# **URBAN DESIGN COMMISSION APPLICATION**



City of Madison Planning Division Madison Municipal Building, Suite 017 215 Martin Luther King, Jr. Blvd. P.O. Box 2985 Madison, WI 53701-2985 (608) 266-4635



FOR OFFICE USE	ONLY:	
Date Received _	9/18/23 11:56 a.m.	☐ Initial Submittal
Paid		☐ Revised Submittal

Complete all sections of this application, including the desired meeting date and the action requested. If your project requires both UDC and Land Use application submittals, a completed Land Use Application and accompanying submittal materials are also required to be submitted.

If you need an interpreter, translator, materials in alternate formats or other accommodations to access these forms, please call the Planning Division at (608) 266-4635.

Si necesita interprete, traductor, materiales en diferentes formatos, u otro tipo de ayuda para acceder a estos formularios, por favor llame al (608) 266-4635.

	accompanying sube submitted.	•			nto	aub nta	xoj xav tau ib tug neeg txhais lus, tus neeg txhais ntawv, los sis xav tau cov uwv ua lwm hom ntawv los sis lwm cov kev pab kom paub txog cov lus qhia uu rau Koog Npaj (Planning Division) (608) 266-4635.
1.	Project Informa	tion					
2.	Title: Imagination	n Center at Rein	ndahl Park that apply	r) and Requested		le Dr	Pavilion: 1818 Parkside Dr, Madison, WI 53704
	☐ New develo	pment	□ Alte	ration to an existir	ng or p	orevi	ously-approved development
	✓ Information	al	☐ Initia	al Approval			Final Approval
3.	<b>Project Type</b>						
	□ Project in the Mixed-Use D □ Project in the Campus Inst District (EC) □ Planned Dev □ Genera □ Specific	e Suburban Er itutional Distr relopment (PD Il Developmen c Implementa Iti-Use Site or	Core District or Mixed-Use mployment ict (CI), or I o) nt Plan (GD tion Plan (S Residentia	t (DC), Urban e Center District (MX Center District (SE Employment Camp P) I Building Complex	C), us	Sign	Comprehensive Design Review (CDR)  Modifications of Height, Area, and Setback  Sign Exceptions as noted in Sec. 31.043(3), MGO
4.	Applicant, Ager	it, and Prope	erty Owne	er Information			
	Applicant name Street address Telephone	201 W M 608-266-					rpany City of Madison - Library /State/Zip Madison,Wi 53703
	Project contact person			Con	npany JLA Architects		
	Street address	800 W. B	roadway, Su	uite 200			/State/Zip Monona, WI 53713
	Telephone 608-210-1232			Email jcamp@jla-ap.com			
	Property owner	(if not applie	cant)				
	Street address					City	/State/Zip
	Telephone					Ema	il
							_

## **URBAN DESIGN COMMISSION APPROVAL PROCESS**



### Introduction

The City of Madison's Urban Design Commission (UDC) has been created to:

- Encourage and promote high quality in the design of new buildings, developments, remodeling, and additions so as to maintain and improve the established standards of property values within the City.
- Foster civic pride in the beauty and nobler assets of the City, and in all other ways possible assure a functionally efficient and visually attractive City in the future.

### **Types of Approvals**

There are three types of requests considered by the UDC:

- <u>Informational Presentation</u>. A request for an Informational Presentation to the UDC may be requested prior to seeking any approvals to obtain early feedback and direction before undertaking detailed design efforts. Applicants should provide details on the context of the site, design concept, site and building plans, and other relevant information to help the UDC understand the proposal and provide feedback. (Does not apply to CDR's or Signage Modification requests)
- <u>Initial Approval</u>. Applicants may, at their discretion, request Initial Approval of a proposal by presenting preliminary design information. As part of their review, the Commission will provide feedback on the design information that should be addressed at Final Approval stage.
- <u>Final Approval</u>. Applicants may request Final Approval of a proposal by presenting all final project details. Recommendations or concerns expressed by the UDC in the Initial Approval must be addressed at this time.

### **Presentations to the Commission**

The Urban Design Commission meets virtually via Zoom, typically on the second and fourth Wednesdays of each month at 4:30 p.m. Applicant presentations are strongly encouraged, although not required. Prior to the meeting, each individual speaker is required to complete an online registration form to speak at the meeting. A link to complete the online registration will be provided by staff prior to the meeting. Please note that individual presentations will be limited to a **maximum of three (3) minutes**. The pooling of time may be utilized to provide one speaker more time to present, however the additional time will be based on the number of registrants from the applicant team, i.e. two (2) applicant registrants = six (6) minutes for one (1) speaker.

Primarily, the UDC is interested in the appearance and design quality of projects. Emphasis should be given to the site plan, landscape plan, lighting plan, building elevations, exterior building materials, color scheme, and graphics. Please note that presentation slides, in a PDF file format, are required to be submitted **the Friday before** the UDC meeting.

## **URBAN DESIGN DEVELOPMENT PLANS CHECKLIST**



The items listed below are minimum application requirements for the type of approval indicated. Please note that the UDC and/or staff may require additional information in order to have a complete understanding of the project.

### 1. Informational Presentation

- ☑ Letter of Intent (If the project is within an Urban Design District, a summary of how the development proposal addresses the district criteria is required)
- ☑ Contextual site information, including photographs and layout of adjacent buildings/structures
- ☑ Site Plan
- ▼ Two-dimensional (2D) images of proposed buildings or structures.

Providing additional information beyond these minimums may generate a greater level of feedback from the Commission.

### **Requirements for All Plan Sheets**

- 1. Title block
- 2. Sheet number
- 3. North arrow
- 4. Scale, both written and graphic
- 5. Date
- 6. Fully dimensioned plans, scaled at 1"= 40' or larger

\*\* All plans must be legible, including the full-sized landscape and lighting plans (if required)

### 2. Initial Approval

ш	Locator Map
	Letter of Intent (If the project is within a Urban Design District, a summary of <a href="https://example.com/how-the-development-proposal-addresses">how-the-development-proposal-addresses</a> the district criteria is required)
	Contextual site information, including photographs and layout of adjacent buildings/structures
	Site Plan showing location of existing and proposed buildings, walks, drives, bike lanes, bike parking, and existing trees over 18" diameter
	Landscape Plan and Plant List (must be legible)
	Building Elevations in $\underline{both}$ black & white and color for all building sides, including material and color callouts
	PD text and Letter of Intent (if applicable)

Providing additional information beyond these minimums may generate a greater level of feedback from the Commission.

### 3. Final Approval

All the re	equirements of the Initial Approval (see above), <u><b>plus</b></u> :
	Grading Plan
	Lighting Plan, including fixture cut sheets and photometrics plan (must be legible)
	Utility/HVAC equipment location and screening details (with a rooftop plan if roof-mounted)
	Site Plan showing site amenities, fencing, trash, bike parking, etc. (if applicable)
	PD text and Letter of Intent (if applicable)
	Samples of the exterior building materials
П	Proposed sign areas and types (if applicable)

### 4. Signage Approval (Comprehensive Design Review (CDR), Sign Modifications, and Sign Exceptions (per Sec. 31.043(3))

Locator Map
$Letter\ of\ Intent\ (a\ summary\ of\ \underline{how}\ the\ proposed\ signage\ is\ consistent\ with\ the\ CDR\ or\ Signage\ Modifications\ criteria\ is\ required)$
Contextual site information, including photographs of existing signage both on site and within proximity to the project site
Site Plan showing the location of existing signage and proposed signage, dimensioned signage setbacks, sidewalks, driveways, and right-of-ways
Proposed signage graphics (fully dimensioned, scaled drawings, including materials and colors, and night view)
Perspective renderings (emphasis on pedestrian/automobile scale viewsheds)
Illustration of the proposed signage that meets Ch. 31, MGO compared to what is being requested
Graphic of the proposed signage as it relates to what the Ch. 31 MGO would permit

### 5. Required Submittal Materials

### ☑ Application Form

• A completed application form is required for <u>each</u> UDC appearance. For projects also requiring Plan Commission approval, applicants must also have submitted an accepted application for Plan Commission consideration prior to obtaining any formal action (Initial or Final Approval) from the UDC.

