## Community Development Authority - Housing Authority

U.S. Department of Housing and Urban Development (HUD) Subsidized Low-Income Housing Programs:

## Public Housing

## Program Information:

$>766$ units of subsidized housing owned by the CDA
> Property is held by HUD through a Declaration of Trust
> Property is operated by CDA through a HUD Annual Contributions Contract (ACC)
> Low-income restrictions at $80 \%$ of AMI
$>$ Property Management Offices: East, West, and Triangle
$>$ Central Office Cost Center (COCC): Administration
> Asset Management Projects (AMPS): East, West, Triangle, Truax Phase 1, and Truax Phase 2
> AMP Revenue Source: HUD Operating Subsidy, Tenant Rent, Capital Funds
> COCC Revenue Source: Management and bookkeeping fees charged to AMPS
> Performance Measured: Annual HUD Public Housing Assessment System (PHAS) score
> Regulated by: HUD, City of Madison
> Audited by: Baker Tilly under the City Single Audit

## Financial Highlights:

- Total Revenue is projecting to end the year $\$ 563,393$ unfavorable to the budget assuming no reserve usage due to lower than expected rent collection
- Total Expenses are projecting to end the year $\$ 675,218$ favorable to the budget, primary savings achieved in the Salaries expected to level in Q3 as CDA is now fully staffed
- Occupancy rate: $98 \%$
- Current projections show the program ending the year with a $\$ 111,825$ surplus
- Completed Capital Projects: Rough Unit Turns, Water Heaters, and Furnaces


## Multifamily Housing (Section 8 New Construction)

## Program Information:

> 115 units of subsidized housing owned by the CDA
> 1 commercial space ( $7,135 \mathrm{sq} \mathrm{ft}$ )
> 2 Developments: Parkside and Karabis
$>$ Low-income restrictions at $80 \%$ of AMI
$>$ Property is operated by CDA through a HUD Section 8 Housing Assistance Payment (HAP) contract, administered by the Wisconsin Housing and Economic Development Authority (WHEDA)
> Central Office Cost Center (COCC): Provides administration
$>$ Revenue Source: HUD Section 8 HAP, Tenant Rent, Multifamily Housing Service Coordinator Grant

Property Management Office: Triangle
> COCC Revenue Source: Direct overhead expenses charged to property
> Performance Measured: WHEDA Review
$>$ Regulated by: HUD, WHEDA City of Madison
> Audited by: Baker Tilly under the City Single Audit

## Financial Highlights:

- Total Revenue is projecting to end the year $\$ 218,857$ unfavorable budget deficit, without reserve usage due to lower than expected rent collection
- Total Expenses are projecting to end the year $\$ 220,151$ favorable to the budget, primary savings achieved in Salaries \& Purchased Services
- Occupancy rate: $96 \%$
- Current projections show the program ending the year with a $\$ 1,294$ surplus


## Section 8 Housing Choice Voucher

## Program Information:

> Rental assistance administered by the CDA through HUD Annual Contributions Contract
$>$ Very-low Income restrictions at 50\% of AMI
$>$ Housing Assistance Payment Contract (HAP) between CDA and private landlord with rent paid on behalf of tenant
$>$ Central Office Cost Center (COCC): Administration
$>$ Revenue Source: HUD Section 8 HAP and Administrative funds
> Renewal funding based on number and cost of authorized vouchers in use, adjusted for inflation

HUD Authorized Voucher baseline: 2,073
> Project-Based Voucher Contracts: 202 vouchers
> Special Programs: Veterans, Family Unification, Moving Up, Mainstream, Emergency Housing
> Performance Measured: CDA self-certifies under the Section Eight Management Assessment Program (SEMAP)
> Regulated by: HUD, City of Madison

## Financial Highlights:

- Housing Assistance Payments (HAP) update unavailable due to manager being on vacation
- Current projections show the administrative program ending the year with a $\$ 25,259$ budget deficit. Primary Driver being Benefit expense due to staff retirements


