



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Approved PERSONNEL BOARD

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Wednesday, November 2, 2022

1:30 PM

Virtual

The City of Madison is holding the Personnel Board meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. **Written Comments:** You can send comments on agenda items to personnelboard@cityofmadison.com.

2. **Register for Public Comment:**

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

3. **Watch the Meeting:** If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

4. **Listen by Phone:**

(877) 853-5257 (Toll Free)

Webinar ID: 878 4684 3663

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg pab hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

For accommodations, please contact Katarina Klafka in Human Resources at (608) 266-4615, kklafka@cityofmadison.com.

CALL TO ORDER / ROLL CALL

APPROVAL OF MINUTES

Approve the minutes of the September 21, 2022 meeting of the Personnel Board:
<http://madison.legistar.com/Calendar.aspx>

PUBLIC COMMENT

1. [74424](#) Public Comment (11/2/22 Personnel Board Meeting)

DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

NEW BUSINESS

2. [72706](#) Position study appeal to Personnel Board by employee (K. Daane) of denial for reclassification request of Dispatcher at Water Utility.
Attachments: [Denial Memo Dispatcher 1-2021 FINAL.pdf](#)
[AppealLetter \(KDaane\).pdf](#)
[Daane WU Dispatch Appeal Response \(002\).pdf](#)
[Personnel Board Letter.docx](#)
Legislative History

7/20/22	PERSONNEL BOARD	Refer to the PERSONNEL BOARD
9/21/22	PERSONNEL BOARD	Refer to the PERSONNEL BOARD
3. [74417](#) Recreate the 1.0 FTE position #1029 of Administrative Analyst 2 (CG18, R8) as an Accountant 3 (CG18, R10) and reallocate the employee to the new position.
Sponsors: Satya V. Rhodes-Conway
Attachments: [PB Memo Housing Administrative Analyst 2.pdf](#)
[PD CDA Administrative Analyst 2.pdf](#)
Legislative History

10/24/22	Human Resources Department	Referred for Introduction
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Finance Committee (11/28/22), Personnel Board (11/2/22), Common Council (12/6/22)
4. [74418](#) Delete position #4563 of Public Works Foreperson in CG 18, R05; and recreate the position as a Parks General Supervisor in CG 18, R08 in the Parks Division operating budget.
Sponsors: Satya V. Rhodes-Conway
Attachments: [PB Memo - Public Works Foreperson - Parks.pdf](#)
Legislative History

10/24/22	Human Resources Department	Referred for Introduction
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Finance Committee (11/28/22), Personnel Board (11/2/22), Common Council (12/6/22)

- 5. [74419](#) Recreate the 1.0 FTE position #1067 of Engineering Program Specialist 1 (CG16, R17) as a Public Works General Foreperson (CG18, R7), within the Engineering Division operating budget.

Sponsors: Satya V. Rhodes-Conway

Attachments: [PB Memo Eng Prog Spec 11-2022 FINAL.pdf](#)

Legislative History

10/24/22 Human Resources Department Referred for Introduction
Finance Committee (11/28/22), Personnel Board (11/2/22), Common Council (12/6/22)

ADJOURNMENT