### ☑ Letter of Intent

- If the project is within an Urban Design District, a summary of how the development proposal addresses the district criteria is required.
- For signage applications, a summary of how the proposed signage is consistent with the applicable Comprehensive Design Review (CDR) or Signage Modification review criteria is required.

<b>Development Plans</b> (Refer to checklist on Page 4 for plan details)
Filing Fee (Refer to Section 7 (below) for a list of application fees by request type)

### □ Electronic Submittal

- Complete electronic submittals <u>must</u> be received prior to the application deadline before an application will be scheduled
  for a UDC meeting. Late materials will not be accepted. All plans must be legible and scalable when reduced. Individual
  PDF files of each item submitted should be submitted via email to <u>UDCapplications@cityofmadison.com</u>. The email
  must include the project address, project name, and applicant name.
- Email Size Limits. Note that <u>an individual email cannot exceed 20MB</u> and <u>it is the responsibility of the applicant</u> to present files in a manner that can be accepted. Applicants who are unable to provide the materials electronically should contact the Planning Division at (608) 266-4635 for assistance.

### **☑** Notification to the District Alder

• Please provide an email to the District Alder notifying them that you are filing this UDC application. Please send this as early in the process as possible and provide a copy of that email with the submitted application.

. Applicant Declarations	
This application was discussed with	equired to discuss the proposed project with Urban Design Commission staff on
	included in this submittal and understands that if any required information in pplication will not be placed on an Urban Design Commission agenda for
Name of applicant Greg Mickells	Relationship to property Owner
	Date 9/18/23
Application Filing Food	

### 7. Application Filing Fees

Fee payments are due by the submittal date. Payments received after the submittal deadline may result in the submittal being scheduled for the next application review cycle. Fees may be paid in-person, via US Mail, or City drop box. If mailed, please mail to: City of Madison Building Inspection, P.O. Box 2984, Madison, WI 53701-2984. The City's drop box is located outside the Municipal Building at 215 Martin Luther King, Jr. Blvd. on the E Doty Street side of the building. Please make checks payable to City Treasurer, and include a completed application form or cover letter indicating the project location and applicant information with all checks mailed or submitted via the City's drop box.

Please consult the schedule below for the appropriate fee for your request:

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	Urban Design Districts: \$350 (per §33.24(6) MGO).
	Minor Alteration in the Downtown Core District (DC) or Urban Mixed-Use District (UMX): \$150 (per §33.24(6)(b) MGO)
	Comprehensive Design Review: \$500 (per §31.041(3)(d)(1)(a) MGO)
	Minor Alteration to a Comprehensive Sign Plan: \$100 (per §31.041(3)(d)(1)(c) MGO)
	All other sign requests to the Urban Design Commission, including, but not limited to: appeals from the decisions of the Zoning Administrator, requests for Sign Modifications

approvals: \$300 (per §31.041(3)(d)(2) MGO)

(of height, area, and setback), and additional sign code

- A filing fee is not required for the following project applications if part of the combined application process involving both Urban Design Commission and Plan Commission:
- Project in the Downtown Core District (DC), Urban Mixed-Use District (UMX), or Mixed-Use Center District (MXC)
- Project in the Suburban Employment Center District (SEC), Campus Institutional District (CI), or Employment Campus District (EC)
- Planned Development (PD): General Development Plan (GDP) and/or Specific Implementation Plan (SIP)
- Planned Multi-Use Site or Residential Building Complex



September 18, 2023

Ms. Jessica Vaughn City of Madison Department of Planning & Community & Economic Development Madison Municipal Building 215 Martin Luther King Jr. Blvd, Suite 017 Madison, WI 53703

Re: Letter of Intent

Imagination Center at Reindahl Park

Library: 1814 Parkside Dr. Pavilion: 1818 Parkside Dr. Madison, WI 53704

Dear Jessica,

The following is submitted together with the UDC Informational Application and associated plans for review by the Urban Design Commission.

**Project Organizational Structure:** 

Owner: City of Madison - Library

201 W Mifflin St Madison, WI 53703 608-266-6300 Architect:

JLA Architects & Planners 800 W. Broadway, Suite 200

Monona, WI 53713 608-210-1232

Contact: Jennifer Camp

jcamp@jla-pa.com

Civil Engineer: GRAEF, Inc

1010 East Washington Ave, Suite 202

Madison, WI 53703 608-245-1962

Contact: Amy Larson Amy.larson@graef-usa.com Landscaping: Saiki Design, Inc.

1110 South Park Street Madison, WI 53715

608-405-8162

Contact: Christopher Sina

csina@saiki.design

### **Introduction:**

The Imagination Center at Reindahl Park (ICRP) is a multi-agency collaboration encompassing the City of Madison, the Madison Public Library System, and Madison Parks. With this innovative partnership, the City of Madison is demonstrating a commitment to a new type of public institution. The ICRP will be a hub for social forum, holistic health, a cultural platform and civic engagements & innovation.

### Site:

The existing shelter in Reindahl Park, located immediately adjacent to the existing parking lot accessed from Parkside Drive, was designed in the late 1970s. It is a partially earth-sheltered concrete structure with an accessible roof platform. The age of this shelter is causing significant ongoing maintenance and upkeep, and the interior is dark and unwelcoming. It is near a confluence of several bike and pedestrian pathways and is partially visible from East Washington Avenue. The proximity to these amenities and existing infrastructure and access makes the general location of the existing shelter favorable to development. There are mature trees of varying health and condition surrounding the parking lot and shelter, as well as a significant amount of unprogrammed open space

Imagination Center at Reindahl Park JLA Project No.: 20-0928

September 18, 2023

with no tree canopy. This location has the opportunity to enjoy the benefits of both open space and a mature tree population, with minimal removal of existing vegetation.

The opportunities provided in the location of the existing park shelter, the undesirability of the existing shelter building itself, and the exclusion of popularly programmed open space in the park led us to recommend the area surrounding the existing park shelter and Parkside Drive parking lot as the preferred location of the new Imagination Center. This location is served by existing infrastructure and is connected to the local path system which supports access by alternative transportation. It is near existing park amenities which will encourage a diversity of activity and contains a tree population which can be utilized with minimal environmental impact.

Located within an existing city park, the building has been sited to take advantage of the existing parking lot and its proximity to the existing roadway system as well as provide connections to the existing City of Madison bike path system and existing public transportation routes. Advantages to this siting are a reduction in the amount of new impervious surface required to serve the building, minimized contribution to urban heat island effect, promotion of the use of public transportation, and the promotion of pedestrian traffic.

The building has also been sited to maintain the existing access from parking lot to the existing splash pad and playground, minimize the number of mature existing trees needed to be removed for construction to commence, and to permit the future planned extension of a roadway connector between Parkside Drive to the east and the existing park road to the west.

### **Zoning:**

The project is located in the City of Madison Urban Design District #5.

The public right of way and parking lot will be landscaped with trees and shrubs per the attached landscape plan. These hardy plants will provide interest and color throughout the year and will conform to the provisions of Chapter 28 of the Madison General Ordinances. The site has many large existing trees that will remain. Overall, the trees and landscaping will be well maintained throughout the years, especially during the year following their installation.

The dynamic design of the exterior of the building will incorporate low maintenance materials – metal panels and wood plank. The loading area has been strategically placed and screened near the building while providing sufficient access from the road.

ICRP is located within Reindahl Park which is zoned Parks and Recreation (PR). A library, community center, and recreation structure are all permitted uses within the PR zoning type.

Parks & Recreation District Dimensional Standards

Lot Area: 5 acres Lot Width: 300

Front Yard Setback: 30 Side Yard Setback: 30 Rear Yard Setback: 30

Maximum Height: 2 stories/35\* (\*Maximum height may be exceeded with conditional use approval.)