# Community Development Authority Public Housing Program 

Budget Comparison Report
Period: January 2022 - June 2022

|  |  |  |  |  |  |  |  | Public Housing |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Central Operating Cost Center |  |  | AMP 200: East |  |  |  |  |  |  |  |  |  |  |  |
|  | 2021 Actuals | 2022 YTD | 2022 Budget | Total ACC Units: 162 |  | Occupancy: 98\% |  | Total ACC Units: 266 |  | Occupancy: 97\% |  | Total ACC Units: 224 |  | Occupancy: 96\% |  |
|  |  |  |  | 2021 Actuals | 2022 YTD | 2022 Budget | PUPY | 2021 Actuals | 2022 YTD | 2022 Budget | PUPY | 2021 Actuals | 2022 YTD | 2022 Budget | PUPY |
| Revenues |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Operating Subsidy |  | - |  | 418,353 | 193,931 | 432,109 | 2,394 | 564,318 | 305,608 | 582,764 | 2,298 | 389,111 | 165,690 | 401,845 | 1,479 |
| ROSS Grant Revenue | - | - | - | 22,633 | - | 5,782 | - | 46,577 | - | 10,368 | - | - | - |  | - |
| Capital Fund Operating | 179,454 | - | 191,387 | 75,370 | - | 168,026 | - | 132,796 | - | 184,227 | - | 100,494 | - | 107,176 | - |
| Tenant Rent | - | - |  | 670,803 | 298,955 | 668,960 | 3,691 | 1,089,439 | 508,003 | 1,099,932 | 3,820 | 768,010 | 388,085 | 764,724 | 3,465 |
| Non-Dwelling Rent | - | - | - | 1,440 | 720 | 1,440 | 9 | - | - |  | - | 46,008 | 720 | 45,622 | 6 |
| Coin Laundry | - | - | - | 6,412 | 2,875 | 5,772 | 35 | 20,373 | 8,009 | 9,913 | 60 | 2,725 | 4,361 | 10,250 | 39 |
| Charges for Service | - | - | - | 23,037 | 9,085 | 16,000 | 112 | 63,655 | 11,785 | 40,068 | 89 | 10,362 | 3,779 | 19,000 | 34 |
| City of Madison General Fund | - | - | - | - | - |  | - | - | - |  | - | - | - |  | - |
| Interest | 3,687 | 808 | - | 917 | 151 |  | 2 | 1,531 | 275 |  | 2 | 3,413 | 767 |  | 7 |
| Fund Balance Applied | - | - | - | - | - | - | - | - | - |  | - | - | - |  | - |
| Other Revenue | 2,945 | - | 189,604 | - | - | 4,034 | - | 2,500 | - | 6,738 | - | 9,528 | - | 15,601 | - |
| Total Revenue | 186,086 | 808 | 380,991 | 1,218,965 | 505,717 | 1,302,123 | 6,243 | 1,921,189 | 833,680 | 1,934,010 | 6,268 | 1,329,650 | 563,402 | 1,364,218 | 5,030 |
| Expenses |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Salaries | 352,650 | 147,964 | 466,815 | 389,655 | 176,473 | 377,498 | 2,179 | 613,660 | 274,453 | 687,007 | 2,064 | 323,700 | 140,539 | 432,742 | 1,255 |
| Benefits | 59,057 | 44,634 | 90,451 | 113,282 | 81,944 | 135,154 | 1,012 | 146,836 | 111,851 | 193,803 | 841 | 86,418 | 66,202 | 133,275 | 591 |
| Supplies | 18,914 | 1,855 | 46,727 | 70,707 | 47,555 | 122,918 | 587 | 180,127 | 73,904 | 116,867 | 556 | 81,282 | 39,278 | 120,481 | 351 |
| Purchased Services | 42,712 | 26,872 | 33,750 | 245,995 | 102,485 | 221,959 | 1,265 | 323,009 | 114,599 | 291,715 | 862 | 168,896 | 141,131 | 144,146 | 1,260 |
| Utilites | - | - |  | 236,738 | 115,863 | 224,880 | 1,430 | 323,361 | 152,392 | 296,825 | 1,146 | 246,282 | 140,319 | 268,142 | 1,253 |
