



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Agenda - Approved

### COMMON COUNCIL - DISCUSSION

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Tuesday, May 2, 2017

5:00 PM

210 Martin Luther King, Jr. Blvd.  
Room 201 (City-County Building)

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#### **Common Council Informational Presentation: Alder Benefits & Time Entry Process**

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below immediately.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese inmediatamente al número de teléfono que figura a continuación.

Yog tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntaub ntawv ua lwm yam los sis lwm cov kev pab kom siv tau qhov kev pab, kev ua num los sis kev pab cuam no, thov hu rau tus xov tooj hauv qab no tam sim no.

Contact: Lisa Veldran, Legislative Administrative Assistant, Common Council Office, 608-266-4071 or [lveldran@cityofmadison.com](mailto:lveldran@cityofmadison.com)

**Staff from the City Attorney's Office, Human Resources Department, Finance Department (Payroll) and the Common Council Office will present information on alder participation requirements for the Wisconsin Retirement System (WRS), city of Madison Health Insurance and the city's Flexible Spending Plan. They will be available to answer any questions from Common Council members.**

**There will also be a short tutorial on entering time in the city's Employee Self Service (ESS) module (time permitting).**

**Link to Ordinance, Legislative File No. 46819 - Creating Section 3.09 of the Madison General Ordinances to codify the City of Madison Common Council benefits in the ordinances: <http://bit.ly/2oQQVdZ>**