

## **Council Chief of Staff Update** **9/15/22**

### **Council Office Updates & Announcements**

- We have a new Legislative Analyst starting on October 17<sup>th</sup>! More details to come.
- Interviews for the Council Community Engagement Specialist are currently underway. I expect to be able to make an offer by the end of September.
- Recently, a pipe burst in the ceiling of the Council Office conference room. Several of the framed City-owned artworks sustained some water damage. We are working with Karin Wolf to get estimates for repair, to be submitted with the claim form to the County's insurance company. The conference room has been cleaned up and is available to use.
- It has come to my attention that when new alders take over their district email inboxes, any rules the previous alder had put in place will still be there. To check whether your inbox has mail rules, go to File in Outlook and choose Rules & Alerts. From here it is possible to modify or delete any unwanted rules. [More on mail rules.](#)
- Debbie appreciates your efforts to provide 3 weeks' notice on neighborhood meetings. She has really noticed a difference and it has made it much easier for her to make sure things are done in a timely way. Thank you!

### **Upcoming Alder Trainings**

- Calendar invites have been sent out for de-escalation training in September and active shooter response training in October. Please respond to the invitations so we know how many people to expect at each. The de-escalation training is 2-part, so make sure to choose part 1 and part 2 when accepting invitations.

### **City Training Opportunities**

- City Organizational Development is offering a training that may be of interest to alders as you interact with your constituents: [Trauma-Informed Customer Service](#), September 22, 10:00 – 11:30 AM.
- Other upcoming City trainings of possible interest include [Cultivating Wellness](#) (4-part series including Self-Awareness, Stress Management, Human Connection & Conflict Management, and Positive Psychology & Wellness), [Values-Based Leadership](#), [LGBTQ+ Inclusion Part 1](#) & [Part 2](#), and [Involving People in Decisions that Impact Them](#).