| Insurance | (578) | - | - | 28,744 | 27,388 | 33,780 | 338 | 43,844 | 38,764 | 47,096 | 291 | 32,975 | 31,361 | 37,183 | 280 |
| Taxes/PILOT | - | - | - | 43,551 | 21,776 | 47,655 |  | 76,607 | 38,304 | 79,000 |  | 56,774 | 28,387 | 59,180 |  |
| Asset Management Fee | - | - | - | - | - | - | - | - | - |  | - | - | - |  | - |
| Reserves \& Transfers | 64,444 | - | 245,209 | $(64,444)$ | - | - |  | - | - |  |  | - | - |  |  |
| Interest | 51 | 48 | 2,110 | 171 | 186 | 1,500 |  | 193 | 99 | 3,800 |  | 81 | 117 | 1,200 |  |
| Inter-Departmental Charges | 114,904 | 54,134 | 121,262 | 29,525 | 3,662 | 15,833 |  | 32,441 | 8,390 | 20,748 |  | 7,612 | 283 | 3,465 |  |
| CDA Management Fee | $(414,879)$ | $(257,354)$ | $(555,101)$ | 81,983 | 52,682 | 106,636 | 650 | 107,173 | 86,282 | 174,019 | 649 | 124,700 | 70,706 | 145,234 | 631 |
| CDA Bookkeeping Fee | $(67,598)$ | $(33,150)$ | (70,232) | 14,468 | 7,103 | 14,310 | 88 | 24,870 | 11,633 | 23,130 | 87 | 18,698 | 9,533 | 19,170 | 85 |
| Total Expenses | 169,677 | $(14,997)$ | 380,991 | 1,190,376 | 637,117 | 1,302,123 | 7,549 | 1,872,122 | 910,671 | 1,934,010 | 6,495 | 1,147,418 | 667,856 | 1,364,218 | 5,706 |
| net operating income (noi) | 16,409 | 15,805 | - | 28,589 | $(131,400)$ | - |  | 49,067 | $(76,991)$ | - |  | 182,232 | $(104,454)$ | - |  |
| Adjustments to NOI |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Capital Fund Grant Revenues | $(179,454)$ | - | $(191,387)$ | $(51,782)$ |  | $(408,454)$ |  | $(414,797)$ | $(31,297)$ | $(570,645)$ |  | $(18,764)$ | $(10,874)$ | (278,262) |  |
| Capital Fund Improvements | - | - | - | 51,782 |  | 361,720 |  | 121,945 | 49,507 | 637,317 |  | 18,764 | 11,874 | 183,528 |  |
| Depreciation | - | - | - | 230,126 | 115,063 | - |  | 322,323 | 161,161 |  |  | 99,986 | 49,993 |  |  |
| Other Financial Activity | 179,454 | - | 191,387 | - | - | - |  | - | - | - |  | - | - |  |  |
| Total Adjustments to NOI | - | - | - | 230,126 | 115,063 | 46,734 |  | 29,471 | 179,371 | 66,672 |  | 99,986 | 50,993 | $(94,734)$ |  |
| NOI After Financial Adjustments | 16,409 | 15,805 | - | $(201,537)$ | $(246,463)$ | 46,734 |  | 19,596 | $(256,362)$ | $(66,672)$ |  | 82,246 | $(155,447)$ | 94,734 |  |
| RESERVES |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Cash Balance | 1,492,001 | 1,473,985 |  | 291,667 | 282,531 |  |  | 540,173 | 612,840 |  |  | 1,555,074 | 1,612,064 |  |  |
| Reserve Months | 27 | 27 |  | 3 | 3 |  |  | 3 | 4 |  |  | 16 | 15 |  |  |
| Reserves Deposit (Used) | - | - | - | - | - | - |  | - | - | - |  | - | - | - |  |
| Reserve Minimum (4 Months Expenses) |  | 217,385 |  |  | 396,792 |  |  |  | 624,041 |  |  |  | 382,473 |  |  |
| Difference (Cash Reserves - Min) |  | 1,256,600 |  |  | $(114,261)$ |  |  |  | $(11,201)$ |  |  |  | 1,229,591 |  |  |

