and prosper, and all residents have opportunities for living wage jobs Make recommendations to the Mayor and the Common Council on economic development policies and issues Every four (4) or five (5) years, review and consider a Comprehensive Economic Development Report and Plan (CEDRP) prepared by Economic Development Division staff on economic trends for the City of Madison and surrounding area. After review and revision by the Committee, the CEDRP shall be submitted to the Common Council for approval. The CEDRP should include: <ul style="list-style-type: none"> o Available data on employment by type of job, wages, unemployment rate, and overall changes in employment and population o General demographic data o A description of business and workforce assistance available. 4. An evaluation of current economic development efforts o Recommendations of possible changes to, new, programs, strategies, policies, and projects to achieve the economic development goals stated in paragraph (a) above and other related goals adopted by the City of Madison Every two (2) years, the Economic Development Division Director will develop a "Work Plan" consistent with the adopted CEDRP for the City's economic development priorities in the next two (2) years. The Work Plan shall be submitted to the Common Council with referral to the Economic Development Committee before action by the Common Council. The Work Plan may include changes to the CEDRP Provide the community with a public forum for information sharing and discussion about economic issues affecting the City of Madison.
Education Committee	33.28	<p>"The Education Committee serves as a formal channel of communication and policy recommendations regarding issues of shared concern between the City of Madison, the Madison Metropolitan School District Board of Education, and Dane County."</p>
Equal Opportunities Commission	39.03	<ul style="list-style-type: none"> To study the existence, character, causes and extent of the denial of equal opportunity because of biases, prejudices, social or institutionalized passive and active forms of discrimination or harassment that occurs either in favor of or to the detriment of any protected class or other unfair classification in the greater Madison community. To informally recommend solutions to individual problems that may arise which involve the denial of equal opportunities because of protected class or other class memberships. To disseminate information and provide technical assistance, consultation, training programs and other techniques to educate the people of the City of Madison and to aid both private and public agencies to use their resources to promote equal opportunities for all persons. To receive and inform complaints alleging violation of this ordinance and to attempt to eliminate or remedy any violation by means of conciliation, persuasion, education, litigation, or any other means, to make the complainant whole again. o In case agreement is reached, a conciliation agreement in writing shall be signed by the complainant and respondent and approved by the President of the Equal Opportunities Commission. The signed conciliation agreement shall have the effect of a Commission order. o Except as provided in Wis. Stat. § 904.08, and in 24 CFR Sec. 103.30, nothing that is said or done in the course of conciliation proceedings may be made public or used as evidence in a subsequent administrative hearing or civil action under this ordinance, under Title VIII of the Civil Rights Act of 1968, or under Wis. Stat. § 103.22 or sgs. 199.01-02, without the written consent of the parties. o Any conciliation agreement is a public record and subject to inspection as provided in Wis. Stat. § 19.35, and Sec. 3.42 of these ordinances, unless the parties to the agreement request that the record be exempt from disclosure and the Equal Opportunities Division Manager determines in accordance with the Wisconsin Public Records Laws that it would be clearly contrary to the public's interests to disclose such conciliation agreement. Notwithstanding the provisions of Sec. 39.03(10)(c), to the contrary, to test and investigate for the purpose of establishing violations of Section 39.03 of these ordinances and, if appropriate, to make, sign, and file complaints alleging violations thereof. To render from time to time, but not less than once a year, written report of its activities and recommendations to the Mayor and the Common Council. To adopt such rules and regulations as may be necessary to carry out the purpose and provisions of this ordinance. To issue subpoenas pursuant to Wis. Stat. § 195.01 to assist in the execution of its duties. The Commission may, from time to time, designate Commissioners and/or Equal Opportunities Division staff to carry out its duties.
Etlinger, Jeffrey Clay, Civility in Public Discourse Award Committee	33.20	<p>"The City establishes the Jeffrey Clay Etlinger Civility in Public Discourse Award (the Award) in memory of Jeff Etlinger's contributions to the City. The Committee established by this ordinance will give out the Award annually, to be announced at a Common Council meeting close to Jeff Etlinger's birthday, November 30."</p>
Ethics Board	3.25(10)	"The Ethics Board may make recommendations with respect to amendments to this Code of Ethics Ordinance."
