URBAN DESIGN COMMISSION APPLICATION



City of Madison Planning Division Madison Municipal Building, Suite 017 215 Martin Luther King, Jr. Blvd. P.O. Box 2985 Madison, WI 53701-2985 (608) 266-4635



FOR OFFICE USE ONLY:

Date Received 6.12.23 11:27 a.m.

Paid _____

Initial Submittal

Revised Submittal

Complete all sections of this application, including the desired meeting date and the action requested. If your project requires both UDC and Land Use application submittals, a completed Land Use Application and accompanying submittal materials are also required to be submitted.

If you need an interpreter, translator, materials in alternate formats or other accommodations to access these forms, please call the Planning Division at (608) 266-4635.

Si necesita interprete, traductor, materiales en diferentes formatos, u otro tipo de ayuda para acceder a estos formularios, por favor llame al (608) 266-4635.

Yog tias koj xav tau ib tug neeg txhais lus, tus neeg txhais ntawv, los sis xav tau cov ntaub ntawv ua lwm hom ntawv los sis lwm cov kev pab kom paub txog cov lus qhia no, thov hu rau Koog Npaj (Planning Division) (608) 266-4635.

1.	Project Information			
	Address (list all addresses on the project site):			
	Title:			
2.	Application Type (check all that	apply) and Requested Date		
	UDC meeting date requested			
	New development	Alteration to an existing or	previously-approved development	
	Informational	Initial Approval	Final Approval	
3.	Project Type			
	Project in an Urban Design Dis	strict	Signage	
	Project in the Downtown Core District (DC), Urban		Comprehensive Design Review (CDR)	
	Mixed-Use District (UMX), or Mi	, ,	Modifications of Height, Area, and Setback	
	Project in the Suburban Emplo Campus Institutional District (Sign Exceptions as noted in Sec. 31.043(3), MGO	
	District (EC)		Other	
	Planned Development (PD)	an (GDP)	Please specify	
	General Development Plan (GDP) Specific Implementation Plan (SIP)			
	Planned Multi-Use Site or Residential Building Complex			
4.	Applicant, Agent, and Property	Owner Information		
	Applicant name		Company	
	Street address		City/State/Zip	
	Telephone		Email	
	Project contact person		Company	
	Street address		City/State/Zip	
	Telephone		Email	
	Property owner (if not applicant)		
	Street address		City/State/Zip	
	Telenhone		Fmail	

URBAN DESIGN COMMISSION APPROVAL PROCESS



Introduction

The City of Madison's Urban Design Commission (UDC) has been created to:

- Encourage and promote high quality in the design of new buildings, developments, remodeling, and additions so as to maintain and improve the established standards of property values within the City.
- Foster civic pride in the beauty and nobler assets of the City, and in all other ways possible assure a functionally efficient
 and visually attractive City in the future.

Types of Approvals

There are three types of requests considered by the UDC:

- Informational Presentation. A request for an Informational Presentation to the UDC may be requested prior to seeking any approvals to obtain early feedback and direction before undertaking detailed design efforts. Applicants should provide details on the context of the site, design concept, site and building plans, and other relevant information to help the UDC understand the proposal and provide feedback. (Does not apply to CDR's or Signage Modification requests)
- <u>Initial Approval</u>. Applicants may, at their discretion, request Initial Approval of a proposal by presenting preliminary design information. As part of their review, the Commission will provide feedback on the design information that should be addressed at Final Approval stage.
- <u>Final Approval</u>. Applicants may request Final Approval of a proposal by presenting all final project details. Recommendations or concerns expressed by the UDC in the Initial Approval must be addressed at this time.

Presentations to the Commission

The Urban Design Commission meets virtually via Zoom, typically on the second and fourth Wednesdays of each month at 4:30 p.m. Applicant presentations are strongly encouraged, although not required. Prior to the meeting, each individual speaker is required to complete an online registration form to speak at the meeting. A link to complete the online registration will be provided by staff prior to the meeting. Please note that individual presentations will be limited to a **maximum of three (3) minutes**. The pooling of time may be utilized to provide one speaker more time to present, however the additional time will be based on the number of registrants from the applicant team, i.e. two (2) applicant registrants = six (6) minutes for one (1) speaker.

Primarily, the UDC is interested in the appearance and design quality of projects. Emphasis should be given to the site plan, landscape plan, lighting plan, building elevations, exterior building materials, color scheme, and graphics. Please note that presentation slides, in a PDF file format, are required to be submitted **the Friday before** the UDC meeting.

URBAN DESIGN DEVELOPMENT PLANS CHECKLIST



The items listed below are minimum application requirements for the type of approval indicated. Please note that the UDC and/or staff may require additional information in order to have a complete understanding of the project.