# Community Development Authority Public Housing Program <br> Budget Comparison Report <br> Period: January 2022 - June 2022 

|  | Public Housing LLC's |  |  |  |  |  |  |  |  | totals |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | AMP 500: Truax Phase 1 (includes 58 PBV's) |  |  |  | AMP 600: Truax Phase 2 |  |  |  |  |  |  |  |  |  |  |
|  | Total Units: |  | Occupancy: | 9\% | Total ACC Units: |  | Occupancy: | 00\% |  | Total Units: 766 |  | Occupancy: |  |  | 98\% |
|  | 2021 Actuals | 2022 YTD | 2022 Budget | PUPY | 2021 Actuals | 2022 YTD | 2022 Budget | PUPY |  | 2021 Actuals | 2022 YTD | 2022 Projection | 2022 Budget | PUPY | Projected Variance |
| Revenues |  |  |  |  |  |  |  |  | Revenues |  |  |  |  |  |  |
| Operating Subsidy | 156,564 | 78,344 | 161,687 | 2,207 | 90,545 | 41,367 | 93,502 | 2,068 | Operating Subsidy | 1,618,891 | 784,940 | 1,671,907 | 1,671,907 | 2,049 | 0\% |
| ROSS Grant Revenue | 11,544 | - | 10,400 | - | 6,171 | - | 1,196 | - | ROSS Grant Revenue | 86,925 | - | 86,925 | 27,746 |  | -213\% |
| Capital Fund Operating | 32,302 | - | 34,450 | - | 17,945 | - | 19,139 | - | Capital Fund Operating | 538,361 | - | 704,405 | 704,405 |  | 0\% |
| Tenant Rent | 444,485 | 232,429 | 642,368 | 6,547 | 187,300 | 86,949 | 175,581 | 4,347 | Tenant Rent | 3,160,037 | 1,514,421 | 3,028,842 | 3,351,565 | 3,954 | 10\% |
| Non-Dwelling Rent | - | - | - | - | - | - |  | - | Non-Dwelling Rent | 47,448 | 1,440 | 47,062 | 47,062 | 4 | 0\% |
| Coin Laundry | - |  | - | - | - | - |  | - | Coin Laundry | 29,510 | 15,245 | 30,490 | 25,935 | 40 | -18\% |
| Charges for Service | 2,509 | 167 | 5,366 | 5 | 2,533 | (344) | 2,700 | (17) | Charges for Service | 102,096 | 24,472 | 48,944 | 83,134 | 64 | 41\% |
| City of Madison General Fund | - | - | - | - | - | - |  |  | City of Madison General Fund | - | - | - | - |  | 0\% |
| Interest | 138 | 18 | - | 1 | 126 | 17 | - | 1 | Interest | 9,812 | 2,036 | 4,072 | - | 5 |  |
| Fund Balance Applied | - | - |  | - | - | - |  | - | Fund Balance Applied | - | - | - | - | - | 0\% |
| Other Revenue | 57,335 | - | - | - | 49,643 | - | 58,309 | - | Other Revenue | 121,951 | - | - | 274,286 | - | 100\% |
| Total Revenue | 704,877 | 310,958 | 854,271 | 8,759 | 354,263 | 127,989 | 350,427 | 6,399 | Total Revenue | 5,715,031 | 2,342,554 | 5,622,647 | 6,186,040 | 6,116 | 9\% |
| Expenses |  |  |  |  |  |  |  |  | Expenses |  |  |  |  |  |  |
| Salaries | 151,789 | 58,809 | 169,311 | 1,657 | 73,913 | 33,189 | 90,928 | 1,659 | Salaries | 1,905,367 | 831,427 | 1,662,855 | 2,224,301 | 2,171 | 25\% |
| Benefits | 54,260 | 26,631 | 59,394 | 750 | 26,686 | 14,473 | 31,984 | 724 | Benefits | 486,539 | 345,735 | 691,470 | 644,061 | 903 | -7\% |
| Supplies | 42,961 | 12,470 | 43,842 | 351 | 22,579 | 9,515 | 32,150 | 476 | Supplies | 416,571 | 184,577 | 369,154 | 482,985 | 482 | 24\% |
| Purchased Services | 111,130 | 55,000 | 122,464 | 1,549 | 76,213 | 31,516 | 90,695 | 1,576 | Purchased Services | 967,955 | 471,603 | 943,205 | 904,729 | 1,231 | -4\% |