Facilities Programs and Fees Subcommittee	23.05(2)(a)	"Reviews policies, rules and regulations, operation standards, special event permit applications and makes program recommendations and recommendations on new and updated user fees and charges for all parks, Parks Division operated facilities, the City's golf courses and Forest Hill Cemetery."
Finance Committee	4.02	See MGO
Habitat Stewardship Subcommittee	23.05(2)(4)	"Reviews public tree concerns and policies, advises and makes recommendations concerning land stewardship, ecological and sustainability practices for all park land. Advises and makes recommendations concerning the Parks Division's Integrated Pest Management Policy and annual report."
Hoc-Chauk Nation/City of Madison Joint Planning Committee	33.25	<p>"The committee shall be charged with the responsibility of creating and periodically updating a development plan for the Nation's Fee and Trust Land real properties located within the Development Area and the City boundaries."</p>
Housing Strategy Committee	33.24	<ul style="list-style-type: none"> The Committee will serve as a forum for discussion and communication about housing strategies. The Committee shall establish a schedule for the Department of Planning and Community and Economic Development to prepare and submit a biennial housing report to the Mayor and the Common Council which will include the following: <ul style="list-style-type: none"> o Current data on Madison and regional housing supply and trends o Strategies for maintaining a broad range of housing choices for all households and income levels o Strategies for maintaining and increasing affordable owner-occupied and rental housing in Madison and the region The Committee will review the biennial housing report prepared by the Department of Planning and Community and Economic Development staff and forward the report with the Committee's recommendations to the Mayor and Common Council for their action. The schedule should include a Committee public hearing to request recommendations for special problem areas to consider in the next biennial report In addition to the foregoing, the Housing Strategy Committee shall have such other powers, duties and functions related to housing as are conferred on it by the Mayor and the Common Council from time to time.
Humanitarian Award Committee, Reverend Dr. Martin Luther King, Jr.	29.26	<p>"There is created the Reverend Doctor Martin Luther King, Jr. Humanitarian Award or Awards to be presented annually to the person or persons who have made outstanding and significant contributions in the spirit of antiracism, brotherhood, and harmony toward making Madison and Dane County an ideal place in which to live. The award or awards shall be presented at the annual celebration of the birth of Dr. King."</p>
Joint Campus Area Committee	33.23	<ul style="list-style-type: none"> Provide feedback on UW-Madison projects to the DOR established under the UW-Madison Campus Master Plan at the thirty-five percent (35%) and sixty percent (60) percent stages of the project planning/design process for projects within Campus-Institutional (CI) zoned areas. Other informational presentations may be made to the Committee at other stages of project development Identify, discuss, and summarize community-wide and neighborhood impact of UW-Madison infrastructure and development projects, city/village-initiated infrastructure and development projects, and private sector development projects inside the campus boundary and within a quarter mile of the campus boundary. When relevant, make recommendations on whether a project should be approved and/or recommend strategies to mitigate negative impacts to applicable City, Village, or UW-Madison committee(s), commission(s), or other governing bodies Summarize city/village, UW-Madison, and neighborhood concerns concerning current and planned pedestrian networks, bicycle routes, vehicular traffic, traffic analyses, parking, and transit service, and provide those concerns to relevant governmental bodies Review and provide comments to the appropriate City of Madison or Village of Shorewood Hills committee(s)/commission(s) on development projects, rezoning requests, and Planned Development alterations that are inside the UW-Madison Campus boundary but not covered under Campus-Institutional zoning.