- Electric Vehicle Charging Station Requirements Chapter 28.141(8)e:
- Bike Parking Requirements Chapter 28.141(11):
- Bird Safety Glass Requirements Chapter 29.129:

### **Project Schedule:**

January 2024: Land Use Application Submittal

October 2024: Start of Construction
June 2026: Certificate of Occupancy

### Social & Economic Impacts:

The program for our building illustrates a flexible, adaptable design that will evolve with the community's aspirations and use. Designed to be a center of community life, it will be activated by individuals, families, and community partners coming together to celebrate, learn, and manifest their dreams. The facility will seamlessly integrate into the park's current programming and landscape. The Imagination Center will be integrated into the overall experience of those who currently use Reindahl Park for sporting events, community gardening, and recreation, along with those who will enjoy the Imagination Center in the future to meet their gathering, learning, social service, and professional development needs.

Thank you for your time in reviewing our proposal.

Sincerely,

Jennifer Camp, AIA jcamp@jla-ap.com 608-210-1232





# IMAGINATION CENTER AT REINDAHL PARK

# SCHEMATIC DESIGN DOCUMENT

SEPTEMBER 18, 2023



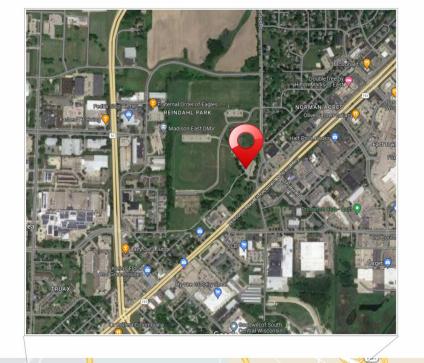


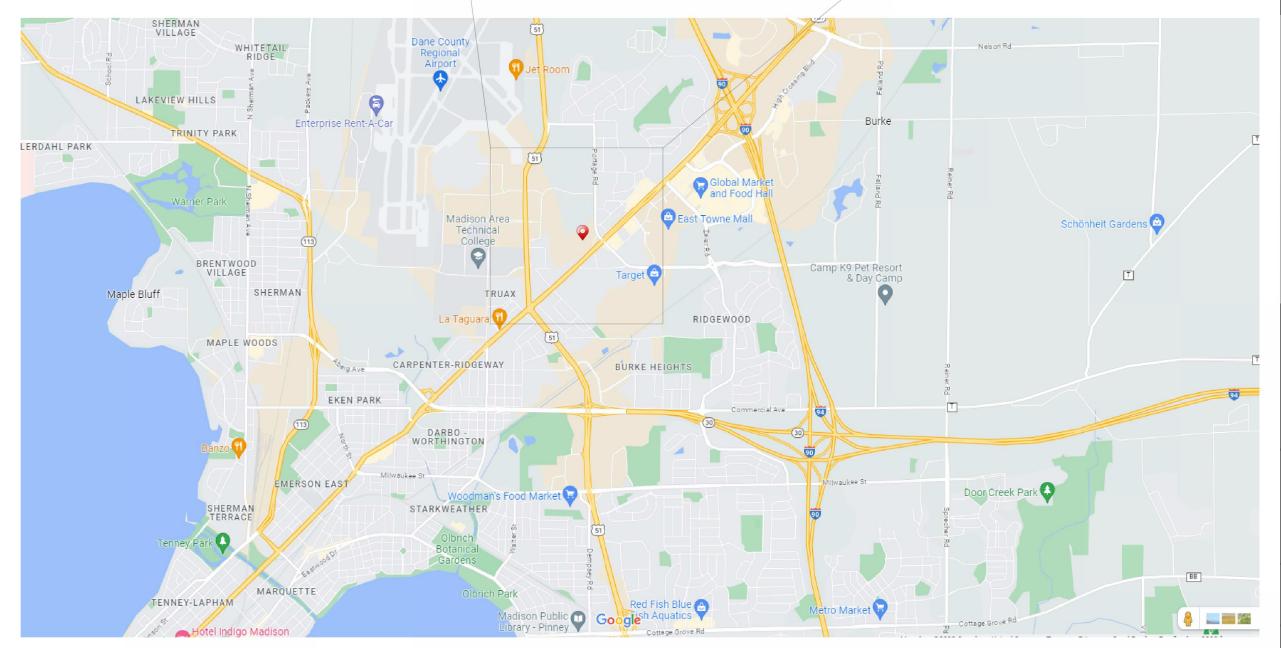




















IMAGINATION CENTER AT REINDAHL PARK

SCHEMATIC DESIGN

### PROGRESS DOCUMENTS

These documents reflect progress and intent an may be subject to change, including additional detail. These are not final construction documer and should not be used for final bidding or construction-related purposes.

REVISION SCHEDULE

Mark Description Date

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LOCATOR MAP

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IMAGINATION CENTER AT REINDAHL PARK

SCHEMATIC DESIGN

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revision schedule

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SITE CONTENT

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EAST WASHINGTON AVENUE FACING NORTH-EAST



EXISTING SITE FROM VEHICULAR ENTERANCE



EAST WASHINGTON AVENUE FACING SOUTH-WEST



EXISTING SITE FROM SOUTH PEDESTRIAN PATH





IMAGINATION CENTER AT REINDAHL PARK

SCHEMATIC DESIGN

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DATE OF ISSUANCE SEPTEMBER 18, 2023

