



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Approved PERSONNEL BOARD

Wednesday, October 31, 2012

12:00 PM

210 Martin Luther King, Jr. Blvd.
Room 103A (City-County Building)

November Meeting

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Please contact Denise Nettum, Human Resources, 266-4615,
dnettum@cityofmadison.com

CALL TO ORDER / ROLL CALL

APPROVAL OF MINUTES

Approve the minutes of the October 9, 2012 meeting:
<http://madison.legistar.com/Calendar.aspx>

PUBLIC COMMENT

Limit to three (3) minutes each person.

DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

NEW BUSINESS

- 1 [28080](#) Recreating an Engineering Aide 2 position (#1235) in Traffic Engineering as an Engineering Program Specialist 1 and reallocating the incumbent to the new position.

Sponsors: Paul R. Soglin

Attachments: [PB Memo Eng Aide 2 PN.pdf](#)
[PosDesc_Nehmer 2012.pdf](#)

Legislative History

10/22/12 Human Resources Referred for Introduction
Department
Board of Estimates November 19, 2012, Personnel Board October 31, 2012.

- 2 [28087](#) Recreating an Engineering Aide 3 position (#1200) in Traffic Engineering as an Engineering Program Specialist 1 and reallocating the incumbent to the new position.

Sponsors: Paul R. Soglin

Attachments: [PB Memo Eng Aide 3 CY.pdf](#)
[PosDesc_Yang 2012.pdf](#)

Legislative History

10/22/12 Human Resources Referred for Introduction
Department
Board of Estimates November 19, 2012, Personnel Board October 31, 2012.

- 3 [27884](#) Create the classifications of “Monona Terrace Technical Services Specialist 1” (CG16-14) and “Monona Terrace Technical Services Specialist 2” (CG16-15), and eliminate the classification of Monona Terrace Audio/Visual Technician (CG16-14). Retitle position #3323 of “Monona Terrace Audio/Visual Technician” (currently occupied by R. MacDonald) as “Monona Terrace Technical Services Specialist 1” and recreate position #4234 of “Monona Terrace Audio/Visual Technician” (currently occupied by C. Thunker) as “Monona Terrace Technical Services Specialist 2,” in the Monona Terrace budget and reallocate the incumbents to the new positions.

Sponsors: Paul R. Soglin

Attachments: [MT AV Tech #3323 PD.pdf](#)
[MT AV Tech #4234 PD.pdf](#)
[MT AV Tech CD.pdf](#)
[PB Memo MT 2 AV Techs.pdf](#)

Legislative History

10/19/12 Human Resources Referred for Introduction
Department
Board of Estimates November 19, 2012, Personnel Board October 31, 2012.

- 4 [28079](#) Recreate vacant position #3597 of “Monona Terrace Audio/Visual Technician” as “Management Information Specialist 2” in the Monona Terrace budget.
- Sponsors:** Paul R. Soglin
Attachments: [MT AV Tech CD.pdf](#)
 [MT AV Tech MIS2 PD.pdf](#)
 [PB Memo MT AV Tech MIS2.pdf](#)
- Legislative History**
- | | | |
|----------|--|---------------------------|
| 10/19/12 | Human Resources
Department
Board of Estimates November 19, 2012, Personnel Board October 31, 2012. | Referred for Introduction |
|----------|--|---------------------------|
- 5 [27794](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification of “Housing Site Manager” in Compensation Group 18, Range 07, and recreating said classification in Compensation Group 18, Range 08.
- Sponsors:** Paul R. Soglin
- Legislative History**
- | | | |
|---------|--|------------------------------------|
| 9/25/12 | Attorney's Office/Approval
Group
Board of Estimates, Personnel Board | Referred for Introduction |
| 10/2/12 | COMMON COUNCIL
Additional Referral: Personnel Board. | Referred to the BOARD OF ESTIMATES |
| 10/3/12 | BOARD OF ESTIMATES | Refer to the PERSONNEL BOARD |
- 6 [27741](#) Recreate the positions (#1018, #1012, & #1028) of Housing Site Manager, currently in CG18, Range 7, in CG18, Range 8 in the Community Development Authority - Housing Operations Unit, and reallocate the incumbents (J. Garvin, S. Hanks, and E. Yszenga) to the new positions.
- Sponsors:** Paul R. Soglin
Attachments: [Housing Site Manager PD.pdf](#)
 [PBMemo Housing Site.pdf](#)
 [Job Study Appeal Housing.pdf](#)
- Legislative History**
- | | | |
|---------|--|------------------------------------|
| 9/20/12 | Human Resources
Department
Board of Estimates 11-19-2012, Personnel Board 10-31, 2012. | Referred for Introduction |
| 10/2/12 | COMMON COUNCIL
Additional Referral: Personnel Board 10/3/12. | Referred to the BOARD OF ESTIMATES |
| 10/3/12 | BOARD OF ESTIMATES | Refer to the PERSONNEL BOARD |

ADJOURNMENT