



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Approved PERSONNEL BOARD

Wednesday, January 6, 2010

12:00 PM

210 Martin Luther King, Jr. Blvd.
Room 103A (City-County Building)

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnub ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

Please contact Julia Vazquez in Human Resources at 608-266-4615; TTY/Texnet 866-704-2340.

CALL TO ORDER / ROLL CALL

APPROVAL OF MINUTES

*Minutes of the November 4, 2009 meeting.
<http://legistar.cityofmadison.com/calendar/#current>*

PUBLIC COMMENT

Limited to 3 minutes each person.

NEW BUSINESS

1. [16129](#) Reallocating employee P. Nehmer (Position #1235) to the existing position of Engineering Aide 2 in Traffic Engineering.

Sponsors: David J. Cieslewicz

Attachments: [posdesc.pdf](#)

[Memo.pdf](#)

Legislative History

10/1/09	PERSONNEL BOARD Board of Estimate, Personnel Board	Referred for Introduction
10/6/09	COMMON COUNCIL	Referred to the BOARD OF ESTIMATES
10/7/09	BOARD OF ESTIMATES	Refer to the PERSONNEL BOARD
11/4/09	PERSONNEL BOARD	Refer to the PERSONNEL BOARD

2. [16736](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification of "Parks Recreational Services Supervisor" in Compensation Group 18, Range 8 and creating the classification of "Recreation Services Coordinator" in Compensation Group 18, Range 8, thereof.

Sponsors: David J. Cieslewicz

Legislative History

11/24/09	Attorney's Office/Approval Group Board of Estimates; Personnel Board	Referred for Introduction
12/15/09	COMMON COUNCIL Additional Referral: Personnel Board	Referred to the BOARD OF ESTIMATES
12/16/09	BOARD OF ESTIMATES	Refer to the PERSONNEL BOARD

3. [16687](#) Retitling the classification of Recreation Services Supervisor in CG18-08 as a Recreation Services Coordinator and reallocating the vacant Recreation Services Supervisor position (#1483) in the Parks Division Budget to a Recreation Services Coordinator.

Sponsors: David J. Cieslewicz

Attachments: [PBMemo Recreation Services.pdf](#)
[PD Rec Services Coordinator.pdf](#)
[CDRecServicesCoord.pdf](#)

Legislative History

11/20/09	Human Resources Department Board of Estimates, Personnel Board	Referred for Introduction
12/15/09	COMMON COUNCIL Additional Referral: Personnel Board	Referred to the BOARD OF ESTIMATES
12/16/09	BOARD OF ESTIMATES	Refer to the PERSONNEL BOARD

4. [16735](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by creating the classification of "Deputy City Attorney" in Compensation Group 18, Range 22, thereof.

Sponsors: David J. Cieslewicz

Legislative History

12/2/09	Attorney's Office/Approval Group Board of Estimates, Personnel Board	Referred for Introduction
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12/15/09	COMMON COUNCIL Additional Referral: Personnel Board	Referred to the BOARD OF ESTIMATES
12/16/09	BOARD OF ESTIMATES	Refer to the PERSONNEL BOARD

5. [16700](#) Creating the classification of Deputy City Attorney in CG 18, Range 22.

Sponsors: David J. Cieslewicz
Attachments: [PBMemo Deputy City Attorney \(2\).pdf](#)
[PD Deputy City Atty.pdf](#)
[CDDeputyCityAttorney.pdf](#)

Legislative History

11/20/09	Human Resources Department Board of Estimates, Personnel Board	Referred for Introduction
12/15/09	COMMON COUNCIL Additional Referral: Personnel Board	Referred to the BOARD OF ESTIMATES
12/16/09	BOARD OF ESTIMATES	Refer to the PERSONNEL BOARD

6. [16701](#) Creating the classification of Maintenance Electrician 2 in CG16-19 and reallocating the vacant Maintenance Electrician 1 position (#1497) in the Parks Division Budget to a Maintenance Electrician 2.

Sponsors: David J. Cieslewicz
Attachments: [PBMemo Maintenance Electrician.pdf](#)
[PD Maint Elec 2.pdf](#)
[CDMaintenanceElectrician2.pdf](#)
[Maintenance Electrician 2 1982.pdf](#)

Legislative History

11/20/09	Human Resources Department Board of Estimates, Personnel Board	Referred for Introduction
12/15/09	COMMON COUNCIL Additional Referral: Personnel Board	Referred to the BOARD OF ESTIMATES
12/16/09	BOARD OF ESTIMATES	Refer to the PERSONNEL BOARD

7. [16927](#) Recreating the vacant position (#4006)of Parks Event Scheduler (CG20-11) in the Parks Division Budget as a Recreation Services Assistant (CG16-10).

Sponsors: David J. Cieslewicz
Attachments: [PB Memo Event Scheduler.pdf](#)
[PD Rec Services Asst.pdf](#)

Legislative History

12/21/09	Human Resources Department Board of Estimates, Personnel Board	Referred for Introduction
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8. [16932](#) Creation of an hourly Command Center Operator classification in Compensation Group 16.
- Sponsors:** David J. Cieslewicz
- Attachments:** [PB Memo MT CC Hourly.pdf](#)
[PD MT CommCentOp.pdf](#)
[CD MTCommCenterOp.pdf](#)
- Legislative History**
- | | | |
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| 12/21/09 | Human Resources
Department
Board of Estimates, Personnel Board | Referred for Introduction |
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9. [16933](#) Recreating the vacant (as of January 9, 2010) position (#4140) of Accounting Technician 2 (CG20-14) in the Overture Center Budget as an Accountant 1 (CG18-06).
- Sponsors:** David J. Cieslewicz
- Attachments:** [PB Memo Accountant.pdf](#)
[PD Accountant 1 Overture.pdf](#)
- Legislative History**
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| 12/21/09 | Human Resources
Department
Board of Estimates, Personnel Board | Referred for Introduction |
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10. [16935](#) Recreation of an Engineer 2 position (#3844) to a Traffic Engineer 2 in the Traffic Engineering Division and reallocating the incumbent as an underfill to a Traffic Engineer 1.
- Sponsors:** David J. Cieslewicz
- Attachments:** [Memo Traffic Eng 1.pdf](#)
[CD TRAFFIC ENG 1.pdf](#)
[CD TRAFFIC ENG 2.pdf](#)
- Legislative History**
- | | | |
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| 12/21/09 | Human Resources
Department
Board of Estimates, Personnel Board | Referred for Introduction |
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11. [16761](#) Amending Sections 3.32(1)(a), (6)(b), (6)(f), (7)(a), (7)(c)1., repealing Sec. 3.32(7)(c)2., amending Sections 3.32(7)(c)3., (8)(a), (8)(b), (8)(e), (9), (10), (11)(a), (11)(b)1. (11)(b)2., (12), (13)(a), (14), and (15) of the Madison General Ordinances to expand or clarify the eligibility for various forms of paid leave for hourly, limited term and probationary employees.
- Sponsors:** David J. Cieslewicz
- Attachments:** [Report of HR Director.doc](#)
- Legislative History**
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| 12/2/09 | Attorney's Office/Approval
Group
Personnel Board, Board of Estimates | Referred for Introduction |
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12/15/09	COMMON COUNCIL	Referred to the PERSONNEL BOARD
	Additional Referral: Board of Estimates	
12/16/09	PERSONNEL BOARD	Refer to the BOARD OF ESTIMATES

ADJOURNMENT