REVISION SCHEDULE

Mark Description Date

SHEET TITLE

SITE PHOTOS

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PORTAGE ROAD FACING SOUTH



EXISTING SITE FROM SPLASH



PORTAGE ROAD FACING NORTH



EXISTING BUILDING





IMAGINATION CENTER AT REINDAHL PARK

SCHEMATIC DESIGN

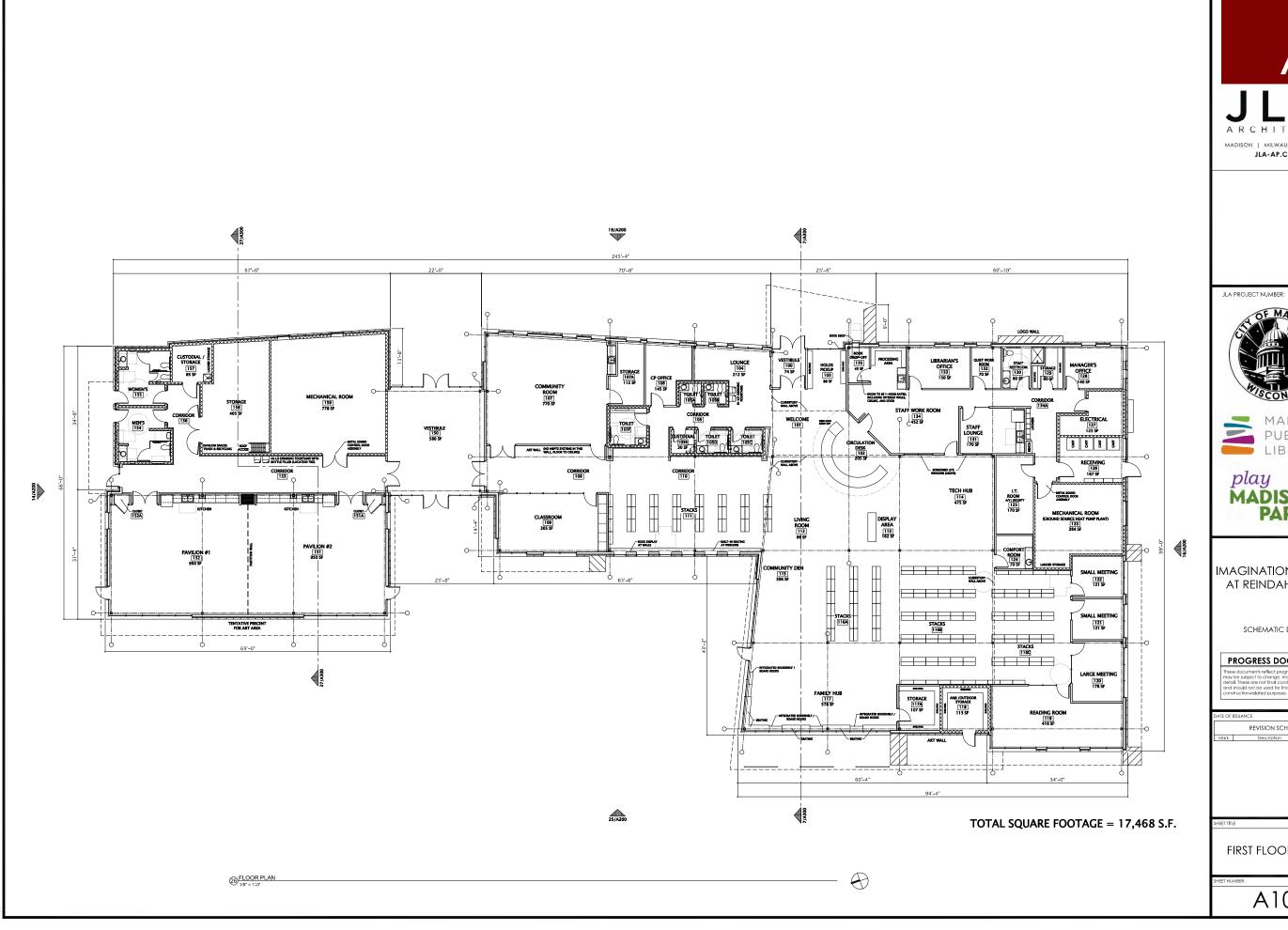
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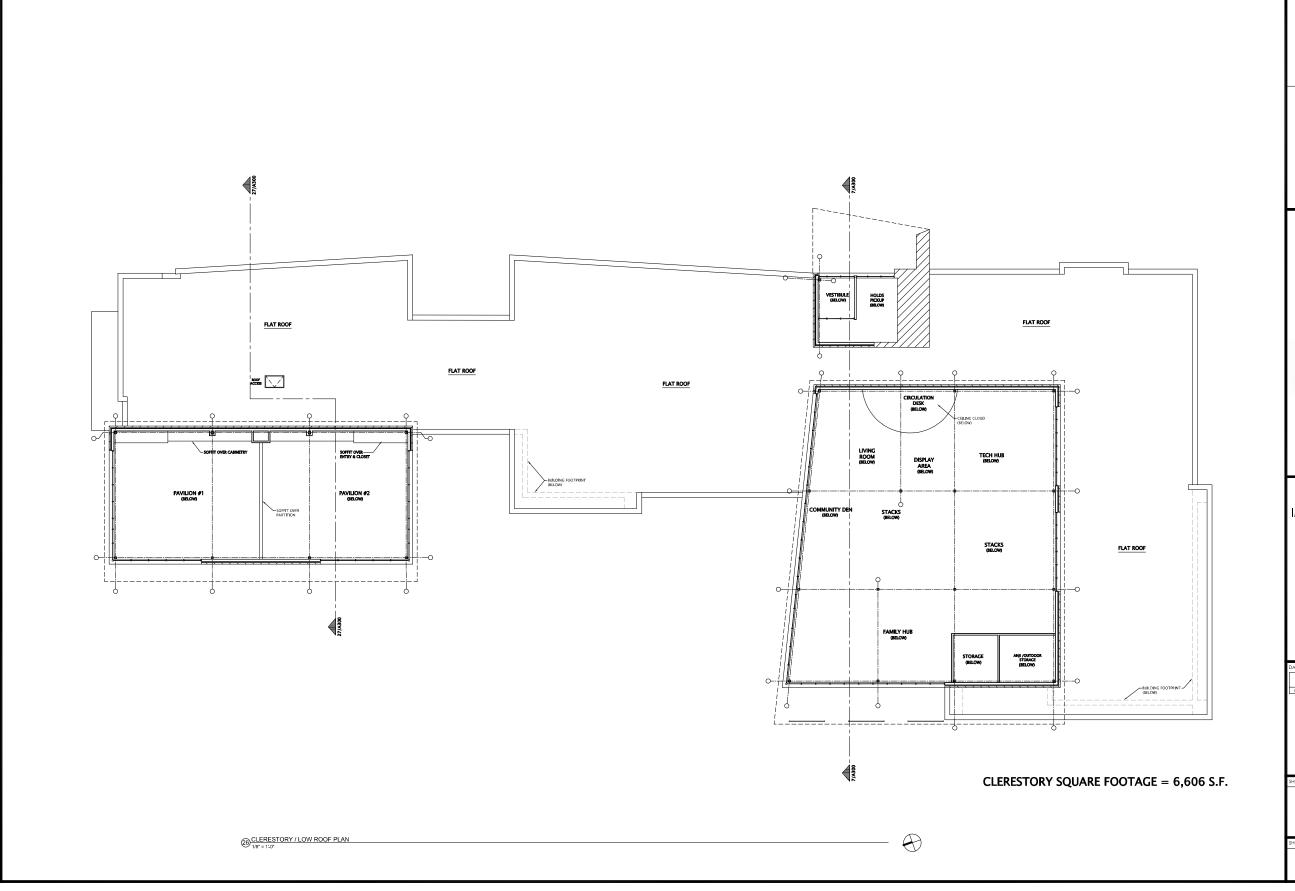
**IMAGINATION CENTER** AT REINDAHL PARK

SCHEMATIC DESIGN

PROGRESS DOCUMENTS

REVISION SCHEDULE

FIRST FLOOR PLAN











IMAGINATION CENTER AT REINDAHL PARK

SCHEMATIC DESIGN

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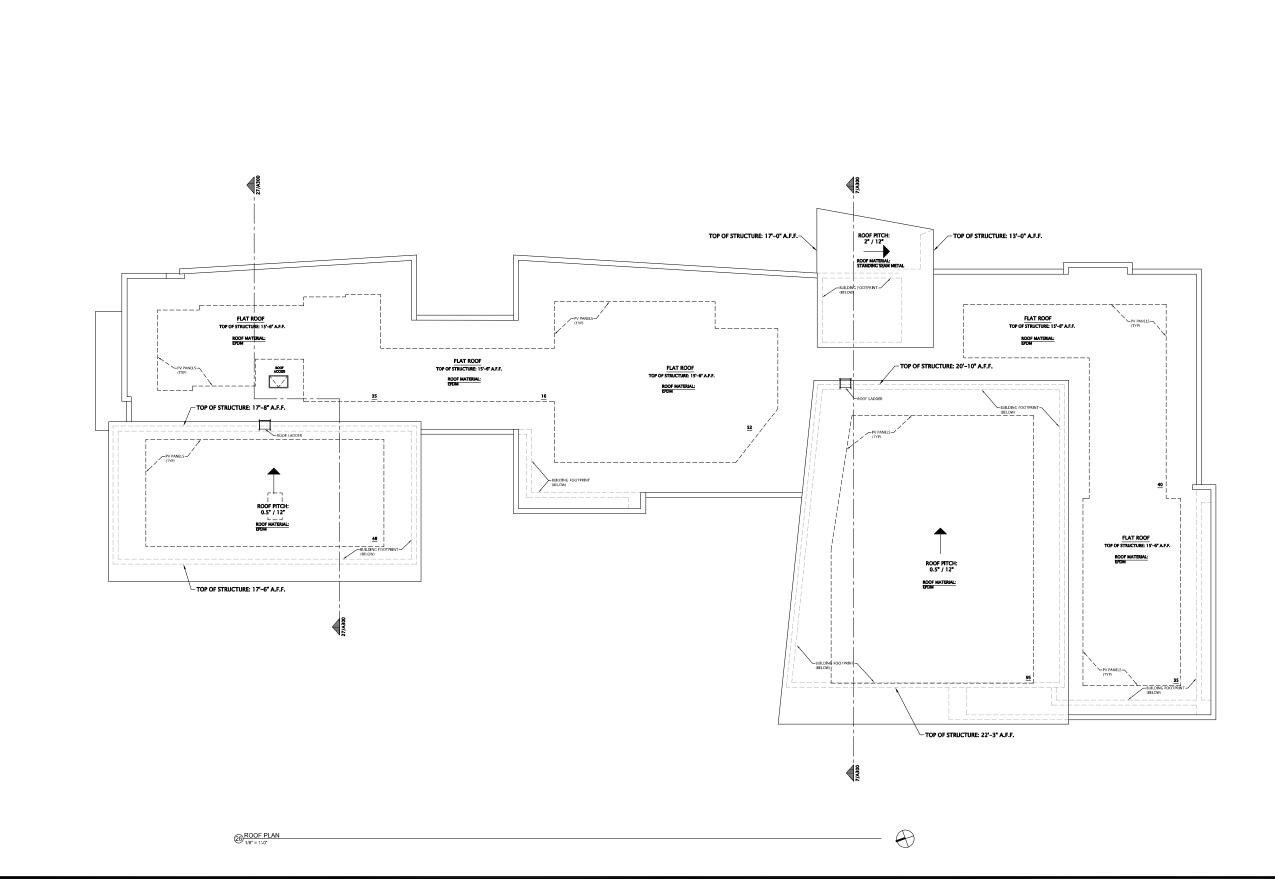
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CLERESTORY / LOW ROOF PLAN