1. Intorma	πonal Presentation			
	Letter of Intent (If the project is within an Urban Design District, a summary of how the development proposal addresses the district criteria is required) Contextual site information, including photographs and layout of adjacent buildings/structures Site Plan Two-dimensional (2D) images of proposed buildings or structures.	Providing additional information beyond these minimums may generate a greater level of feedback from the Commission.	 Title block Sheet number North arrow Scale, both written and graphic Date Fully dimensioned plans, scaled at 1" = 40' or larger ** All plans must be legible, including the full-sized landscape and lighting plans (if required) 	
2. Initial A _l	pproval			
	Locator Map Letter of Intent (If the project is within a development proposal addresses the district Contextual site information, including photograms Site Plan showing location of existing and bike parking, and existing trees over 18" distandscape Plan and Plant List (must be legitable) Building Elevations in both black & white an and color callouts PD text and Letter of Intent (if applicable)	ct criteria is required) aphs and layout of adjacent buildin proposed buildings, walks, drive ameter <i>ble</i>)	additional information beyond these minimums may generate a greater level of	
R Final Δn	nroval		-	
All the requirements of the Initial Approval (see above), plus: Grading Plan Lighting Plan, including fixture cut sheets and photometrics plan (must be legible) Utility/HVAC equipment location and screening details (with a rooftop plan if roof-mounted) Site Plan showing site amenities, fencing, trash, bike parking, etc. (if applicable) PD text and Letter of Intent (if applicable) Samples of the exterior building materials Proposed sign areas and types (if applicable)				
4. Signage	Approval (Comprehensive Design Review (CDR), Sign Modifications, and Sig	gn Exceptions (per <u>Sec. 31.043(3)</u>)	
	Locator Map Letter of Intent (a summary of how the proposed Contextual site information, including pho project site Site Plan showing the location of existing significance of the state of	tographs of existing signage bo	th on site and within proximity to the	
	Perspective renderings (emphasis on pedestrian/automobile scale viewsheds)			

☐ Graphic of the proposed signage as it relates to what the Ch. 31, MGO would permit

5. Required Submittal Materials

Application Form

 A completed application form is required for each UDC appearance. For projects also requiring Plan Commission approval, applicants must also have submitted an accepted application for Plan Commission consideration prior to obtaining any formal action (Initial or Final Approval) from the UDC.

Letter of Intent

- If the project is within an Urban Design District, a summary of how the development proposal addresses the district criteria is required.
- For signage applications, a summary of how the proposed signage is consistent with the applicable Comprehensive Design Review (CDR) or Signage Modification review criteria is required.

Development Plans (Refer to checklist on Page 4 for plan details)

N/A Filing Fee (Refer to Section 7 (below) for a list of application fees by request type)

Electronic Submittal

- Complete electronic submittals must be received prior to the application deadline before an application will be scheduled for a UDC meeting. Late materials will not be accepted. All plans must be legible and scalable when reduced. Individual PDF files of each item submitted should be submitted via email to <u>UDCapplications@cityofmadison.com</u>. The email must include the project address, project name, and applicant name.
- Email Size Limits. Note that an individual email cannot exceed 20MB and it is the responsibility of the applicant to present files in a manner that can be accepted. Applicants who are unable to provide the materials electronically should contact the Planning Division at (608) 266-4635 for assistance.

Notification to the District Alder

 Please provide an email to the District Alder notifying them that you are filing this UDC application. Please send this as early in the process as possible and provide a copy of that email with the submitted application.

j.	Applicant Declarations		
	 Prior to submitting this application, the ap This application was discussed with 	oplicant is required to discuss the proposed project with U wor	•
		aterials are included in this submittal and understands the line, the application will not be placed on an Urban E	
	Name of applicant	Relationship to property	
Authorizing signature of property owner			
,	Application Filing Fees		

Fee payments are due by the submittal date. Payments received after the submittal deadline may result in the submittal being scheduled for the next application review cycle. Fees may be paid in-person, via US Mail, or City drop box. If mailed, please mail to: City of Madison Building Inspection, P.O. Box 2984, Madison, WI 53701-2984. The City's drop box is located outside the Municipal Building at 215 Martin Luther King, Jr. Blvd. on the E Doty Street side of the building. Please make checks payable to City Treasurer, and include a completed application form or cover letter indicating the project location and applicant information with all checks mailed or submitted via the City's drop box.

Please consult the schedule below for the appropriate fee for your request:

Urban Design Districts: \$350 (per §33.24(6) MGO).

Minor Alteration in the Downtown Core District (DC) or Urban Mixed-Use District (UMX): \$150

(per §33.24(6)(b) MGO)

Comprehensive Design Review: \$500

(per §31.041(3)(d)(1)(a) MGO)

Minor Alteration to a Comprehensive Sign Plan: \$100 (per §31.041(3)(d)(1)(c) MGO)

All other sign requests to the Urban Design Commission, including, but not limited to: appeals from the decisions of the Zoning Administrator, requests for Sign Modifications (of height, area, and setback), and additional sign code approvals: \$300 (per §31.041(3)(d)(2) MGO)

A filing fee is not required for the following project applications if part of the combined application process involving both Urban Design Commission and Plan Commission:

