



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Agenda - Approved

### COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE

Thursday, October 3, 2013

5:00 PM

215 Martin Luther King, Jr. Blvd.  
Room 260 (Madison Municipal Building)

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

#### CALL TO ORDER / ROLL CALL

Notified absent: Liz Dannenbaum

#### APPROVAL OF MINUTES

[September 12, 2013]  
<http://madison.legistar.com/Calendar.aspx>

#### PUBLIC COMMENT

#### DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

#### BUSINESS ITEMS

1. [31689](#) CDBG October 2013 Chair Report  
  
CDBG Committee reappointments  
**Attachments:** [Committee Member Training Mayor memo.pdf](#)
2. [31690](#) PUBLIC Hearing: The City of Madison Community Development Division and CDBG Committee invites you to provide feedback on the draft CDBG office 2014 Action Plan. The Action Plan sets specific goals for the upcoming year.
3. [31724](#) Review of City Data Sources from Police, Madison Measures and others.

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4. [31691](#) Approving the Community Development Division's HUD required 2014 Action Plan.
  5. [31695](#) Authorizing the use of Housing Development Reserves funds in an amount not to exceed \$100,000 to provide additional down payment assistance to qualified lower income homebuyers as part of the City's American Dream Down payment (ADDI) program.
  6. [31315](#) Accepting the September 2013 'Analysis of Impediments to Fair Housing Choice' (AI) study.  
**Attachments:** [Memo to CDBG RE AI Study 090513.pdf](#)  
[Madison AI 2013 9 3 Committee Review DRAFT w Maps.pdf](#)  
[AI PP Presentation 2013 9 12.pdf](#)  
[Madison Fair Housing Feedback.pdf](#)
  7. [31696](#) The Community Development program provides CDBG funds to the Madison Development Corporation to make loans to eligible businesses that meet City objectives and HUD eligibility rules. MDC has created a Loan and Investment Committee that includes MDC Board members and representatives of various community lenders to help analyze, screen and approve business loans. MDC has adopted operational policies to balance the goal of leveraging private funds with the goal of minimizing conflict of interest whereby community lenders rotate membership periodically and must excuse themselves from discussions of co-loans involving their institutions.  
  
A member of the MDC Loan and Investment Committee, Dana Hoffman, works for Summit Credit Union. Both MDC and Summit Credit Union are considering a co-loan to a business applicant. While this situation may present a conflict of interest situation as defined by HUD, HUD also provides a method for review and waiver of their conflict of interest prohibition on decisions where the activity serves the public interest, the relationship is publicly noticed, the City Attorney finds that no laws are broken, and where HUD determines that the merit of the public interest outweighs the potential impact on the apparent conflict.  
  
The CDBG Committee has adopted a procedure whereby CDBG staff is authorized to seek HUD determination of the conflict of interest exception, unless the Committee votes to not seek such a waiver.  
**Attachments:** [Memo to Committee MDC Conflict.pdf](#)  
[MDC Letter COI D Hoffman.pdf](#)
  9. [31744](#) Emerging Opportunities Program update  
**Attachments:** [2013 Emerging Opportunities Program Recommendations and Supplemental F](#)  
[2013 EOP Conf Comm Recs-All Programs.pdf](#)
  10. [31697](#) CDBG October 2013 Staff Report  
  
Financials  
Theresa Terrace / Meadowood

CC updates

11. [31698](#) Report from committees with CDBG Committee representation

**ADJOURNMENT**

Submitted on behalf of Justin Markofski, Chair

November 14, 2013  
Room 260, MMB

December 5, 2013  
Room 260, MMB

Additional information may be obtained from, or written comments may be submitted to  
CD Division, Madison Municipal Building, Room 225, 215 Martin Luther King Jr. Blvd.,  
P.O. Box 2627, Madison, WI 53701-2627; email: [cdbg@cityofmadison.com](mailto:cdbg@cityofmadison.com). website:  
<http://www.cityofmadison.com/cdbg>