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IMAGINATION CENTER AT REINDAHL PARK

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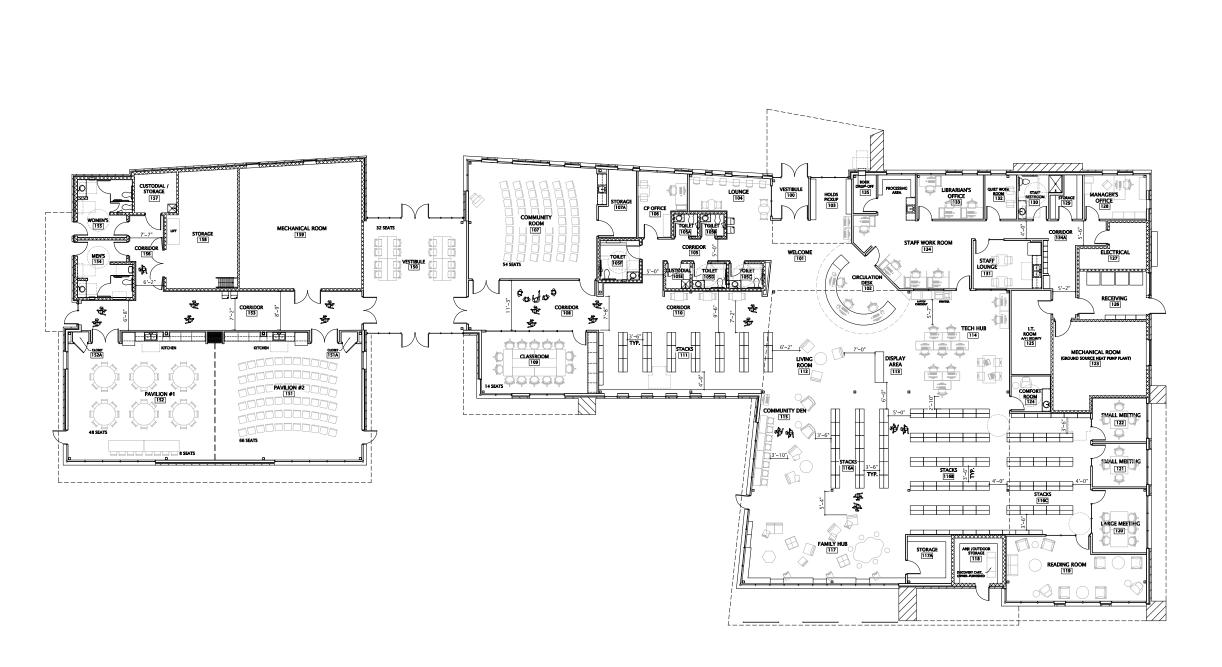
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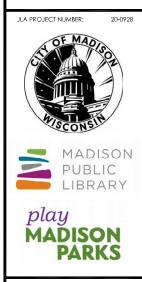
ROOF PLAN

SHEET NUMBER



6 FURNITURE AND INTERIOR SPACING PLAN





IMAGINATION CENTER AT REINDAHL PARK

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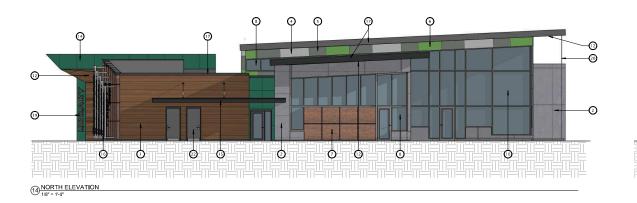
FURNITURE AND
INTERIOR SPACING
PLAN

SHEET NUMBER

	EXTERIOR MATERIALS SCHEDULE							
İ	MARK	MANUFACTURER	COLOR					
ı	1	TRESPA WALL PANELS	MILANO TERRA					
ı	2	TRESPA WALL PANELS	TEMPERED GREY					
ı	3	TRESPA WALL PANELS	MID-GREEN					
ı	4	TRESPA WALL PANELS	PURE WHITE					
ı	5	TRESPA WALL PANELS	ZINC GREY					
ı	6	TRESPA WALL PANELS	SPRING GREEN					
ĺ	7	ALUCOBOND WALL PANELS	RUSTED METAL					
	8	INSULATED ALUMINUM STOREFRONT	CLEAR ANODIZED					
	9	ALUMINUM STOREFRONT SPANDREL GLAZING	CLEAR ANODIZED					
	10	INSULATED ALUMINUM CURTAINWALL	CLEAR ANODIZED					
ı	- 11	TRESPA-WRAPPED WALL OPENINGS	MID-GREEN					
ı	12	TRESPA SOFFIT PANELS	MILANO TERRA					

MARK	MANUFACTURER	COLOR
13	EDPM ROOF	BLACK
14	STANDING SEAM METAL ROOF	TO MATCH TRESPA MID-GREEN
15	METAL ROOF AWNING	BLACK
16	METAL & CABLE RAIL WALL TRELLIS	WHITE
17	METAL WALL COPING	DARK GREY
18	BUILDING LOGO	TBD
19	DIMENSIONAL BUILDING LETTERING	TBD
20	EXTERIOR SHADING DEVICE	TBD
21	ART INSTALLATION	TBD
22	INSULATED HOLLOW METAL DOOR	DARK GREY
23	ANJI PLAY WALL	MATERIAL TBD





25 WEST ELEVATION



(B) AST LECKATION



JLA PROJECT NUMBER:







IMAGINATION CENTER AT REINDAHL PARK

SCHEMATIC DESIGN

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IMAGINATION CENTER AT REINDAHL PARK