- Project in the Downtown Core District (DC), Urban Mixed-Use District (UMX), or Mixed-Use Center District (MXC)
- Project in the Suburban Employment Center District (SEC), Campus Institutional District (CI), or Employment Campus District (EC)
- Planned Development (PD): General Development Plan (GDP) and/or Specific Implementation Plan (SIP)
- Planned Multi-Use Site or Residential Building Complex



June 12th, 2023

City of Madison - Planning Division Madison Municipal Building, Suite 017 215 Martin Luther King Jr. Blvd. P.O. Box 2985 Madison, WI 53701-2985

RE: City of Madison – Dane County – Men's Homeless Shelter UDC Informational Letter of Intent – 1904 Bartillon Drive (formerly 1902 Bartillon Drive)

Dear Urban Design Commission:

Please see the attached informational submittal packet for the City of Madison and Dane County Men's Homeless Shelter. This packet outlines the initial design concepts for the development of a new purpose-built homeless shelter located on Bartillon Drive. We appreciate the opportunity to present our preliminary designs and receive your feedback prior to our forthcoming preliminary and final UDC submissions.

Project & Site:

The proposed project consists of a single, two-story building with a 21,625 GSF footprint, totaling 42,125sf. There is a 42' easement along Stoughton Road.

Zoning:

The proposed project is a permitted use as a mission house in Commercial Center District (CC) zoning. Additionally, the project is in a Transit Oriented Development Overlay (TOD) district.

Thank you for your time and consideration. We look forward to the opportunity to present our project on June 28th.

Regards, -Carl Miller

> 6515 Grand Teton Plaza, Suite 120 Madison, Wisconsin 53719 p 608.829.4444

f 608.829.4445

Project Team:

Owner: City of Madison / Dane County partnership

City of Madison

Madison Municipal Building 215 Martin Luther King Jr. Blvd.

Madison, WI 53703

Jon Evans (<u>jevans@cityofmadison.com</u>)
Bryan Cooper (<u>bcooper@cityofmadison.com</u>)

Dane County

City-County Building, Room 426 210 Martin Luther King Jr. Blvd.

Madison, WI 53703

Casey Becker (becker.casey@countyofdane.com)

Operator: Porchlight

306 North Brooks St. Madison, WI 53715

Karla Thennes (kthennes@porchlight.org)
Kim Sutter (ksutter@porchlight.org)

Architect: Dimension IV Madison Design Group

6515 Grand Teton Plaza; Suite 120

Madison, WI 53719

Carl Miller (cmiller@dimensionivmadison.com)
Jim Gersich (jgersich@dimensionivmadison.com)

Civil Engineer & Snyder and Associates

Landscape Architecture: 5010 Voges Road

Madison, WI 53718

Scott Anderson (<u>sanderson@snyder-associates.com</u>)
Andy Meessmann (<u>ameessmann@snyder-associates.com</u>)





architecture · interior design · planning 6515 Grand Teton Plaza, Suite 120, Madison, Wisconsin 53719 p608.829.4444 f608.829.4445 dimensionivmadison.com

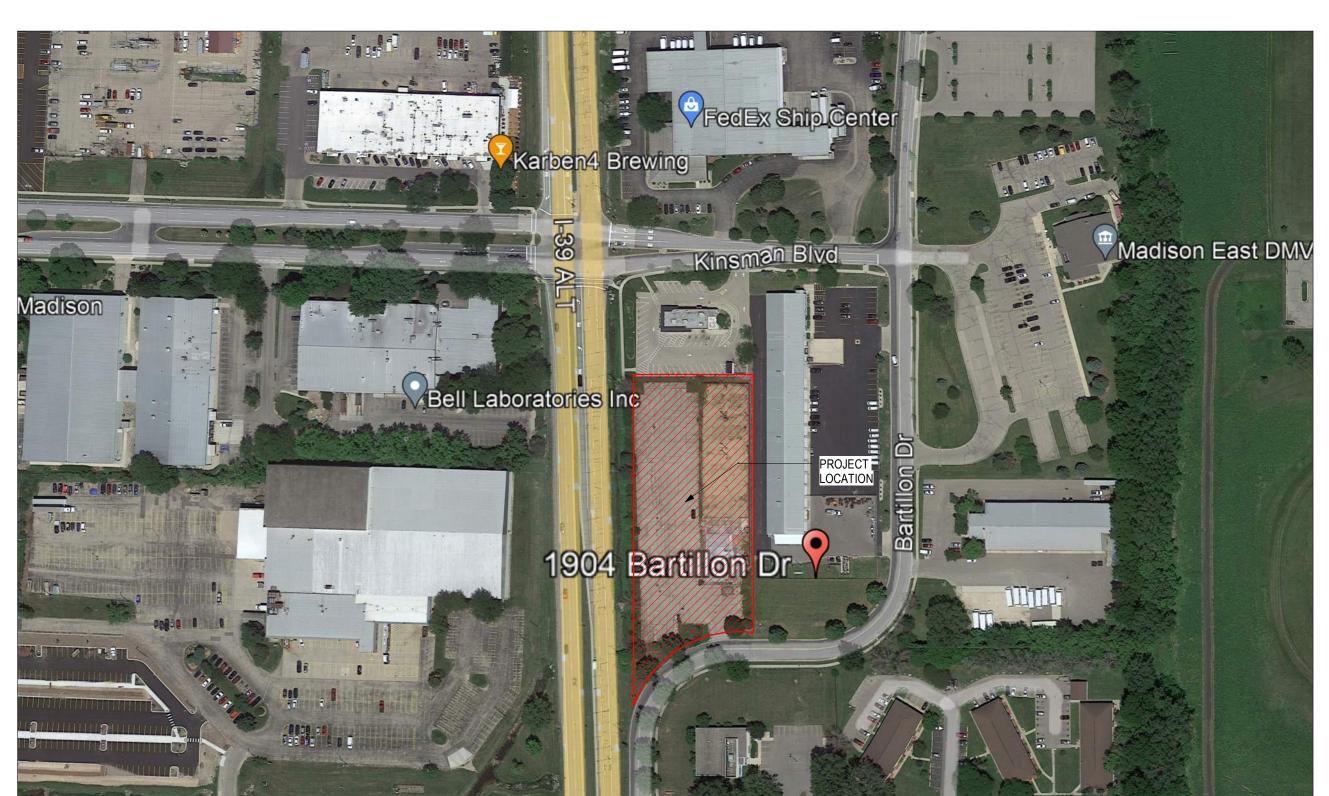
5010 Voges Rd, Madison, Wisconsin 53718 p608.838.0444 snyder-associates.com





