



Madison Parks Division

210 Martin Luther King, Jr. Blvd., Room 104
PO Box 2987
Madison, WI 53701-2987
608-266-4711 • cityofmadison.com/parks



August 22, 2022

Dear Mall Maintenance Service Area Property Owner:

Enclosed is the notice of Special Charges for Mall Maintenance service for the period of June 1, 2021 to May 31, 2022. Mall Maintenance services are supported by a combination of special charges to property owners and the City tax levy. Charges are billed "in arrears" (after the fact) and are based on actual expenditures for the past year (12 months) of services split 50/50 between the City and property owners. The 50/50 cost share method was defined by policymakers during the creation of the 2020 Operating Budget. The current proposed charges do not include cost attributable to delayed repairs from 2020 protests due to material availability. Madison Parks continues to strive towards providing the best possible maintenance for the district while focusing on controlling costs to the property owners.

Also enclosed is a service area map that provides a guide to the street frontages that are serviced as a part of the special charges district. The covered serviced areas receive the following services:

- Sidewalk Snow and Ice Removal on serviced frontages (see enclosed map). Snow removal from the street is managed by the Streets Division. Snow removal from sidewalks that are not on serviced frontages are the responsibility of the property owners.
- Daily trash collection from public receptacles, recycling and leaf/debris collection as needed. For more information, see the website below. (Sidewalk snow removal is a priority over trash collection during winter storms.)
- Bus shelter cleaning with power washing and route sign maintenance as required.
- Seasonal banner change on State Street and Capitol Square.
- Turf and Landscape Maintenance – mowing/trimming, fertilization, and irrigation of Square and State Street grass islands, in addition to Lisa Link Peace Park. Install and maintain the annual flower planting program.
- Hardscape Maintenance – sweeping sidewalks, power washing seating areas as needed, graffiti and residue removal, and installing/removing benches/bike racks/refuse containers as required.
- Landscape planting and maintenance for service area planting beds.
- Maintenance and cleaning of the Visitor Center and Peace Park.
- Sidewalk washing program for removing residue and gum.
- Kiosk maintenance and update posters in the service area.

Mall Maintenance Contacts:

For specific questions about fees and billing, contact:

January L. Vang, Parks Financial & Administrative Manager
(608) 266-4214 or jvang@cityofmadison.com

If you have any questions about services, contact:

Mark Kiesow, Mall Concourse Foreperson
(608) 266-6031 or MKiesow@cityofmadison.com

Greg Genin, Parks Operations Manager
(608) 267-8804 or GGenin@cityofmadison.com

Or visit <http://www.cityofmadison.com/parks/about/mallmaintenance.cfm>