| Utilites | 86,580 | 48,729 | 67,734 | 1,373 | 61,089 | 26,321 | 64,200 | 1,316 | Utilites | 954,050 | 483,624 | 967,249 | 921,781 | 1,263 | -5\% |
| Insurance | 11,940 | 15,835 | 25,691 | 446 | 25,299 | - | 28,750 | - | Insurance | 142,224 | 113,348 | 172,500 | 172,500 | 296 | 0\% |
| Taxes/PILOT | 40,718 | - |  |  | 29,335 | - |  |  | Taxes/PILOT | 246,985 | 88,467 | 185,835 | 185,835 |  |  |
| Asset Management Fee | 9,542 | - | 9,300 | - | 5,280 | - | 4,800 | - | Asset Management Fee | 14,822 | - | 14,100 | 14,100 | - | 0\% |
| Reserves \& Transfers | - | - | 157,552 |  | - | - |  |  | Reserves \& Transfers | - | - | 402,761 | 402,761 |  | 0\% |
| Interest | 160,833 | 1 | 160,000 |  | 1,379 | - | 1,350 |  | Interest | 162,708 | 451 | 902 | 169,960 |  |  |
| Inter-Departmental Charges | 13,453 | 2,615 | 7,608 |  | 9,609 | 1,868 | 5,435 |  | Inter-Departmental Charges | 207,544 | 70,952 | 174,351 | 174,351 |  | 0\% |
| CDA Management Fee | 22,224 | 11,438 | 31,375 | 322 | 13,774 | 4,347 | 135 | 217 | CDA Management Fee | $(65,025)$ | $(31,899)$ | $(63,798)$ | $(97,702)$ | (83) | 35\% |
| CDA Bookkeeping Fee | - | - |  | - | - | - |  | - | CDA Bookkeeping Fee | $(9,562)$ | $(4,881)$ | $(9,762)$ | $(13,622)$ | (13) | 28\% |
| Total Expenses | 705,430 | 231,528 | 854,271 | 6,448 | 345,156 | 121,230 | 350,427 | 5,968 | Total Expenses | 5,430,177 | 2,553,405 | 5,510,822 | 6,186,040 | 6,249 | 11\% |
| NET OPERATING InCOME (NOI) | (551) | 79,430 | - |  | 9,108 | 6,759 | - |  | Net operating income (noi) | 284,854 | $(210,851)$ | 111,825 | - |  |  |
| Adjustments to NOI |  |  |  |  |  |  |  |  | Adjustments to NOI |  |  |  |  |  |  |
| Capital Fund Grant Revenues | $(1,318)$ | - | $(4,900)$ |  | - | - | $(61,357)$ |  | Capital Fund Grant Revenues | $(666,115)$ | $(42,171)$ |  | $(1,323,618)$ |  |  |
| Capital Fund Improvements | 1,318 | - | 155,023 |  | - | 6,750 | 86,124 |  | Capital Fund Improvements | 193,809 | 68,131 |  | 1,423,712 |  |  |
| Depreciation | 452,764 | 226,382 |  |  | 232,034 | 115,813 |  |  | Depreciation | 1,337,233 | 556,758 |  | - |  |  |
| Other Financial Activity | - | - | 81,506 |  | - | - | 15,840 |  | Other Financial Activity | 179,454 | - |  | 97,346 |  |  |
| Total Adjustments to NO | 452,764 | 226,382 | 231,629 |  | 232,034 | 122,563 | 40,607 |  | Total Adjustments to NO | 1,044,381 | 582,718 |  | 197,440 |  |  |
| NOI After Financial Adjustments | $(453,315)$ | $(146,952)$ | $(231,629)$ |  | $(222,928)$ | $(115,804)$ | $(40,607)$ |  | NOI After Financial Adjustments | $(759,527)$ | $(793,569)$ |  | $(197,440)$ |  |  |
| RESERVES |  |  |  |  |  |  |  |  | RESERVES |  |  |  |  |  |  |
| Cash Balance | $(25,399)$ | 62,483 |  |  | 7,646 | 70 |  |  | Unrestricted Operating Cash | 3,861,163 | 4,043,973 |  |  |  |  |
| Replacement Reserve Balance | 177,222 | 204,258 |  |  | 80,100 | 88,001 |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | EXPENSE PUPY BENCHMARK | 5,643* |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | *Benchmark based on the 2019 Natio | partment Associatio | 's Annual Survey |  |  |  |  |