CITY OF MADISON - DANE COUNTY - MEN'S HOMELESS SHELTER

1904 BARTILLON DRIVE, MADISON, WI



PROJECT	/BUILDING DATA	
NEW 2 STORY - HOMELESS SHE	LTER SERVING PRIMARILY MEN	
BUILDING AREAS TOTAL BUILDING AREA	= 42,125 GSF	
FISRT FLOOR TOTAL AREA SECOND FLOOR TOTAL AREA	= 21,625 GSF = 20,500 GSF	

SHEET LIST		
G1	COVER SHEET	
V1	SITE SURVEY	
G2	SITE PHOTOS	
G3	SITE PLAN CONTEXT	
G4	ADJACENT BUILDINGS	
C1	SITE PLAN	
A1	PROPOSED BUILDING PLAN	
A2	PROPOSED BUILDING MASSING ELEVATIONS	
A3	PROPOSED BUILDING MASSING 3D	
A4	PROPOSED BUILDING MASSING 3D	

Architecture: Dimension IV - Madison Design Group

6515 Grand Teton Plaza, Suite 120, Madison, WI 53719 p: 608.829.4444 www.dimensionivmadison.com

Civil Engineering & Snyder and Associates

Landscape Architecture: 5010 Voges Rd, Madison, WI 53718

p: 608.838.0444 www.snyder-associates.com

Project Owner: City of Madison & Dane County Partnership

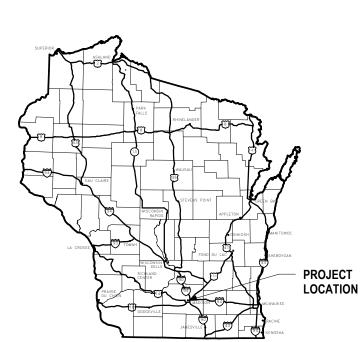
251 Martin Luther King Jr. Blvd. Madison, WI 53703 p: 608.266.4071 www.cityofmadison.com

