PURCHASING VIEW

CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 12/22/2022

Requisition Number: (8 characters)

Requestor Name: Bryan Cooper

Requestor Phone Number: 608-698-6789

Requestor Email: bcooper@cityofmadison.com

Fund: 1400 CAPITAL PROJECT

Agency: 82 PARKING

Major:

- [ ] 53*** Supplies/Goods
- [ ] 541** Utilities
- [ ] 542** Building/Facility Maintenance/Repair
- [ ] 543** Software/Equipment Maintenance/Repair
- [ ] 544** Public Works Maintenance/Repair
- [ ] 545** Training/HR-Related Services
- [x] 546** Consulting/Professional Services
- [ ] 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: $2,100,000.00

Vendor Name: Eppstein Uhen Architects, Inc.

Product/Service Description: professional architecture and engineering consulting services

- [ ] **$50,000 and UNDER**
  This form will be sent to the Purchasing Supervisor for review.
- [x] **OVER $50,000**
  Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- [ ] 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- [ ] 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- [ ] 3. The services are for professional services to be provided by attorneys.
- [ ] 4. The services are to be rendered by a university, college, or other educational institution.
- [ ] 5. No acceptable bids have been received after formal advertising.
- [ ] 6. Service fees are established by law or professional code.

☐ 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.

☑ 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
Consistency between the public and private components of the project.

☐ If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:
Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

The City of Madison Parking Utility is planning to reconstruct the State Street Campus Garage at 415 N. Lake Street and intercity bus terminal in cooperation with Mortenson Development as part of the larger State Street Campus Garage Mixed-Use Project to also include private housing. Link to project City Engineering's project page https://www.cityofmadison.com/engineering/projects/state-street-campus-garage-mixed-use-project .

Mortenson Development has enlisted Eppstein Uhen Architects, Inc. for the architectural and engineering design services for the private development portion of this project. This non-competitive selection is a request to authorize the City to also enter into a purchase of service contract for professional architecture and engineering design services with Eppstein Uhen Architects, Inc. for the public development portion of the project to ensure consistency between the design of both the public and private portions of this mixed-use redevelopment. Services primarily include professional architect and engineer services for the design, construction documents, bidding, construction administration, and warranty services for the public development portion of the State Campus Garage Redevelopment Project. Eppstein Uhen Architects, Inc. was previously contracted to do the conceptual design and assist with entitlement approvals for the garage and inter-city bus terminal for the City of Madison per resolution (RES-21-00518). This non-competitive contract will allow for continued continuity of the design process.

COMMENTS REGARDING PURCHASES OVER $50,000

The of Madison has paid EUA a total of $281,983 since 2014. Of that total, $159,513 was competitively selected, and $122,470 was non-competitively selected.

Date: 12/23/2022

Submit