

OLBRICH BOTANICAL SOCIETY
Board of Directors Virtual Meeting Minutes
January 18, 2022

Members Present: Philip Bradbury, Alnisa Allgood, Laura Peterson, Julie Rupert, Julie Bernauer, Matt Cornwell, Bethany Ordaz, Maurice Sheppard, Tim Sherry, Bill White, Liz Dannenbaum, Moira Harrington, Tanya Zastrow

Members Absent: Renee Boyce, Susan Goodwin, Juscha Robinson, Sandi Statz, Betty Chewing, Eric Knepp, Laurel Neverdahl

Advisors Present: Jack Bolz, Jt Covelli, Dan Matson, Mary Phillips, Barb Tensfeldt

Staff Present: Jake Immel, Kaylee McDonald, Katy Nodolf, Kai Skadah, Joe Vande Slunt, Sarah Wilcox

I. **The meeting called to order at 4:02 pm.**

II. **APPROVAL OF MINUTES**

A motion was made by Ms. Peterson and seconded by Mr. Sherry to approve the meeting minutes of December 21, 2021. Motion carried unanimously.

III. **PUBLIC COMMENTS**

There were no public comments.

IV. **REPORTS**

A. President's Report

- a. **Conflict of Interest Policy Review and Adoption** – President Bradbury explained that the purpose of the Conflict of Interest Policy was to protect the organization from conducting inappropriate personal or financial business with its Board Members, persons of interest, or anyone who would benefit directly or indirectly from the funds of the nonprofit organization. President Bradbury noted that the IRS Form 990 asks about whether the nonprofit has a written policy on conflicts of interest. Ms. Zastrow added that all Board Members would receive access to the online Google Drive where the Conflict of Interest Policy and Conflict of Interest Disclosure Form would be located.

A motion was made by Ms. Rupert and seconded by Mr. White to approve the adoption of the Conflict of Interest Policy. The Motion carried unanimously.

- b. **Resolution honoring former Parks Superintendent Dan Stapay.**

The OBS Executive Board recommended approval of the following resolution:

WHEREAS, Dan Stapay was the Madison Parks Superintendent for twenty five years and instrumental in the development of the parks system in Madison, and,

WHEREAS, Dan Stapay was a champion for Olbrich's public-private partnership, instrumental in forming the Olbrich Botanical Society and helping the Society grow so it could better support the Gardens, and,

WHEREAS, Dan Stapay hired Nancy Ragland as Olbrich's first Director and was Superintendent when the Bolz Conservatory was planned and built,

THEREFORE BE IT RESOLVED, that the Board of Directors of Olbrich Botanical Society wishes to honor Dan Stapay's memory, and express our gratitude for his dedication and support for Olbrich Botanical Gardens and this Board of Directors.

A motion was made by Mr. White and seconded by Ms. Allgood to approve the resolution. The Motion carried unanimously.

V. **NEW BUSINESS**

There was no new business.

VI. **ANNOUNCEMENTS**

There were no new announcements.

VII. **ADJOURNED**

The meeting adjourned at 4:10 pm.

Part 1 of the OBS Board Orientation began immediately following adjournment of the meeting.

DRAFT