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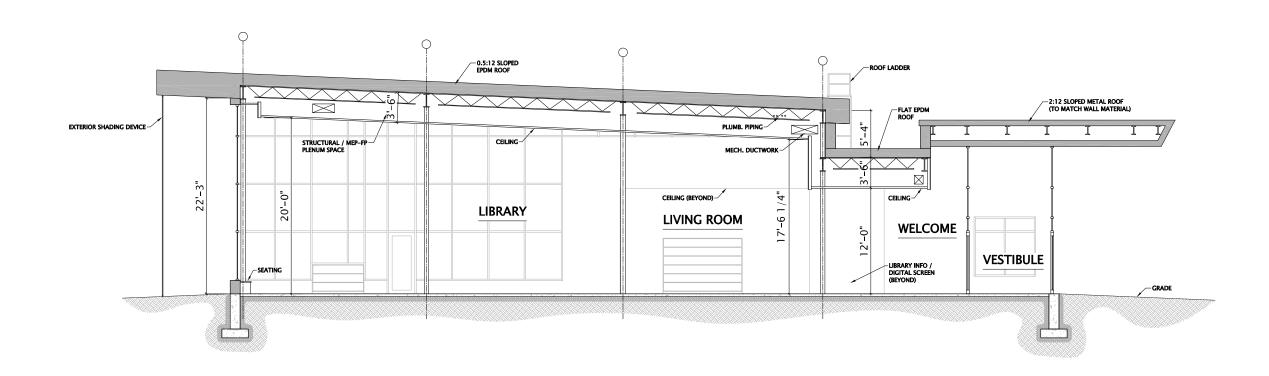
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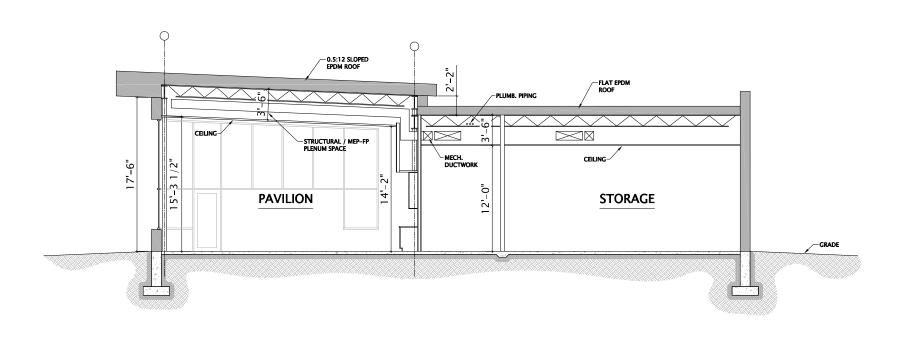
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EXTERIOR RENDERINGS

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7 BUILDING SECTION
1/4" = 1'-0"





JLA PROJECT NUMBER:







IMAGINATION CENTER AT REINDAHL PARK

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REVISION SCHEDULE

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BUILDING SECTIONS

SHEET NUMBER





CITY OF MADISON ZONING MAP

PLANNED BRT STOP-

REINDAHL PARK

HWY 151-E. WASHINGTON AVE.



GRØEF

1010 East Washington Avenue, Suite 202 Madison, WI 53703-3130 608 / 242 1550

www.graef-usa.com

OJECI NUMBER: 20-0928







IMAGINATION CENTER AT REINDAHL PARK

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MADISON | MILWAUKEE | DENVER

JLA-AP.COM

1010 East Washington Avenue, Suite 202 Madison, WI 53703-3130 608 / 242 1550

www.graef-usa.com

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IMAGINATION CENTER AT REINDAHL PARK

SCHEMATIC DESIGN

PROGRESS DOCUMENTS

construction related purposes.

NE OF ISSUANCE AUGUST 18, 2023

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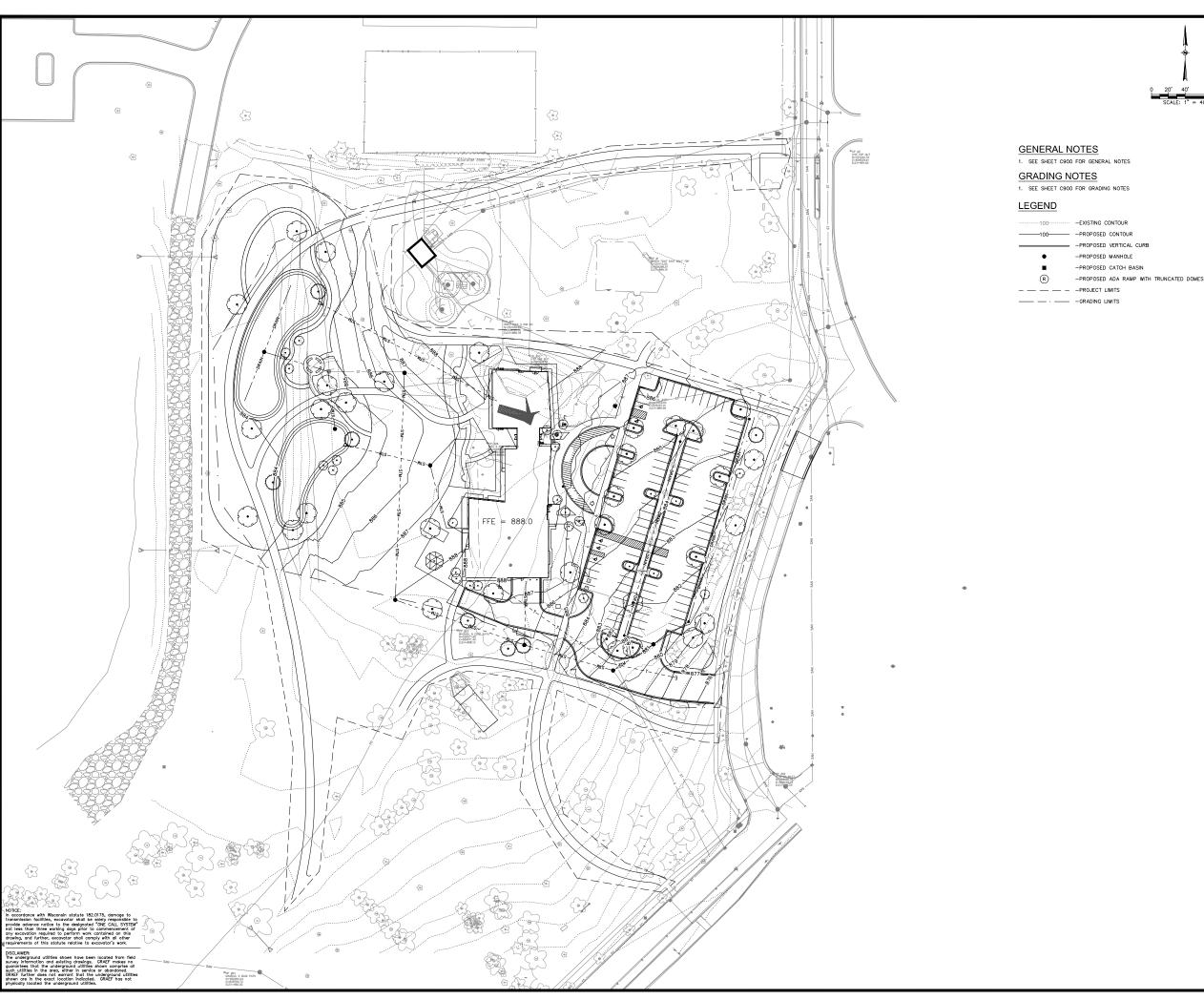
REVISION SCHEDULE

