



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 01/04/2023

Requisition Number: (8 characters)

Requestor Name: Jessica Price

Requestor Phone Number: 608-267-1192

Requestor Email: jprice2@cityofmadison.com

Fund: 1400 CAPITAL PROJECT

Agency: 19 MAYOR

Major:

- ☐ 53*** Supplies/Goods
- ☐ 541** Utilities
- ☐ 542** Building/Facility Maintenance/Repair
- ☐ 543** Software/Equipment Maintenance/Repair
- ☐ 544** Public Works Maintenance/Repair
- ☐ 545** Training/HR-Related Services
- ☒ 546** Consulting/Professional Services
- ☐ 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$170,000.00

Vendor Name: RENEW Wisconsin

Product/Service Description: MadiSUN Solar Program Administration

**\$50,000 and UNDER**

This form will be sent to the Purchasing Supervisor for review.

**OVER \$50,000**

Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- ☐ 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- ☐ 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- ☐ 3. The services are for professional services to be provided by attorneys.
- ☐ 4. The services are to be rendered by a university, college, or other educational institution.
- ☐ 5. No acceptable bids have been received after formal advertising.
- ☐ 6. Service fees are established by law or professional code.

- ☒ 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- ☐ 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- ☐ If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

RENEW Wisconsin is a nonprofit organization that promotes renewable energy in Wisconsin. They work on policies and programs that expand solar power, wind power, biogas, local hydropower, geothermal energy, and electric vehicles. Since 1991 they have been a champion for clean energy solutions in the Badger State. RENEW WI has partnered with the City of Madison since 2016 to administer the MadiSUN program. In 2016 the MadiSUN program started with a residential group buy program and has since expanded to include a business incentives program as well as the Backyard Grant program for nonprofits and affordable housing providers.

MadiSUN Program Results MadiSUN Program Results: 2016-2022

Residential Group Buy: Over 2000 Program Sign ups; 281 Solar-Powered Homes, Over 1500 kilowatts (kW) of Renewable Energy, \$3 Million in Local Solar Investment

Business Incentives: 19 Madison-based Businesses; Over 1100 kW of Renewable Energy; \$2.2M in Total Solar Investment

Backyard Grant: 19 Nonprofit and Affordable Housing Projects; +1000 kW of Renewable Energy, \$2.7M in Total Solar Investment

RENEW WI has been a valuable partner in not only increasing solar adoption in the City of Madison, but also streamlining the solar adoption process to making it easier for Madisonians to install solar on their homes and businesses, providing solar education throughout the community, and supporting equitable, green workforce development.

Through RENEW WI, the City is committing additional funding in 2023 for program development to promote renewable energy careers among communities of color and low-income communities in the City.

The MadiSUN program is integral in its contribution towards the City's 100% Renewable Energy goal, and RENEW WI has the expertise and experience to continue administering this successful program.

The City of Madison has paid \$552,119.5 to RENEW WI since 2016 to administer this program, and it has all been non-competitively selected.

COMMENTS REGARDING PURCHASES OVER \$50,000

The City of Madison has paid \$554,489.50 to Renew Wisconsin since 2016, and it has all been non-competitively selected.

Date:

Submit