Shelter Operator: Porchlight

306 North Brooks St., Madison, WI 53719 p: 608.257.2534 www.porchlightinc.org



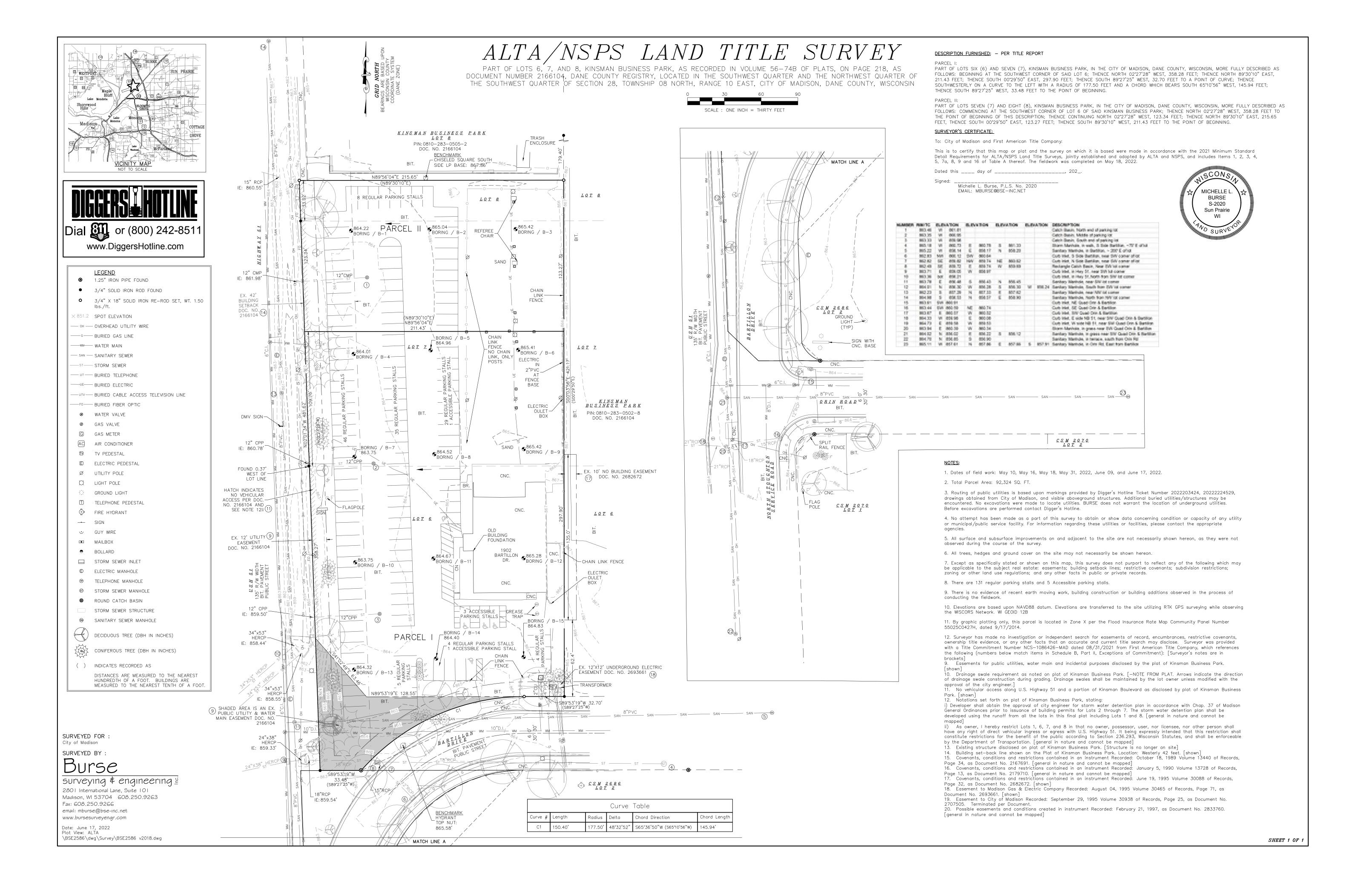
CITY MAP



STATE MAP

6/12/2023 F

UDC INFORMATIONAL PROJECT # 22061



View from Bartillon Dr. SE



View from N Stoughton Rd. SW



View down Bartillon Dr. SW



View down Bartillon Dr. SE



General View from Bartillon Dr. S



Aerial view Looking East



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DANE COUNTY -MEN'S HOMELESS SHELTER

1904 BARTILLON DRIVE, MADISON, WI

UDC **INFORMATIONAL**

DATE OF ISSUE:

6/12/2023

PRELIMINARY

NOT FOR CONSTRUCTION

PROJECT #

SITE PHOTOS

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1904 BARTILLON DRIVE, MADISON, WI

