



## City of Madison

### Minutes- Draft

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## POLICE CIVILIAN OVERSIGHT BOARD EXECUTIVE SUBCOMMITTEE

Consider:  
Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?

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Thursday, May 19, 2022

10:00 AM

Via Virtual Meeting

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**Note: Quorum of the Police Civilian Oversight Board may be present at this meeting;  
Quorum of the Common Council may be present at this meeting**

### CALL TO ORDER / ROLL CALL

Meeting called to order at 10:03am

Members Present: Keetra Burnette, Maia Pearson, Shadayra Kilfoy-Flores,  
Isadore Knox arrived at 10:12am.

Others Present: Attorney Haas, City Attorney's Office, and Deputy Mayor Reuben Sanon.

Absent: Ankita Bharadwaj.

### PUBLIC COMMENT

1. There was no public comment.

### APPROVAL OF MINUTES of the 4/21/22 meeting

A motion was made by Kilfoy-Flores, seconded by Burnette, to approve the 4/21/22 minutes.  
The motion passed by unanimous consent.

### DISCLOSURES and RECUSALS

None

### ITEMS for CONSIDERATION

#### 2. Update on the RFP for the Independent Monitor Recruiter and Next Steps

Kilfoy-Flores, we did not receive any RFP applications for IM independent recruiter.

#### 3. Update from the Taskforce to Review and Revise the IM Hiring Materials

Kilfoy-Flores shared the taskforce's proposal, the timeline and the steps, and is open to feedback.

- Recommend working with HR for recruitment and initial screening.

- Recommend to keep recruitment open for 6 weeks
- Recommend HR to email previous eligible applications with new posting for this process.
- Burnette noted that the Equity Analysis Tool completed in first round.
- Knox to share his feedback

## **2. Update on Draft of Board's 2021 Annual Report**

Knox to share outline with Pearson, share draft update at the June 16, Subcommittee meeting.

## **3. 2022 PCOB Member Term Expirations and Replacements**

Kilfoy-Flores, advised at last full board meeting, members voted to keep the same process, that the Common Council also do the same.

Burnette, check meeting minutes of full board meeting on 4/28 to confirm that action was taken on 2022 PCOB Member Term Expirations and Replacements. If, action taken, ask Attorney Haas, and or staff to draft a letter to send to the Common Council with our recommendations (refer meeting notes for what these items were). If action has not been taken, make sure at the next full board meeting, there is a topic to action on writing the letter to Common Council and documenting the recommendations.

## **4. Annual Conferences**

Burnette put this item on the agenda for next full board meeting. Recommend, opportunity be first made available to the Executive Subcommittee, and note concern to keep attendance under six participants.

Kilfoy-Flores to follow up with CC Staff (Karen), and confirm administrative procedure, logistics and to confirm if cost is covered for members to attend conference. Secondly, find out if NACOLE credits can be transferred for members for the September conference.

## **5. Future Agenda Items**

Burnette asked Kilfoy-Flores to be prepared to present on training proposal at the June Subcommittee meeting before it goes to full board meeting.

Link to list of future agenda and training items:

<http://madison.legistar.com/gateway.aspx?m=l&id=/matter.aspx?key=82656>

## **ADJOURNMENT**

A motion was made Kilfoy-Flores, seconded by Burnette, to adjourn. The motion passed by unanimous consent to end the meeting at 11:18am.