STREET USE PERMIT APPLICATION

EVENT INFORMATION

Name of Event: PARKS ALIVE

Event Organizer/Sponsor: DEPT. OF CIVIL RIGHTS, NRTs, MPL, CDD, Parks

Is Organizer/Sponsor a 501(c)3 non-profit agency? ☐ Yes ☒ No

MANDATORY: State Sales Tax Exemption Number: ES#: _____

OPTIONAL: Federal Tax Exempt Number: _____

Address: 210 Martin Luther King Blvd

City/State/Zip: MADISON

Primary Contact: TARIQ SAQQAF Work Phone: 608-266-6352

Email: TSaqqaf@cityofmadison.com Phone During Event: 608-886-8166

Website: _____ FAX: _____

Secondary Contact: MARY O'DONNELL Work Phone: 608-261-9122

Email: _____ Phone During Event: 608-219-1883

Annual Event? SEE ATTACHED ☐ Yes ☐ No

Charitable Event? ☐ Yes ☒ No

If Yes, Name of charity to receive donations: _____

Estimated Attendance: 50-75 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification? (not allowed after 11 p.m.): ☒ Yes ☐ No

Hours: _____ to SEE ATTACHED

EVENT CATEGORY

☐ Run/Walk ☐ Music/Concert ☐ Festival ☐ Rally ☐ Parking (i.e., bagging meters)

☒ Other: NEIGHBORHOOD GATHERING

LOCATION REQUESTED

☐ Capitol Square (note specific blocks below) ☐ State St. Mall/800 State Street

☐ 30 on the Square (aka top of 100 block of State Street) ☐ Other (specific blocks/streets requested below)

Street Names and Block Numbers: SEE ATTACHED

EVENT DATE(S)/SCHEDULE

Date(s) of Event: SEE ATTACHED Event Start and End Times: SEE ATTACHED

Rain Date (if any): _____ Set-Up Start Time: _____

Take-Down Start Time and End Times: _____

TAKE-DOWN TIME: START TO STREETS REOPENED

Will sponsor apply for temporary class B license to serve or sell beer/wine for this event? ☐ Yes ☒ No