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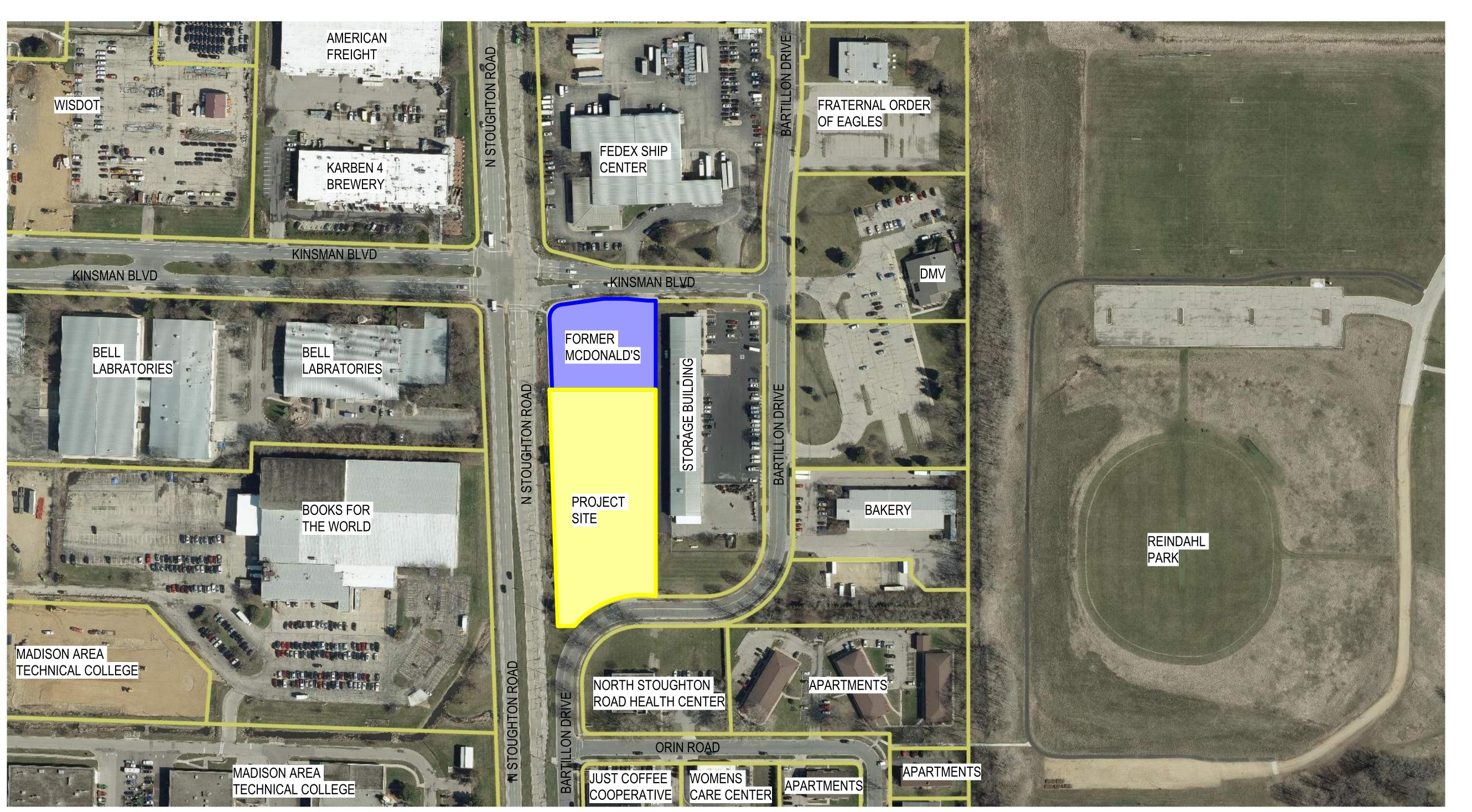
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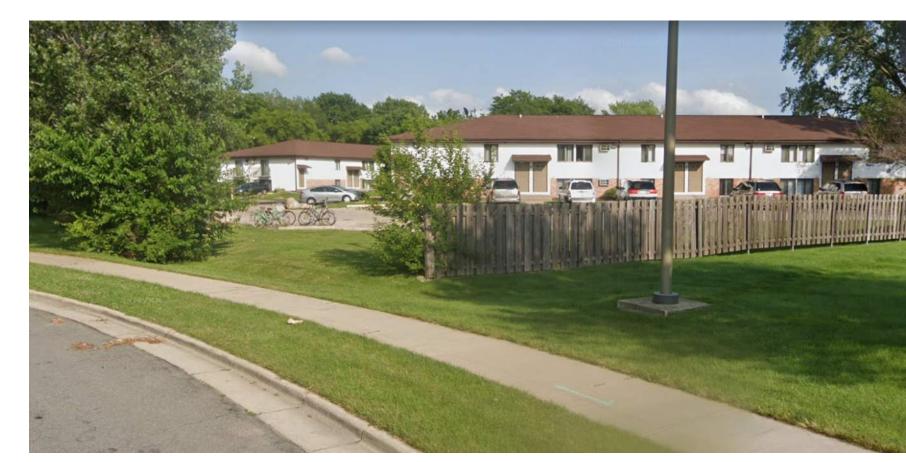
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SITE PLAN CONTEXT

<u>G3</u>



NORTH STOUGHTON HEALTH CENTER



APARTMENTS



BAKERY



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& ASSOCIATES



STORAGE BUILDING



DMV



FRATERNAL ORDER OF EAGLES



CITY OF MADISON -DANE COUNTY -MEN'S HOMELESS SHELTER

1904 BARTILLON DRIVE, MADISON, WI



FEDEX SHIP CENTER

BELL LABS



FORMER MCDONALDS



KARBEN 4 BREWERY



BOOKS FOR THE WORLD



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DATE OF ISSUE:

