



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Agenda - Approved

### COMMON COUNCIL EXECUTIVE COMMITTEE

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Tuesday, September 1, 2020

4:30 PM

Via Virtual Meeting

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**Note: Quorum of the Common Council may be present at this meeting.**

**\*You must register before your item is considered by the Executive Committee.**

The City of Madison is holding the Common Council Executive Committee meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. **Written Comments:** You can send comments on agenda items to [lveldran@cityofmadison.com](mailto:lveldran@cityofmadison.com)
2. **Register but Do Not Speak:** You can register your support or opposition to an agenda item at <https://www.cityofmadison.com/MeetingRegistration>.
3. **Register to Speak or to Answer Questions:** If you wish to speak at the virtual meeting on an agenda item, you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.
4. **Watch the Meeting:** You can call-in or watch the Common Council Executive Committee meeting in several ways:
  - **Livestream on the Madison City Channel website:**  
<https://media.cityofmadison.com/mediasite/showcase>
  - **Livestream on the City of Madison YouTube channel:**  
<https://www.youtube.com/user/CityofMadison>
  - **Television:** Watch live on Spectrum channel 994 and AT&T U-Verse channel 99
  - **Listen to audio via phone:**  
(877) 853-5257 (Toll Free)  
Webinar ID: 922 3114 4388

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below immediately.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese inmediatamente al número de teléfono que figura a continuación.

Yog tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntauwv, cov ntauwv ua lwm yam los sis lwm cov kev pab kom siv tau qhov kev pab, kev ua num los sis kev pab cuam no, thov hu rau tus xov tooj hauv qab no tam sim no.

Contact: Lisa Veldran, Legislative Services, Common Council Office, (608) 266-4071 or [lveldran@cityofmadison.com](mailto:lveldran@cityofmadison.com)

**The Common Council Executive Committee may at any time move to suspend Robert's Rules of Order and stand informally to allow open dialogue and discussion among its member and any Common Council members in attendance on any agenda items listed as "Discussion Items" or "Updates".**

**1. CALL TO ORDER / ROLL CALL**

**2. APPROVAL OF MINUTES**

Approval of the August 18, 2020 Common Council Executive Committee special meeting minutes: <http://madison.legistar.com/Calendar.aspx>

**3. [61960](#) PUBLIC COMMENT (9/1/20 CCEC Meeting)**

Public Comment is permitted for up to THREE (3) MINUTES. CCEC members can take no action on a matter raised during the public comment portion of the agenda unless that matter is otherwise on the agenda.

**4. DISCLOSURES AND RECUSALS**

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

**PRESENTATION**

- 5. [61965](#) Presentation: Scheduling Process & IT Support for Type 2 BCC Meetings - Sarah Edgerton, IT Director**

**UPDATES**

- 6. [61977](#) Update - 2021 Common Council Office Budget - Kwasi Obeng, Council Chief of Staff**
- 7. [60823](#) Update: President's Work Group on Council Communication Tools & Processes (8/18/20) - Ald. Grant Foster, Chair**

8. [61986](#) Update: Ad Hoc TFOGS Final Report Implementation Work Group (9/1/20) - Council Vice-President Syed Abbas, Chair

#### REFERRALS FROM THE COMMON COUNCIL

9. [60125](#) BY TITLE ONLY - Defining the Common Council's Policy-Making and Oversight Responsibilities During Officially Declared Emergencies.
- Sponsors:** Tag Evers, Grant Foster, Patrick W. Heck, Rebecca Kemble and Marsha A. Rummel
- Attachments:** [Weblink: State Statutes 323.11 Declaration by Local Government 3.02 MGO Continuity of Government.pdf](#)  
[City Emergency Management Plan.pdf](#)  
[City of Madison Emergency Operations Center Flow Chart 2020.pdf](#)
- Recommended Action: Place on file without Prejudice
10. [61541](#) Creating an Administrative Services Team to support and enhance Board, Commission and Committee staffing, training, and resident engagement, and to evaluate the overall structure and size of the City's BCC system.
- Sponsors:** Rebecca Kemble, Grant Foster, Syed Abbas and Keith Furman

#### 11. FUTURE AGENDA ITEMS

Discussion Items:

- \*Discussion: Council Chief of Staff Position Description & Next Steps
- \*PFAS Proposal (Ald. Rummel / Future CCEC Meeting)
- \*Creating an Annual Common Council Report
- \*Audit process for City departments

Standing Updates

- \*Discussion with the Mayor
- \*President's Work Group on Council Communication Tools & Processes
- \*President's Work Group on APM's
- \*Ad Hoc TFOGS Final Report Implementation Work Group
- \*Body-Worn Camera Feasibility Review Committee
- \*Council Chief of Staff

#### 12. ADJOURNMENT

**UPCOMING CCEC MEETINGS**

**September 15, 2020  
4:30 pm  
Regular Meeting Date**

**Tuesday, September 29, 2020  
4:30 p.m.  
Special Meeting Date**

**Tuesday, October 6 & Tuesday, October 20, 2020  
4:30 pm  
Regular Meeting Dates**