If class B license is denied, will the event(s) occur? ☐ Yes ☐ No

_____ By initialing, I/we waive the 21-day decision requirement.

APPLICATION SIGNATURE

BY SIGNING THIS APPLICATION, THE "EVENT ORGANIZER/SPONSOR" LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

Applicant Signature _____ Date _____

Date	Park Reservatin Time	Event Time	Park	NRT	Street Use Location	Street Use Need	Porta-Potty Needed	Primary Contact	Secondary Contact
21-Jun	3:00 - 8:30 p.m.	4:30 - 7:30 p.m.	Aldo Leopold	Leopold	Traceway Dr. and Luann Ln. - 40 ft each way from the intersection (northside only)	No Parking Signs	Yes		
22-Jun	3:00 - 8:30 p.m.	4:30 - 7:30 p.m.	Meadowood	Balsum/Russe	Leland Dr. from Thrush Ln to Balsum Rd (westside only)	No Parking Signs	Yes	Dominic Davis ddavis2@cityofmadison.com	Monty Marsh mmarsh@cityofmadison.com
23-Jun	11:30 a.m. - 5:00 p.m.	1:00 - 4:00 p.m.	Owl Creek	Owl Creek	Snowy Owl Dr from Horned Owl Dr to Great Gray Dr. (westside only)	No Parking Signs	Yes		Eric Melton-White emelton-white@cityofmadison.com
27-Jun	3:00 - 8:30 p.m.	4:30 - 7:30 p.m.	Allied	Allied	Gene Park Place (eastside of street)	No Parking Signs	Yes	Garrett Tusler gtusler@cityofmadison.com	Abby Ryan
28-Jun	11:30 a.m. - 5:00 p.m.	1:00 - 4:00 p.m.	Worthington	Darbo	Rosemary Ave. between Worthington Ave. to Webb	No Parking Signs	Yes		
29-Jun		4:00 - 7:00 p.m.	Warner (Brentwood neigh. on Trailsway)	Brentwood/ Northport Corridor	Trailsway- from Brentwood Prkwy & Monterary Dr.	marked no parking w/ room for fire lane	Yes	Madeleine Kain mkain@madisonpubliclibrary.org	Mary O'Donnell modonnell@cityofmadison.com
30-Jun	11:30 a.m. - 5:00 p.m.	1:00 - 4:00 p.m.	Penn	South	Fisher St. from Dane St. to Buick st.	marked no parking w/ room for fire lane	-	Will Glenn wglenn@madisonpuliclibrary.org	Dominic Davis ddavis2@cityofmadison.com
5-Jul	11:30 a.m. - 6:00 p.m.	1:00 - 5:00 p.m.	Aldo Leopold	Leopold	Dr. and Luann Ln. (northside only)	No Parking Signs	Yes	Garrett Tusler gtusler@cityofmadison.com	
7-Jul	11:30 a.m. - 5:00 p.m.	1:00 - 4:00 p.m.	Owl Creek	Owl Creek	Snowy Owl Dr from Horned Owl Dr to Great Gray Dr. (westside only)	No Parking Signs	Yes	Eric Melton-White emelton-white@cityofmadison.com	
11-Jul	2:30 - 8:00 p.m.	4:00 - 7:00 p.m.	Allied	Allied	Gene Park Place (eastside of street)	No Parking Signs	Yes		
12-Jul	11:30 a.m. - 5:00 p.m.	1:00 - 4:00 p.m.	Worthington	Darbo	Rosemary Ave. between Worthington Ave. to Webb Ave. (eastside only)	No Parking Signs	Yes		
13-Jul	2:30 - 8:00 p.m.	4:00 - 7:00 p.m.	Warner (Brentwood neigh. on Trailsway)	Brentwood/ Northport Corridor	Trailsway- from Brentwood Prkwy & Monterary Dr. (northside only)	Nothing needed - marked no parking w/ room for fire lane	Yes	Madeleine Kain mkain@madisonpubliclibrary.org	Mary O'Donnell modonnell@cityofmadison.com
14-Jul	11:30 a.m. - 5:00 p.m.	1:00 - 4:00 p.m.	Penn	South	Fisher St. from Dane St. to Buick st.	Nothing needed - marked no parking w/ room for fire lane	-		
18-Jul	3:00 - 8:30 p.m.	4:30 - 7:30 p.m.	Elver	Teresa Ter/ PEPR	Circle drive area in front of shelter - marked no parking	Nothing needed - marked no parking w/ room for fire lane	-	Dominic Davis ddavis2@cityofmadison.com	
19-Jul	3:00 - 8:30 p.m.	4:30 - 7:30 p.m.	Aldo Leopold	Leopold	Traceway Dr. between Pike Dr. and Luann Ln. (northside only)	No Parking Signs	Yes		
20-Jul	3:00 - 8:30 p.m.	4:30 - 7:30 p.m.	Meadowood	Balsum/Russe	Leland Dr. from Thrush Ln to Balsum Rd (westside only)	No Parking Signs	Yes		
25-Jul	3:00 - 8:30 p.m.	4:30 - 7:30 p.m.	Allied	Allied	Gene Park Place (eastside of street)	No Parking Signs	Yes		Katy Farrens
26-Jul	2:30 - 9:00 p.m.	4:00 - 8:00 p.m.	Worthington	Darbo	Rosemary Ave. between Worthington Ave. to Webb Ave. (eastside only)	No Parking Signs	Yes	Garrett Tusler gtusler@cityofmadison.com	
27-Jul	2:30 - 8:00 p.m.	4:00 - 7:00 p.m.	Warner (Brentwood neigh. on Trailsway)	Brentwood/ Northport	Trailsway- from Brentwood Prkwy & Monterary Dr.	Nothing needed - marked no parking	Yes	Madeleine Kain mkain@madisonpubliclibrary.org	Mary O'Donnell modonnell@cityofmadison.com
28-Jul	11:30 a.m. - 5:00 p.m.	1:00 - 4:00 p.m.	Penn	South	Fisher St. from Dane St. to Buick st.	Nothing needed - marked no parking w/ room for fire lane	-	Mary O'Donnell modonnell@cityofmadison.com	
1-Aug	3:00 - 8:30 p.m.	4:30 - 7:30 p.m.	Elver	Teresa Ter/ PEPR	Circle drive area in front of shelter - marked no parking	Nothing needed - marked no parking w/ room for fire lane	-		
2-Aug	3:00 - 8:30 p.m.	4:30 - 7:30 p.m.	Aldo Leopold	Leopold	Traceway Dr. between Pike Dr. and Luann Ln. (northside only)	No Parking Signs	Yes		
3-Aug	3:00 - 8:30 p.m.	4:30 - 7:30 p.m.	Meadowood	Balsum/Russe	Leland Dr. from Thrush Ln to Balsum Rd (westside only)	No Parking Signs	Yes		
4-Aug	11:30 a.m. - 5:00 p.m.	1:00 - 4:00 p.m.	Owl Creek	Owl Creek	Snowy Owl Dr from Horned Owl Dr to Great Gray Dr. (westside only)	No Parking Signs	Yes	Mary O'Donnell modonnell@cityofmadison.com	Eric Melton-White emelton-white@cityofmadison.com
8-Aug	3:00 - 8:30 p.m.	4:30 - 7:30 p.m.	Allied	Allied	Gene Park Place (eastside of street)	No Parking Signs	Yes		
9-Aug	3:00 - 8:30 p.m.	4:30 - 7:30 p.m.	Worthington	Darbo	Rosemary Ave. between Worthington Ave. to Webb Ave. (eastside only)	No Parking Signs	Yes		
10-Aug	3:00 - 8:30 p.m.	4:30 - 7:30 p.m.	Warner (Brentwood neigh. on Trailsway)	Brentwood/ Northport	Trailsway- from Brentwood Prkwy & Monterary Dr.	Nothing needed - marked no parking	Yes	Madeleine Kain mkain@madisonpubliclibrary.org	Mary O'Donnell modonnell@cityofmadison.com
11-Aug	11:30 a.m. - 5:00 p.m.	1:00 - 4:00 p.m.	Penn	South	Fisher St. from Dane St. to Buick st.	Nothing needed - marked no parking w/ room for fire lane	-		
15-Aug	3:00 - 8:30 p.m.	4:30 - 7:30 p.m.	Elver	Teresa Ter/ PEPR	Circle drive area in front of shelter - marked no parking	Nothing needed - marked no parking w/ room for fire lane	-		
17-Aug	3:00 - 8:30 p.m.	4:30 - 7:30 p.m.	Meadowood	Balsum/Russe	Leland Dr. from Thrush Ln to Balsum Rd (westside only)	No Parking Signs	Yes	Dominic Davis dmdavis@cityofmadison.com	

Allied Park

Partners

- Greeter Table
- Food Cart #1
- MSCR fit2go
- Dream Bus
- Art Cart
- REAP
- Clerks Office - Voter Reg.
- Fire Lane Clearance

June 27th - 3:30pm - 830pm
July 11th - 4 - 730pm
July 25th - 3:30 - 830pm
Aug 8th - 4 - 8:30pm

NO PARKING REQUEST:
Gene Park Place (eastside of street)