Mark Description Date

ET TITLE

SITE LAYOUT PLAN

SHEET NUM





1. SEE SHEET C900 FOR GENERAL NOTES

-PROPOSED VERTICAL CURB -PROPOSED CATCH BASIN





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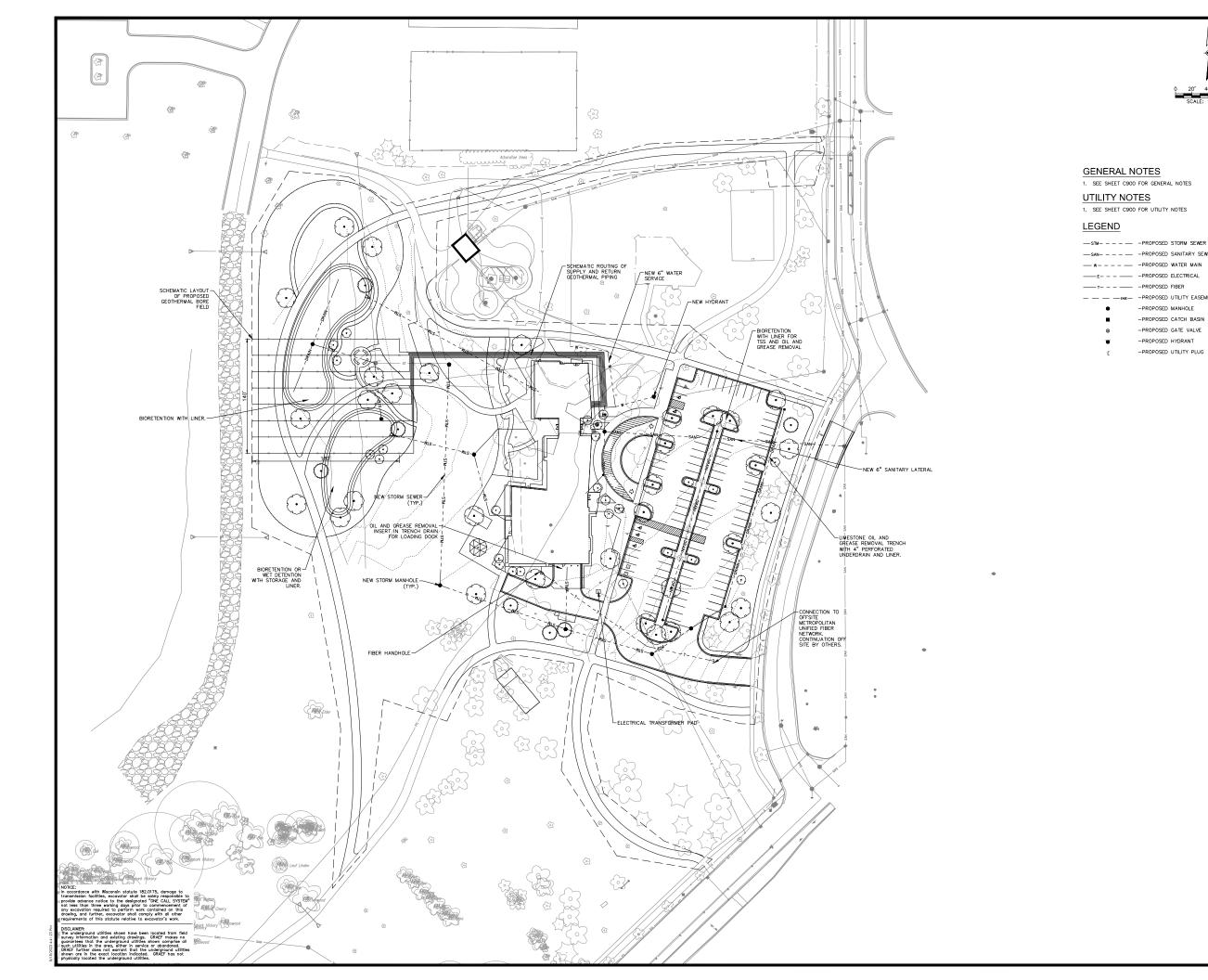
### IMAGINATION CENTER AT REINDAHL PARK

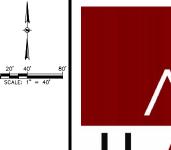
SCHEMATIC DESIGN

## PROGRESS DOCUMENTS

	REVISION SCHEDU	LE
Mark	Description	Date

SITE GRADING PLAN





A R C H I T E C T S



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### PROGRESS DOCUMENTS

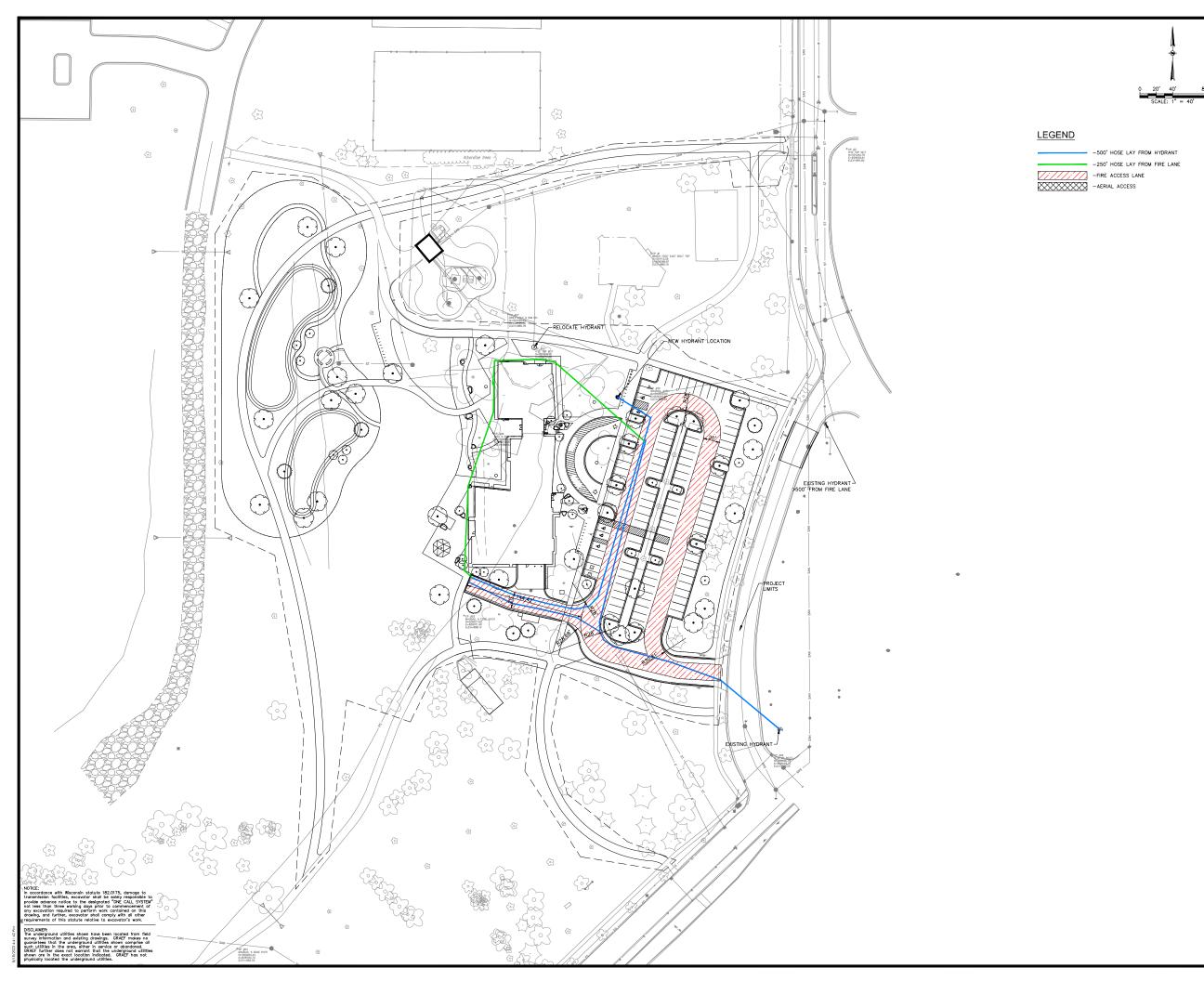
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DATE OF ISSUANCE		AUGUST 18, 2023	
revision schedule			
Mark	Description	Date	

HEET TITLE

SITE UTILITY PLAN

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REVISION SCHEDULE			
Mark	Description	Date	

SHEET TITLE

FIRE ACCESS PLAN

HEET NUMBER





TREE TO BE REMOVED



TREE TO BE PROTECTED

NOTE: SEE CIVIL DEMOLITION AND EROSION CONTROL PLAN FOR MORE SITE DEMOLITION INFORMATION

TR	TREE REMOVAL SCHEDULE				
#	Species	Caliper			
1	Basswood	24"			
2	Basswood	30"			
3	Crabapple	12"			
4	Basswood	26"			
5	Chestnut	13"			
6	Chestnut	16"			
7	Chestnut	14"			
8	Honeylocust	28"			
9	Hackberry	19"			
10	Hackberry	18"			
11	Honeylocust	22"			
12	Red Pine	8"			