# Community Development Authority Multifamily Housing Program 

Budget Comparison Report
Period: January 2022 - June 2022

| Pevenues | Multi-Family Housing |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Parkside |  |  |  | Karabis Apartments |  |  |  | TOTALS |  |  |  |  |  |
|  | Total Units: 96 |  | Occupancy: 96\% |  | Total Units: 20 |  | Occupancy: 95\% |  | Total Units: 116 |  | Occupancy: |  |  | 96\% |
|  | 2021 Actuals | 2022 YTD | 2022 Budget | PUPY | 2021 Actuals | 2022 YTD | 2022 Budget | PUPY | 2021 Actuals | 2022 YTD | 2022 Projection | 2022 Budget | PUPY | Projected Variance |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Housing Assistance Payments | 350,497 | 167,384 | 428,000 | 3,487 | 156,837 | 69,699 | 177,408 | 6,970 | 507,333 | 237,083 | 474,166 | 605,408 | 4,088 | 22\% |
| Multifamily Service Coordinator Grant | 81,600 |  | 81,446 |  | 77,938 | - | 85,372 | - | 159,538 |  | 166,818 | 166,818 |  | 0\% |
| Tenant Rent | 310,416 | 144,660 | 322,106 | 3,014 | 92,771 | 46,027 | 88,180 |  | 403,187 | 190,687 | 381,374 | 410,286 | 3,288 | 7\% |
| Commercial Rent | 93,348 | 47,812 | 93,734 | 996 | - | - |  | - | 93,348 | 47,812 | 93,734 | 93,734 | 824 | 0\% |
| Coin Laundry | 3,032 | 1,486 | 3,049 | 31 | 1,188 | 2,036 | 3,000 | 204 | 4,220 | 3,522 | 7,044 | 6,049 | 61 | -16\% |
| Charges for Service | 4,676 | 1,189 | 10,000 | 25 | 2,711 | 512 | 1,500 | 51 | 7,387 | 1,701 | 3,402 | 11,500 | 29 | 70\% |
| Interest | 1,081 | 250 | - | 5 | 2,588 | 589 | - | 59 | 3,669 | 839 | 1,678 | - | 14 |  |
| Other Revenue (Reserves) |  | - |  |  |  | - | 53,278 | - | - |  | - | 53,278 |  |  |
| Total Revenue | 844,650 | 362,781 | 938,335 | 7,558 | 334,033 | 118,863 | 408,738 | 7,284 | 1,178,682 | 481,644 | 1,128,216 | 1,347,073 | 8,304 | 16\% |
| Expenses |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Salaries | 276,564 | 132,289 | 324,552 | 2,756 | 139,284 | 62,700 | 177,106 | 6,270 | 415,848 | 194,988 | 389,976 | 501,658 | 3,362 | 22\% |
| Benefits | 62,753 | 56,136 | 97,984 | 1,170 | 45,595 | 28,665 | 58,201 | 2,867 | 108,349 | 84,801 | 169,603 | 156,185 | 1,462 | -9\% |
| Supplies | 35,036 | 19,677 | 64,467 | 410 | 11,347 | 5,190 | 21,650 | 519 | 46,383 | 24,867 | 49,734 | 86,117 | 429 | 42\% |
| Purchased Services | 129,717 | 61,007 | 128,824 | 1,271 | 32,567 | 9,717 | 80,051 | 972 | 162,284 | 70,724 | 141,449 | 208,875 | 1,219 | 32\% |
| Utilites | 103,521 | 58,785 | 126,578 | 1,225 | 39,691 | 21,823 | 46,370 | 2,182 | 143,212 | 80,608 | 161,215 | 172,948 | 1,390 | 7\% |
| Insurance | 15,459 | 16,058 | 17,575 | 335 | 2,747 | 2,668 | 3,230 | 267 | 18,206 | 18,726 | 20,805 | 20,805 | 323 | 0\% |
| Taxes/PLIOT | 30,024 | 15,012 | 31,303 | 313 | 5,308 | 2,654 | 5,137 | 265 | 35,332 | 17,666 | 35,332 | 36,440 | 305 | 3\% |
| Asset Management Fee | - | - |  |  | - | - |  |  | - | - | - | - |  |  |
| Reserves \& Transfers | - | - | 84,106 | - | - | - | - | - | - | - | 84,106 | 84,106 | - | 0\% |
| Interest | 77 | 16 | 1,648 |  | 7 | 3 | 160 |  | 84 | 19 | 38 | 1,808 |  | 98\% |
| Inter-Departmental Charges | 7,388 | 275 | 3,363 |  | 7,388 | 275 | 3,363 |  | 14,776 | 550 | 1,100 | 6,726 |  |  |
| CDA Management Fee | 52,938 | 26,362 | 49,745 | 549 | 12,087 | 5,537 | 11,760 | 554 | 65,025 | 31,899 | 63,798 | 61,505 | 550 | -4\% |
| CDA Bookkeeping Fee | 7,785 | 4,036 | 8,190 | 84 | 1,778 | 848 | 1,710 | 85 | 9,563 | 4,884 | 9,767 | 9,900 | 84 | 1\% |
| Total Expenses | 721,260 | 389,652 | 938,335 | 8,112 | 297,799 | 140,079 | 408,738 | 13,980 | 1,019,061 | 529,732 | 1,126,922 | 1,347,073 | 9,133 | 16\% |
| net operating income (noi) | 123,390 | $(26,871)$ | - |  | 36,233 | $(21,216)$ | - |  | 159,621 | $(48,088)$ | 1,294 | - |  |  |
| Adjustments to NOI |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Capital Improvement Expenditures | - | - | - |  | - | - | - |  | - | - |  | - |  |  |
| Depreciation | 87,146 | 43,573 | - |  | 16,697 | 8,349 | - |  | 103,843 | 51,922 |  | - |  |  |
| Other Financial Activity | - | - | - |  | - | - | - |  | - | - |  | - |  |  |
| Total Adjustments to NOI | 87,146 | 43,573 | - |  | 16,697 | 8,349 | - |  | 103,843 | 51,922 |  | - |  |  |
| NOI After Financial Adjustments | 36,244 | $(70,444)$ | - |  | 19,536 | $(29,565)$ | - |  | 55,778 | $(100,010)$ |  | - |  |  |
| reserves |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Cash Balance | 453,901 | 523,340 |  |  | 1,176,683 | 1,192,410 |  |  | 1,630,584 | 1,715,750 |  |  |  |  |
| Reserve Months | 8 | 8 |  |  | 47 | 51 |  |  |  |  |  |  |  |  |

