

DRAFT



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BCC System Overview

Presentation to the President's Workgroup on Racial Justice,
Antiracism, and Equity (1/19/2022)

discussion purposes only

Types of BCCs

A classification system

Part 1: Standing Committees

- **Standing Committees established by City ordinance**
 - Approx. 41 BCCs
 - Ex: Alcohol License Review Committee (MGO 33.02), Transportation Commission (MGO 33.56), Police Civilian Oversight Board (MGO 5.10)
- **Standing Committees established by Wisconsin statute** (usually also has MGO attached)
 - 14 BCCs
 - Ex: Plan Commission (WI ST 62.23), Water Utility Board (WI 66.0805)
- **Parks Commission Subcommittees that are treated as standing committees** (MGO 33.05(5))
 - 5 BCCs: Facilities Programs and Fees Subcommittee, Golf Subcommittee, Habitat Stewardship Subcommittee, Parks Long Range Planning Subcommittee, Warner Park Community Recreation Center Advisory Subcommittee

Approx. 60 standing committees authorized by WI statute or MGO

What about ad hoc committees, subcommittees, executive committees, etc.?

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Part 2: Ad Hoc Committees and Subcommittees

- **Ad Hoc Committees, Taskforces, and Workgroups** (established by Council resolution or Council President's directive)
 - Approx. 4 BCCs currently
 - Ex: TFOGS Implementation Workgroup, President's Workgroup on Racial Justice, Antiracism, and Equity, Ad Hoc Landmark Ordinance Review Committee (LORC), President's Workgroup on Environmental Justice
- **Subcommittees of Standing BCCs (executive subcommittees, subunits established and dissolved by parent body)**
 - Highly variable. Current count is approx. 47 subcommittees
- **Non-City BCCs with City Appointments not staffed by the City**
 - Approx. 14 BCCs
 - Ex: Destination Madison, Vilas Zoo Commission, Madison Central Business District (BID) Board

Depending how it is counted, we have approximately 80-125 BCCs

BCC Recruitment & Appointment Process

Recruitment

- Members of the public search for the application online or call the Mayor's Office asking about committees
- Alders, Mayor's Office, City staff, refer individuals to the application process and list of vacancies
- The Mayor's Office has tried a number of recruitment efforts over the years, including:
 - Ads on busses
 - Fliers at elections, DCR info fair, Mayor's Neighborhood Conference, community organizations (ex. 100 Black Men, Centro Hispano)
 - Encourage alder referrals
 - Presentations at community organization events (ex. Urban League, Latino Chamber of Commerce)

Application Process

- Applications are collected from members of the public through the portal on the City website or submission of paper applications
- Process for online submission: [Fill out the form on the City Website](#)
- Applications are kept on file indefinitely and referred back to as vacancies arise
- An automatic email is sent to everyone who applies online and a postcard is sent when a paper application is received
- Applications are referred to the relevant deputy mayor/staff when there are vacancies

From: Mayor Committee Applications
<mayorcommitteeapp@cityofmadison.com>

Sent: Tuesday, January 11, 2022 3:15 PM

To: DCosta, Laila <LDCosta@cityofmadison.com>

Subject: Thank you for your interest in serving on a City of Madison board, committee or commission

Thank you for your application for appointment to a City of Madison board, committee or commission. The Mayor appreciates your willingness to serve your community in this way. Your application will be placed on record and, as vacancies arise in your stated areas of interest, we will carefully consider you for appointment to the respective board, committee or commission.

Please note, the Mayor strives to accommodate as many interested residents as possible while balancing a number of factors beyond simply whether a vacancy exists or not. This can sometimes result in some time elapsing before an applicant is placed on a board, committee or commission. Even if you are not appointed to a current vacancy, your application will remain on file for future consideration. We appreciate your understanding and patience during this process and we will be in touch when you are considered for an appointment. Feel free to contact Laila D'Costa in the Mayor's Office at (608) 266-4611 with any questions you may have regarding specific committees or the committee process.

Thank you again for your interest in city government. An involved citizenry is what makes this city great.

BCC Member Training

- Expectation that staff train new BCC members
- BCC Staff Academy (January 2020, recorded and available to staff)
- Packet sent out to new members with [information](#) on the Ethics Code, Robert's Rules, Open Meetings Law, Public Records
- City Attorney, DCR, and/or outside consultants have provided BCC with training on request-subject to staff capacity/funds