- TRUNK DIAMETER AT BREAST HEIGHT (DBH) MEASURED AT 4'-6" ABOVE THE GROUND.
- 8. TREE PROTECTION FENCE STAKES 4' O.C. MAX.
- Tree Protection Fencing Detail





JLA PROJECT NUMBER:







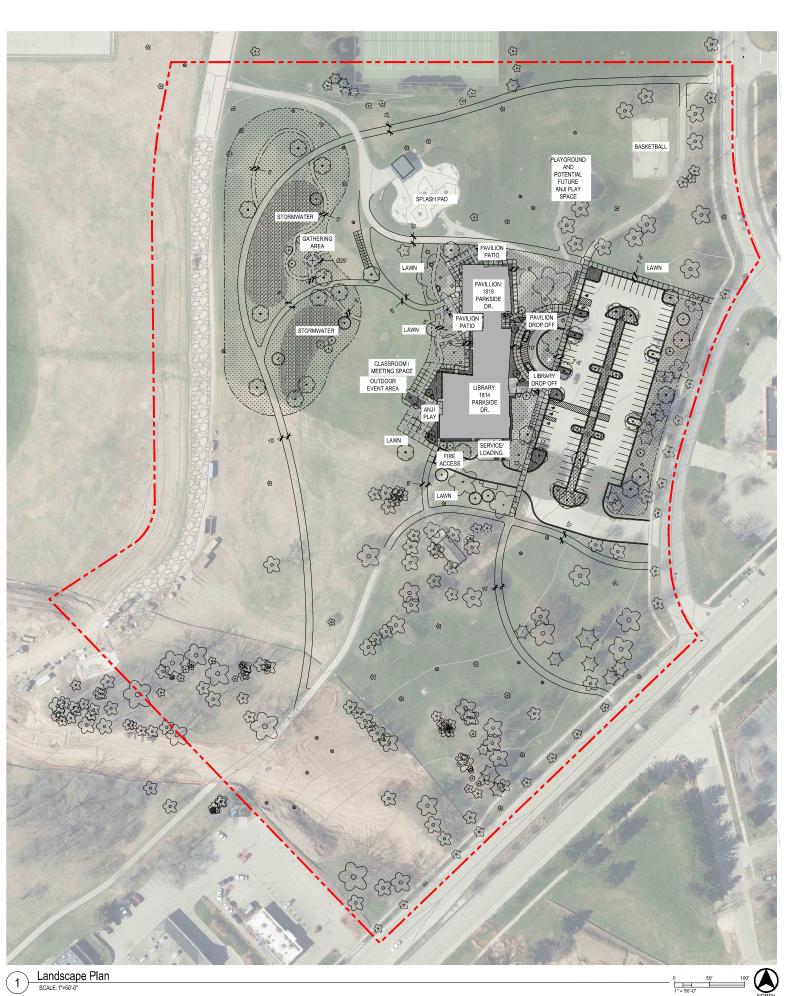
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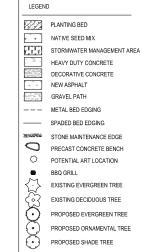
SCHEMATIC DESIGN

PROGRESS DOCUMENTS

REVISION SCHEDULE

TREE PROTECTION AND REMOVALS





NEW SHADE TREES: 34 NEW ORNAMENTAL TREES: 24 NEW EVERGREEN TREES: 7





JLA PROJECT NUMBER:

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IMAGINATION CENTER AT REINDAHL PARK

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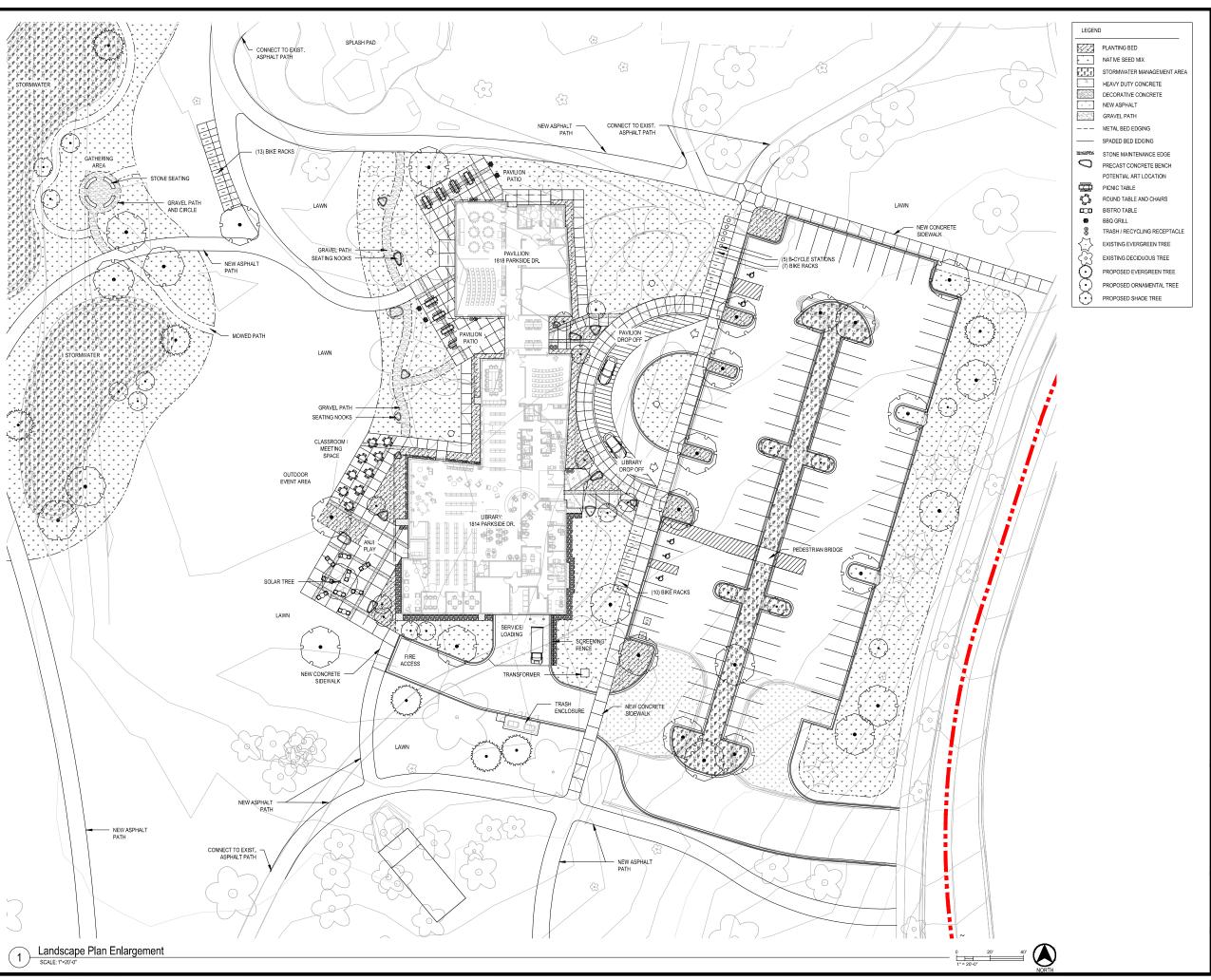
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TITLE

LANDSCAPE PLAN

SHEET NUMBER













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REVISION SCHEDULE

Mark Description Date

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LANDSCAPE PLAN ENLARGEMENT

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IMAGINATION CENTER AT REINDAHL PARK

SCHEMATIC DESIGN

PROGRESS DOCUMENTS

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DATE OF ISSUANCE MARCH 22, 202

REVISION SCHEDULE

MORE Description

Date Of D

SITE RENDERING

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