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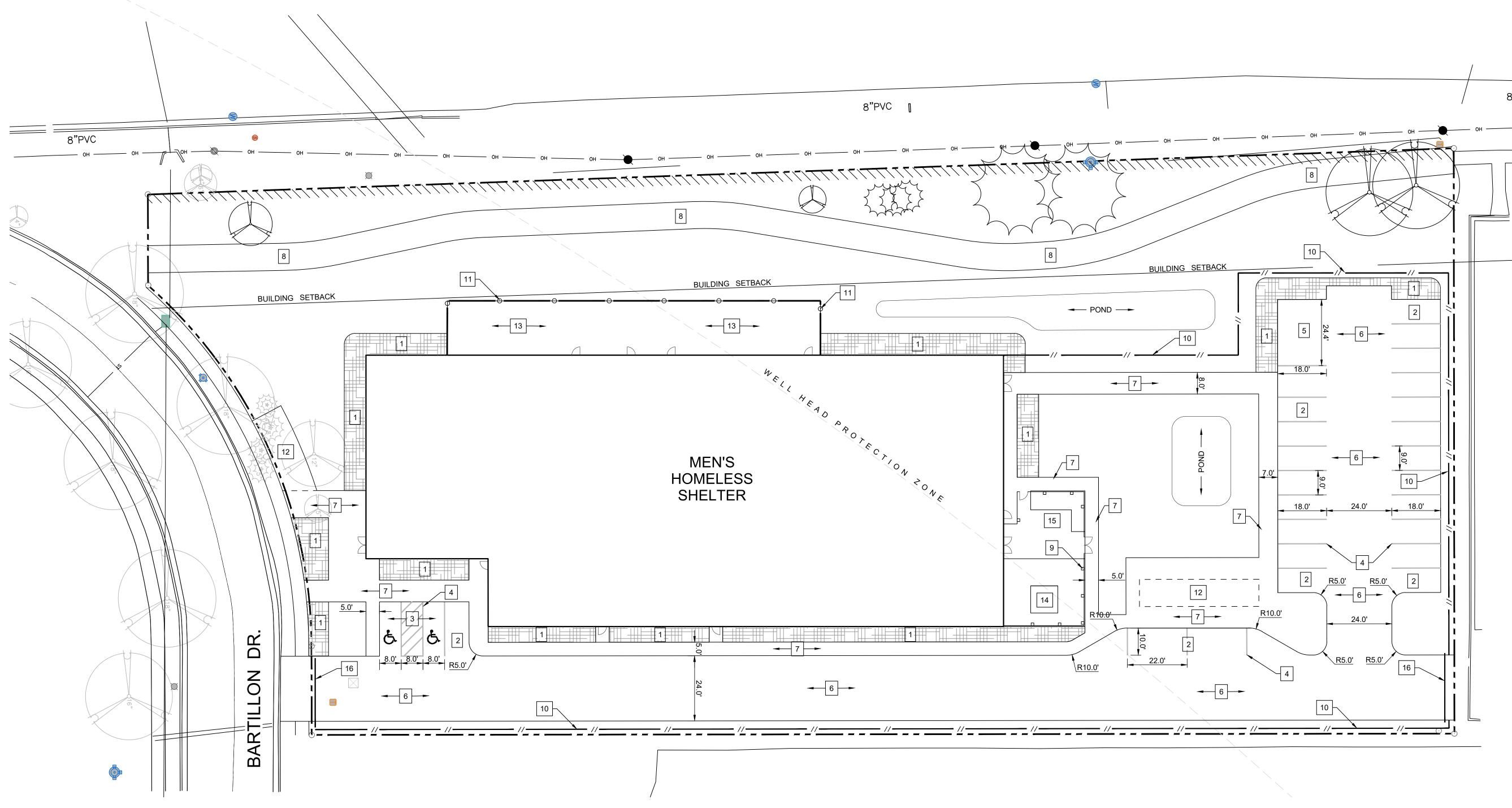
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6/12/2023

ADJACENT BUILDINGS





SITE PLAN KEYNOTES

- 1. LANDSCAPE AREA,
- 2. OFF-STREET PARKING STALLS STRIPING - 4" WIDE STALL LINES, USE HIGH VISIBILITY YELLOW PAINT. SPACES PROVIDED (24) 9'-0" X 18'-0" GENERAL PARKING (2) 9'-0" X 20'-0" ACCESSIBLE PARKING (1) 9'-0" X 20'-0" LOADING ZONE
- 3. A.D.A. ACCESSIBLE PARKING SPACE WITH LOADING ZONE. PROVIDE APPROPRIATE STRIPING AND PAVEMENT MARKINGS.
- 4. 4" WIDE, HIGH VISIBILITY, PAVEMENT STRIPING, LANE MARKINGS AND TEXT. COLOR: YELLOW PAINT SHALL BE SHERWIN WILLIAMS SETFAST PREMIUM ALKYD ZONE MARKING PAINT
- 5. DUMPSTER ENCLOSURE AREA
- 6. 6" DEPTH (MIN.) CONCRETE PAVEMENT WITH #3 REBAR 3' O.C.
- CONCRETE SEALER: TK-26UV 7. 5" DEPTH CONCRETE SIDEWALK / PATIO
- 8. 10' WIDE HARD SURFACE PEDESTRIAN / BIKE PATH
- 9. 6' HIGH TYPE 1 METAL FENCE
- 10. 6' HIGH TYPE 2 METAL FENCE
- 11. 4' HIGH METAL FENCE
- 12. BIKE RACK LOCATION
- 13. 4" CONCRETE PATIO AREA
- 14. TRANSFORMER LOCATION
- 15. BACKUP GENERATOR

16. GATE LOCATION

FIRE LANE:

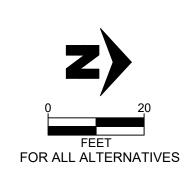
BARTILLON DRIVE WILL ACT AS THE FIRE LANE ACCESS TO THE BUILDING.