Landlord and Tenant Issues Committee	22.03	<ul style="list-style-type: none"> Serve as a forum for discussion and communication about landlord-tenant issues Make recommendations to the Mayor and the Common Council on all aspects of landlord and tenant policies and issues, including landlord and tenant issues in Chapters 27 and 32 of the Madison General Ordinances Perform the functions formerly exercised by the Rent Abatement Oversight Committee o Adopt such rules and regulations, subject to approval by the Common Council, as may be necessary to carry out the purpose and provisions of the rent abatement process in Sec. 32.04, MGO o Recommend to the Common Council additions to, deletions from, and changes in the Schedule of Rent Impairing Violations in Chapter 32 that the Committee believes are appropriate for Common Council action o Approve forms for the use of tenants, landlords, the Building Inspection Division of the Department of Planning and Community and Economic Development and Rent Abatement Hearing Examiners to facilitate the rent abatement process in Sec. 32.04, MGO o Institute procedures for the selection of Rent Abatement Hearing Examiners for the setting of a time and place for rent abatement hearings and for the giving of notice thereof to interested landlords and tenants within ten (10) days of the filing of a request for a hearing concerning authorization for rent abatement with the Building Inspection Division of the Department of Planning and Community and Economic Development o Establish criteria and procedures for waiving the ten dollar (\$10) filing fee in cases of economic hardship o Maintain statistics on the number of requests for hearings concerning authorization for rent abatement, the number of hearings held and the results thereof including, but not limited to such information as the following: <ul style="list-style-type: none"> o Whether abatement was granted and, if so, in what percentage. o Where abatement was denied, the specific reason therefor o The amount of time elapsed between the filing of the request for a hearing and the issuance of a decision. o In order to assist in determining the effectiveness of the abatement process and to ensure full enforcement of the abatement ordinance, the Committee shall also maintain additional statistics which may include such other information as the following: <ul style="list-style-type: none"> o The amount of time elapsed between the initial inspection and authorization for abatement, if any o Any extensions of time to effect compliance with inspection orders for repairs to residential rental property o The number of inspection orders forwarded to the City Attorney for prosecution, the date referred and the final disposition of such referrals The number of requests to the City Attorney for enforcement of a Hearing Examiner's order or for prosecution for failure to obey same including such information as the date of referral, the action taken by the City Attorney, the date on which final findings were taken and the outcome of such action including abatement amounts secured for a tenant and forfeitures imposed.
Landmarks Commission	33.19	<ul style="list-style-type: none"> Oversee a survey for the identification of significant properties, structures, sites and areas that exemplify the cultural, social, economic, political or architectural history of the nation, state, or city at least every ten (10) years Work closely with the appropriate State of Wisconsin officials for the National Register of Historic Places of the United States National Park Service to list landmarks designated by the Common Council on the National Register Visually define and highlight historic districts Educate landmark owners and the owners of properties in historic districts about resources and incentives available Educate the residents of Madison about the historic heritage of the city, including its designated landmarks and historic districts Assist the City in obtaining funds for the purpose of historic preservation Adopt policies and procedures, as necessary, to carry out its responsibilities Review prepared historic preservation plans, assessments to historic preservation plans, and proposed ordinances affecting historic preservation, and make recommendations to the Common Council Advise the Mayor and the Common Council with regard to policies, budgets, and regulations related to the arts, culture, and creative commerce Implement the city's public art program, including but not limited to purchasing works of art or purchasing, commissioning, and using works of art Advise municipal efforts to engage artists and creative workers and the community in a broad range of civic initiatives Coordinate and support efforts to unite and focus municipal programs and services as they relate to arts and cultural activities and creative sector commerce Establish and administer guidelines and procedures for distributing grants, issuing requests for proposals for creative services, and making recommendations of selections and awards to the Common Council Review the performance of external contractors to the city in the areas of arts and culture Facilitate outside cultural planning for the City.
Madison Arts Commission	33.35	<p>"The arts are an intrinsic expression of human life. Thriving communities enjoy shared experiences of diverse and abundant arts and culture. Arts investment create jobs, leverage private gifts, build a sense of place, invite tourism, revitalize neighborhoods, attract creative people, enhance democracy, preserve cultural legacy, generate local tax revenue, and enhance our quality of life. The Madison Arts Commission exists to fund artistic activities and support cultural programs that integrate and advance arts and culture as an essential part of life in Madison."</p> <ul style="list-style-type: none"> Review prepared historic preservation plans, assessments to historic preservation plans, and proposed ordinances affecting historic preservation, and make recommendations to the Common Council Advise the Mayor and the Common Council with regard to policies, budgets, and regulations related to the arts, culture, and creative commerce Implement the city's public art program, including but not limited to purchasing works of art or purchasing, commissioning, and using works of art Advise municipal efforts to engage artists and creative workers and the community in a broad range of civic initiatives Coordinate and support efforts to unite and focus municipal programs and services as they relate to arts and cultural activities and creative sector commerce Establish and administer guidelines and procedures for distributing grants, issuing requests for proposals for creative services, and making recommendations of selections and awards to the Common Council Review the performance of external contractors to the city in the areas of arts and culture Facilitate outside cultural planning for the City.

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