EXPENSE PUPY BENCHMARK
$\$ 5,643$ - Benchmark based on the 2019 National Apartment Association's Annual Survey

Budget Comparison Report
Period: January 2022 - June 2022

| Section 8 Administration |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Admin |  |  |  |  |  |
|  | 2021 Actuals | 2022 YTD | 2022 Projection | 2022 Budget | Projected Variance |
| Revenues |  |  |  |  |  |
| Admin Fee | 1,217,012 | 782,188 | 1,564,376 | 1,294,886 | 21\% |
| Incoming Port Admin Fees | 42,693 | 23,729 | 23,729 | 30,000 | -21\% |
| Fraud Recovery | 200 | 1,050 | 1,050 | 1,000 | 5\% |
| Interest | 4,069 | 901 | 901 | - | 0\% |
| Other Revenue | 72,144 | - | - | 199,360 | -100\% |
| Total Revenue | 1,336,118 | 807,868 | 1,590,056 | 1,525,246 | 4\% |
| Expenses |  |  |  |  |  |
| Salaries | 850,606 | 425,948 | 851,896 | 970,665 | -12\% |
| Benefits | 156,830 | 262,912 | 525,825 | 312,968 | 68\% |
| Supplies | 31,989 | 37,599 | 75,198 | 70,100 | 7\% |
| Purchased Services | 66,753 | 65,700 | 96,975 | 106,180 | -9\% |
| Interest | 175 | 78 | 156 | 3,000 | -95\% |
| Inter-Departmental Charges | 60,517 | 32,632 | 65,264 | 62,333 | 5\% |
| Outgoing Port Admin Fees | 43,800 | - | - |  |  |
| Total Expenses | 1,210,670 | 824,870 | 1,615,315 | 1,525,246 | 6\% |
| Net Operating Profit (Loss) | 125,448 | $(17,002)$ | $(25,259)$ |  |  |


