



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Approved PERSONNEL BOARD

Wednesday, January 9, 2019

3:30 PM

215 Martin Luther King, Jr. Blvd.
Room 202 (Madison Municipal Building)

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below immediately.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese inmediatamente al número de teléfono que figura a continuación.

Yog tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntaub ntawv ua lwm yam los sis lwm cov kev pab kom siv tau qhov kev pab, kev ua num los sis kev pab cuam no, thov hu rau tus xov tooj hauv qab no tam sim no.

Please contact Isis Newman in Human Resources at 608-266-4615,
inewman@cityofmadison.com

CALL TO ORDER / ROLL CALL

APPROVAL OF MINUTES

Approve the minutes of the October 31, 2018 meeting of the Personnel Board:
<http://madison.legistar.com/Calendar.aspx>

PUBLIC COMMENT

Limit to three (3) minutes each person.

DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

NEW BUSINESS

- 1 [54108](#) Recreating a Program Assistant 2 (CG17, R12, pos. #1054) to an Administrative Assistant (CG17, R14) and reallocating the incumbent, M. Hatfield, to the new position in the Parking Utility Division.

Sponsors: Paul R. Soglin

Attachments: [PB Memo Program Assistant 2 10-2018.pdf](#)
[Hatfield Appeal memo.signed.10.2018.pdf](#)
[Hatfield Appeal Response.pdf](#)

Legislative History

12/12/18 Human Resources Referred for Introduction
 Department
 Finance Committee (1/14/19), Personnel Board (1/9/19) Common Council (1/22/19)

- 2 [54116](#) Create the classification of Treasury and Revenue Manager in CG18, R16 and create a new 1.0 FTE position of Treasury and Revenue Manager in the Finance Department budget. Effective with the retirement of the City Treasurer in June, 2019, delete the classification and position of City Treasurer.

Sponsors: Paul R. Soglin

Attachments: [PB Memo Treasury Rev Mgr 1-2019.docx](#)
[Treasury and Revenue Manager 2019.doc](#)

Legislative History

12/12/18 Human Resources Referred for Introduction
 Department
 Finance Committee (1/14/19), Personnel Board (1/9/19), Common Council (1/22/19)

- 3 [54117](#) Delete the hourly classifications of Lifeguard 1, Lifeguard 2, and Lifeguard 3. Create new hourly classifications of Lifeguard (at the same pay rate as Lifeguard 1), Swim Instructor (at the same pay rate as Lifeguard 2), and Head Lifeguard (at the same pay rate as Lifeguard 3) to be placed in the salary schedule of Compensation Group 16, Range 00.

Sponsors: Paul R. Soglin

Attachments: [PB Memo Lifeguards 1-2019.docx](#)
[Head Lifeguard 2019.doc](#)
[Lifeguard 2019.doc](#)
[Swim Instructor 2019.doc](#)

Legislative History

12/12/18 Human Resources Referred for Introduction
 Department
 Finance Committee (1/14/19), Personnel Board (1/9/19), Common Council (1/22/19)

- 4 [54196](#) Create the classification of Child Care Program Specialist 3 in CG 18, Range 10. Recreate positions #107 and #109 as Child Care Program Specialist 3 in the Community Development Division operating budget.

Sponsors: Paul R. Soglin

Attachments: [PB Memo Child Care Prog Spec 3 1-2019 final.docx](#)

Legislative History

12/20/18 Human Resources Referred for Introduction
 Department
 Finance Committee (1/14/19), Personnel Board (1/9/19), Common Council (1/22/19)

- 5 [54197](#) Recreate position #1052 of Housing Maintenance Worker (CG 16, Range 10) into a Maintenance Mechanic 1 (CG16, Range 13) in CDA Housing's operating budget and reallocate the incumbent to the new position.

Sponsors: Paul R. Soglin

Attachments: [PB Memo MM1 Housing 1-2019.docx](#)

Legislative History

12/20/18 Human Resources Referred for Introduction
Department
Finance Committee (1/14/19), Personnel Board (1/9/19), Common Council (1/22/19)

- 6 [54227](#) Delete the classification of Electronics Maintenance Technician in CG16, R17 and create a new classification of Control Systems Technician in CG16, R19. Recreate vacant position #1790 from an Electronics Maintenance Technician to a Control Systems Technician in the Water Utility operating budget.

Sponsors: Paul R. Soglin

Attachments: [PB Memo Control Systems Technician 1-2019 \(Final 12.20.19\).docx](#)

Legislative History

12/28/18 Human Resources Referred for Introduction
Department
Finance Committee (1/14/19), Personnel Board (1/9/19), Common Council (1/22/19)

ADJOURNMENT