



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Agenda - Approved PERSONNEL BOARD

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Wednesday, May 1, 2013

12:00 PM

210 Martin Luther King, Jr. Blvd.  
Room 103A (City-County Building)

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If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Please contact Bill Wick in Human Resources at 608-266-4615;  
[wwick@cityofmadison.com](mailto:wwick@cityofmadison.com)

### CALL TO ORDER / ROLL CALL

### APPROVAL OF MINUTES

Minutes of the March 6, 2013 meeting: <http://madison.legistar.com/Calendar.aspx>

### PUBLIC COMMENT

Limit to three (3) minutes each person.

### DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

### NEW BUSINESS

1. [29878](#) Creating the classification of "Plumber" in Compensation Group 71, Range 04.

**Sponsors:** Paul R. Soglin  
**Attachments:** [PB Memo Plumber 5-13.pdf](#)

**Legislative History**

4/19/13	Human Resources Department Board of Estimates, Personnel Board	Referred for Introduction
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2. [29880](#) Recreating position #1070 as an Engineer 4 in the Engineering budget and reallocating incumbent James Wolfe to the new position.
- Sponsors:** Paul R. Soglin
- Attachments:** [PBMemo Engineer 4 Wolfe.pdf](#)  
[PD Engineer 4 Wolfe.pdf](#)  
[Engineer1-4.pdf](#)
- Legislative History**
- |         |  |                           |
|---------|--|---------------------------|
| 4/19/13 | Human Resources<br>Department<br>Board of Estimates, Personnel Board | Referred for Introduction |
|---------|--|---------------------------|
3. [29879](#) Recreate the 1.0 FTE position #3583 of Maintenance Worker (CG16, R 11), currently occupied by K. Humphrey, as a 1.0 FTE Maintenance Mechanic 1 (CG16, R 13) within the Water Utility budget, and reallocate the incumbent to the new position.
- Sponsors:** Paul R. Soglin
- Attachments:** [PBMemoWaterMaintenanceWorker \(3\).pdf](#)  
[MaintenanceMechanic1-2.pdf](#)
- Legislative History**
- |         |  |                           |
|---------|--|---------------------------|
| 4/19/13 | Human Resources<br>Department<br>Board of Estimates, Personnel Board | Referred for Introduction |
|---------|--|---------------------------|
4. [29895](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by creating the classification of "Water Community Outreach Specialist" in Compensation Group 18, Range 04.
- Sponsors:** Paul R. Soglin
- Legislative History**
- |         |  |                           |
|---------|--|---------------------------|
| 4/23/13 | Attorney's Office/Approval<br>Group<br>Board of Estimates, Personnel Board | Referred for Introduction |
|---------|--|---------------------------|
5. [29887](#) Create a new 1.0 FTE position of Water Community Outreach Specialist in the Water Utility Budget in CG18, Range 4 to be filled through internal competition. Upon filling the position, the non-represented position (#1859) of Secretary 1 (CG17/R10) will be deleted.
- Sponsors:** Paul R. Soglin
- Attachments:** [PBMemo Water Comm Specialist 5-13.pdf](#)  
[PD Water Communications Specialist.pdf](#)  
[Water Communications Specialist.pdf](#)
- Legislative History**
- |         |  |                           |
|---------|--|---------------------------|
| 4/19/13 | Human Resources<br>Department<br>Board of Estimates, Personnel Board | Referred for Introduction |
|---------|--|---------------------------|

6. [29926](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification of "Risk Manager" in CG18, Range 12, and creating the classification of "Risk Manager" in CG18, Range 15.

**Sponsors:** Paul R. Soglin

**Legislative History**

4/24/13 Attorney's Office/Approval Referred for Introduction  
Group  
Board of Estimates, Personnel Board

7. [29893](#) Recreate the 1.0 FTE position of Risk Manager (#787) in the Finance Department Budget in CG18, Range 15 and reallocate the incumbent to the same step in the new salary range with the same anniversary date.

**Sponsors:** Paul R. Soglin

**Attachments:** [PBMemoRiskManager.pdf](#)

[Risk Manager.pdf](#)

[PD Risk Manager 4-13.pdf](#)

**Legislative History**

4/22/13 Human Resources Referred for Introduction  
Department  
Board of Estimates, Personnel Board

**ADJOURNMENT**