| Section 8 Housing Assistance Payments |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2021 |  |  |  | 2022 |  |  |  |
|  | Actual Leased Units | Per Unit HAP | Actual HAP |  | Actual Leased Units | Per Unit HAP | Actual HAP |
| January | 1,755 | 744 | 1,305,964 | January | 1,765 | 775 | 1,368,645 |
| February | 1,705 | 740 | 1,261,238 | February | 1,760 | 778 | 1,370,000 |
| March | 1,727 | 743 | 1,282,702 | March | 1,774 | 772 | 1,369,314 |
| April | 1,696 | 744 | 1,261,177 | April |  |  |  |
| May | 1,714 | 744 | 1,275,673 | May |  |  |  |
| June | 1,624 | 752 | 1,221,009 | June |  |  |  |
| July | 1,665 | 750 | 1,248,596 | July |  |  |  |
| August | 1,669 | 758 | 1,264,608 | August |  |  |  |
| September | 1,657 | 758 | 1,256,510 | Septembe |  |  |  |
| October | 1,738 | 764 | 1,327,343 | October |  |  |  |
| November | 1,685 | 754 | 1,270,217 | November |  |  |  |
| December | 1,715 | 756 | 1,296,318 | December |  |  |  |
| Average | 1,696 | 751 | 1,272,613 | Average | 1,766 | 775 | 1,369,320 |
| Total | 20,350 |  | 15,271,355 | Total | 5,299 |  | 4,107,959 |
|  |  |  |  |  |  |  |  |
| Year End HAP Expense |  |  | 15,271,355 | Projected | HAP Expense |  | 15,344,115 |
| Total HAP Funding Available |  |  | 16,776,996 | Total HAP | Available |  | 16,776,996 |
| Difference (Total HAP Reserves) |  |  | 1,505,641 | Difference | rojected HAP R | erves) | 1,432,881 |
| Admin Reserves (UNP) Balance |  |  | 555,928 | Projected | Reserves (UNP) | lance | 1,432,881 |

# Community Development Authority Capital Fund Grant 

Budget Comparison Report

## Period: January 2022 - June 2022

2022 Active Capital Fund Grants

|  | 2017 Capital Fund Grant |  |  | 2018 Capital Fund Grant |  |  | 2019 Capital Fund Grant |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | End date |  | 8/15/2022 | End date |  | 5/28/2023 | End date | Expended | 4/15/2024 |
|  | Award |  | 1,116,675 | Award |  | 1,598,267 | Award |  | 1,676,350 |
|  | Budget | Expended | Balance | Budget | Expended | Balance | Budget |  | Balance |
| 1406 Operations | 223,335 | 223,335 |  | 316,786 | 316,786 |  | 335,270 | 335,270 |  |
| 1408 Management Improvements | 19,999 | 17,061 | 2,938 | 10,000 | 8,196 | 1,804 | 10,000 | 3,931 | 6,069 |
| 1410 Administration | 111,668 | 111,668 | - | 158,394 | 158,394 | - | 167,635 | 167,635 | - |
| 1430 Fees \& Costs | 33,500 | 31,222 | 2,278 | - | - | - | - | - | - |
| 1460 Dwelling Structures | 703,173 | 703,173 | 0 | - | - | - | - | - | - |
| 1475 Non-Dwelling Equipment | 25,000 | 3,366 | 21,634 | - | - | - |  |  | - |
| 1480 General Capital Activity | - | - | - | 1,113,087 | 664,658 | 448,429 | 1,171,849 | - | 1,171,849 |
| Total | 1,116,675 | 1,089,825 | 26,850 | 1,598,267 | 1,148,034 | 450,233 | 1,684,754 | 506,836 | 1,177,918 |
|  | 2020 Capital Fund Grant |  |  | 2021 Capital Fund Grant |  |  | Total Capital Fund Grant |  |  |
|  | End date |  | 3/25/2025 | End date |  | 3/25/2026 |  |  |  |
|  | Award |  | 1,804,532 | Award |  | 1,913,865 |  |  |  |
|  | Budget | Expended | Balance | Budget | Expended | Balance | Budget | Expended | Balance |
| 1406 Operations | 358,907 | 358,907 | - | 382,773 | - | 382,773 | 1,617,071 | 1,234,298 | 382,773 |
| 1408 Management Improvements | 20,000 | - | 20,000 | 20,000 | - | 20,000 | 79,999 | 29,188 | 50,811 |
| 1410 Administration | 179,454 | 179,454 | - | 191,386 | - | 191,386 | 808,537 | 617,151 | 191,386 |
| 1430 Fees \& Costs | - | - | - | - | - | - | 33,500 | 31,222 | 2,278 |
| 1460 Dwelling Structures | - | - | - | - | - | - | 703,173 | 703,173 | 0 |
| 1475 Non-Dwelling Equipment | - | - | - | - | - | - | 25,000 | 3,366 | 21,634 |
| 1480 General Capital Activity | 1,246,171 | - | 1,246,171 | 1,319,706 | 2,237 | 1,317,469 | 4,850,813 | 666,895 | 4,183,918 |
|  | 1,804,532 | 538,361 | 1,266,171 | 1,913,865 | 2,237 | 1,911,628 | 8,118,093 | 3,285,293 | 4,832,800 |

