



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Agenda - Approved

### MONONA TERRACE COMMUNITY AND CONVENTION CENTER BOARD

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Thursday, January 20, 2022

4:00 PM

via Virtual Meeting

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The City of Madison is holding the Monona Terrace Community & Convention Center Board of Directors meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. **Written Comments:** You can send comments on agenda items to [mtcccboard@mononaterrace.com](mailto:mtcccboard@mononaterrace.com)

2. **Register for Public Comment:**

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

3. **Watch the Meeting:** If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

4. **Listen by Phone:**

**(877) 853-5257 (Toll Free)**

**Webinar ID: 956 0089 6879**

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

For accommodations, contact: Sara Carrizal (608) 261-4000  
[mtcccboard@mononaterrace.com](mailto:mtcccboard@mononaterrace.com)

**CALL TO ORDER / ROLL CALL**

**APPROVAL OF MINUTES**

November 18, 2021: <http://madison.legistar.com/Calendar.aspx>

**PUBLIC COMMENT**

1. [69300](#) 3 mins per person.

**DISCLOSURES AND RECUSALS**

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

**NEW BUSINESS**

2. [69302](#) Subcommittee Appointments: Judy Karofsky, Chair  
**Attachments:** [2021\\_BoardSubcommittees.pdf](#)
3. [69305](#) Contract Extension for The Hiebing Group: Bill Zeinemann, Associate Director Marketing and Event Services  
**Attachments:** [Hiebing contract amendment 2022.pdf](#)
4. [69306](#) Contract Extension for Sound Production & Lighting LLC: Bill Zeinemann, Associate Director Marketing and Event Services  
**Attachments:** [SPL contract amendment 2022.pdf](#)

**REPORTS**

5. [69307](#) DEI Ad Hoc Subcommittee Report: Mark Richardson, Committee Chair
6. [69308](#) Operations and Marketing Subcommittee Report: Andrea Nilsen, Committee Chair
7. [69309](#) Booking Pace Update: Bill Zeinemann, Associate Director Marketing and Event Services  
**Attachments:** [bp\\_11-30-21.pdf](#)  
[bp\\_12-31-21.pdf](#)
8. [69310](#) Finance Report: Jeff Boyd, Business Manager

9. [69311](#) Director's Report: Connie Thompson, Director
- A. Administration
  - B. Operations
  - C. Community Relations
  - D. Gift Shop
  - E. Sales and Marketing
  - F. Event Services
  - G. Business Office/Human Resources
  - H. Catering
- Attachments: [rpt\\_01-20-22.pdf](#)
10. [69312](#) Announcement from the Chair: Judy Karofsky, Chair
- A. The Finance and the Nominating Committee will need to meet prior to the February 17 board meeting

**ADJOURNMENT**