NOTE:

CONTRACTOR SHALL FIELD VERIFY ALL EXISTING UTILITIES ON AND ADJACENT TO THE SITE PRIOR TO THE START OF THE PROJECT.

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DIMENSIONS ARE FROM FACE OF CURB





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5010 VOGES ROAD MADISON, WI 53718 608-838-0444 www.snyder-associates.com PROJECT # 122.1182.30

MENS HOMELESS SHELTER

1904 BARTILLON DR. MADISON, WI 53704

DATE OF ISSUE: 12/29/2022 PRE-DESIGN 3/23/2023 INFORMATIONAL MEETING 6/12/2023 **REVISIONS: PRELIMINARY** NOT FOR CONSTRUCTION PROJECT# 22061

SITE PLAN

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CITY OF MADISON -DANE COUNTY -MEN'S HOMELESS SHELTER

1904 BARTILLON DRIVE, MADISON, WI

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PROPOSED BUILDING PLAN

<u>A1</u>



DIMENSION — Madison Design Group

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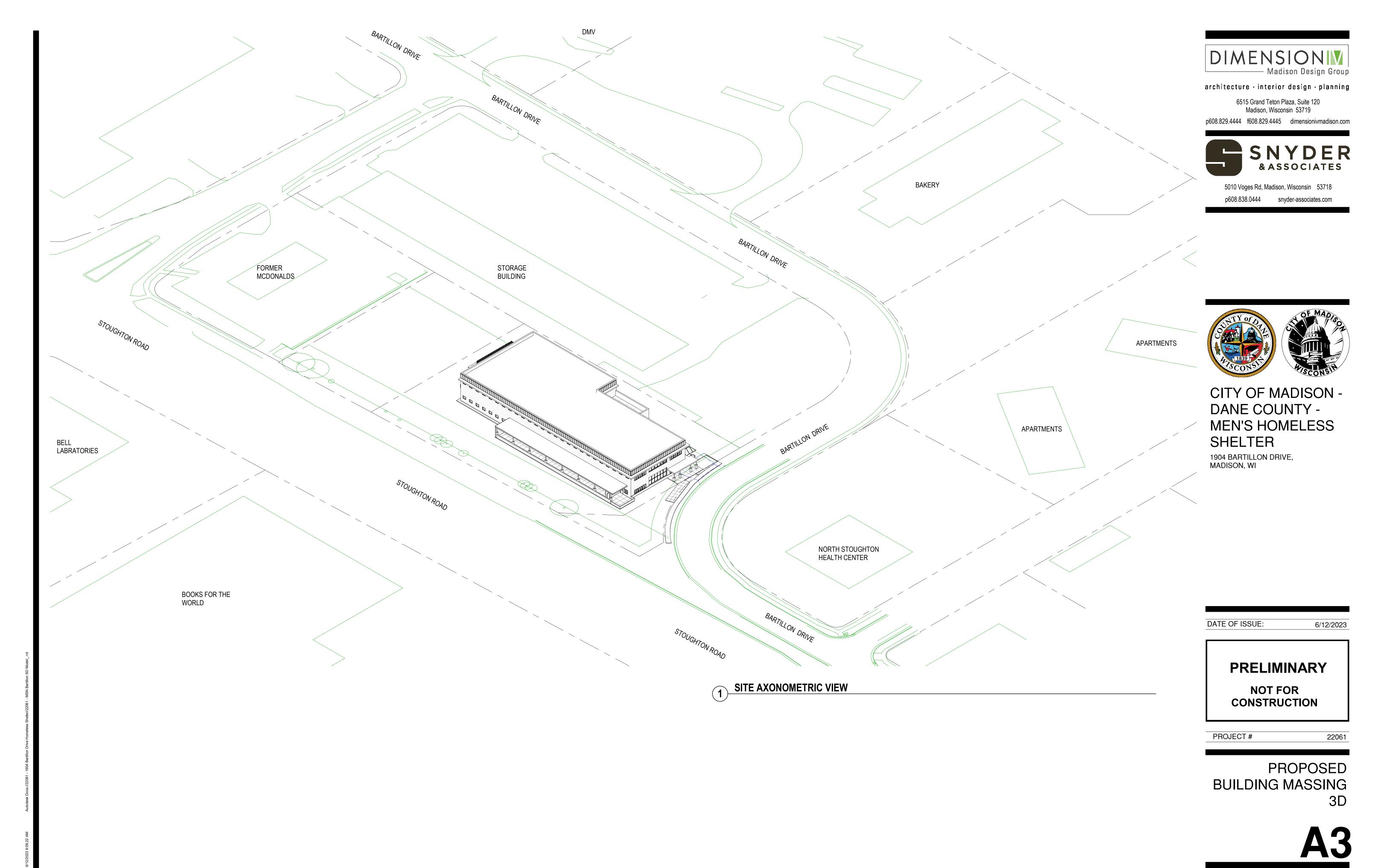
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PROPOSED **BUILDING MASSING ELEVATIONS**

WEST ELEVATION

3/32" = 1'-0"



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PROJECT#

PROPOSED **BUILDING MASSING** 3D

