



# City of Madison

City of Madison  
Madison, WI 53703  
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## Agenda - Approved

### BOARD OF PARK COMMISSIONERS

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Wednesday, March 12, 2008

6:30 PM

1625 Northport Dr. (Warner Park Community  
Recreation Center)

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*If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnub ua hauj lwm ua ntej yuav tuaj sib tham.*

*Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.*

*Please contact the Parks Division at 608-266-4711, TDD #866-704-2315.*

#### I. CALL TO ORDER / ROLL CALL

#### II. APPOINTMENT AD HOC COMMITTEE

*Ad Hoc Pool Committee Representative*

#### III. APPROVAL OF MINUTES

*Minutes of Regular Meeting of February 13, 2008  
RECOMMEND APPROVAL*

#### IV. PUBLIC COMMENT

*(3-minute limit for items not on Agenda)*

#### V. REPORTS

##### A. Olbrich Botanical Society Minutes of January 15, 2008 Meeting

*RECOMMEND ACCEPTANCE*

##### 1. Request of Olbrich Botanical Society to close all day on June 21, 2008 in preparation for Rhapsody in Bloom.

*RECOMMEND APPROVAL***B. President of the Park Commission****1. Appointment to Community Gardens Committee - Betty Chewning****C. Interim Superintendent of Parks****1. Written Report of Supervisors' Activities****2. Informational Items**

- a. *Update on Slection Process for new Superintendent of Parks*
- b. *Brittingham Shelter Update*
- c. *Carp Removal in Lake Wingra Update (now planned for late-March/early April 2008)*

**VI. COMMUNICATIONS**

- A. [09422](#) To authorize the Mayor and City Clerk to enter into a one (1) year Agreement with the possibility of a one (1) year renewal term between the City of Madison and the Madison Metropolitan School District, Madison School & Community Recreation for the operation of a Pontoon Boat Program for persons with disabilities.

*RECOMMEND APPROVAL*

- B. [09428](#) To extend the closing hours at Olbrich Botanical Gardens to 11:30 p.m. on Saturday, June 21, 2008 for the 21st annual Rhapsody in Bloom benefit dinner and dance.

*RECOMMEND APPROVAL*

- C. **09430** To authorize the Mayor and City Clerk to execute a three-year contract with the Isthmus Water Ski Club LTD. for the 2008 through 2010 seasons.

*RECOMMEND APPROVAL*

- D. **09431** To authorize the Mayor and City Clerk to execute a three year contract with the MAD-City Ski Team, Inc. for the 2008 through 2010 seasons.

*RECOMMEND APPROVAL*

- E. **09439** To authorize the Mayor and City Clerk to enter into a Use Agreement with the YMCA of Dane County, Inc. for the YMCA's non-exclusive use of Elver Park for a summer day camp in 2008 with the possibility of a one year renewal.

*RECOMMEND APPROVAL*

- F. [09495](#) Request from Dan Rashke and Linda Breunig dated February 8, 2008 to host a Blackhawk Neighborhood Picnic for the benefit of United Way on May 31, 2008 at Swallowtail Park

*STAFF RECOMMENDS THE FOLLOWING CONDITIONS THAT INCLUDE SPONSOR'S COMPLIANCE WITH THEM:*

- 1. *Aldermanic notification (Alder. Paul Skidmore has already expressed support for the event.)*
- 2. *All park applications, permits, event deposits, insurance and fees will be reconciled*

and on file in the Park office at least one week prior to this event. Sponsor understands that the Parks Division will assess fees for the temporary structure(s) and amplification permits.

3. Sponsor will review all site plans with the West Parks Field Supervisor and agrees to comply with all site recommendations made by him.

4. Sponsor has reviewed the City of Madison Programmed Event related policies and procedures, will assume the responsibility of their conveyance to the event participants, and will assure the Parks Division that they will be upheld.

5. Sponsor will post a \$1000 damage deposit with the Parks Division prior to the event and acknowledges that this organization will be responsible for any and all actual field renovation costs that may result from the event.

6. In connection with the placement of tents and an inflatable at Swallowtail Park, sponsor will contact Digger's Hotline at least 10 days before May 31, and will then provide the Hotline's ticket number to the Park Office.

7. Sponsor understands that all food and beverage served at the event will comply with all City Health Department regulations.

8. Sponsor will be responsible for all clean up after the event.

9. Amplification will last no longer than four hours.

#### GENERAL DISCUSSION AND FINAL RECOMMENDATION

G. [09496](#)

Request by Steven Schaefer of Camp Randall Rowing Club, Inc. to host the Wingra Sprints on April 26, 2008 at Wingra Park, with set-up on Friday, April 25, 2008.

*NOTE: The Superintendent of Parks has the authority to authorize the installation of buoys on Lake Wingra for this short-term event.*

#### STAFF RECOMMENDS THE FOLLOWING CONDITIONS THAT INCLUDE SPONSOR'S COMPLIANCE WITH THEM:

1. Notification of the Alderperson (already done) and neighborhood association.
2. All park applications, permits, event deposits, insurance and fees will be reconciled and on file in the Park office at least one week prior to these events.
3. Sponsor will review all site plans with the West Parks Field Supervisor and agrees to comply with all site recommendations made by him.
4. Sponsor has reviewed the City of Madison Programmed Event related policies and procedures, will assume the responsibility of their conveyance to the event participants, and will assure the Parks Division that they will be upheld.
5. Sponsor will post a \$1000 damage deposit with the Parks Division prior to the event and acknowledges that this organization will be responsible for any and all actual field renovation costs that may result from the event.
6. There will be no tents, vending, or amplification for this event.
7. Sponsor will notify Temple Beth El, 2702 Arbor Drive, of this event and its impact on the Wingra Park parking lot.

#### GENERAL DISCUSSION AND FINAL RECOMMENDATION

H. [09497](#)

Request from Jolene K. Neis of Mid-West Family Broadcasting (MFB) dated February 27, 2008 to host an Independence Day Celebration and fireworks at Elver Park on July 4, 2008 to include a Beer Garden

*NOTE: Plans this year include a beer tent. In the approximately 21-year history of fireworks displays at Elver Park on July 4th, this has always been an alcohol-free event.*

*As long as there are no objections from the Alders or Neighborhood Associations, and subject to the exact provisions of the contract currently being negotiated between MFB and the City, Parks Staff recommend the following conditions that include sponsor's compliance with them:*

- 1. Aldermanic notification, including written alder support of the beer garden at the fireworks display. Sponsor will initiate meetings with neighborhood association representatives to discuss any neighborhood concerns.*
- 2. Sponsor will adhere to all city requirements regarding the fencing, staffing and security for beer gardens. The beer garden will be open only from 5:30 p.m. to 9:30 p.m. and will not reopen after the fireworks display.*
- 3. Sponsor will contact and receive the necessary approvals from the Madison Police Department relative to the beer garden*
- 4. Sponsor will contact and receive the necessary permits and approvals from the Madison Fire Department relative to the fireworks events.*
- 5. Sponsor will submit a site plan showing the location of all tents and temporary structures. In connection with the placement of tents and stake pounding for fencing, sponsor will contact Digger's Hotline approximately 10 days before the event and will provide the ticket number to the Parks office.*
- 6. At least 15 days prior to the event, Sponsor will review the above site plans and fireworks placement with the West Parks Field Supervisor and will conduct a walk-through of the park with the West Parks Supervisor and agrees to comply with all recommendations made by him.*
- 7. All park applications, permits, and insurance will be on file with the Parks Office one week prior to the event and all fees will be invoiced following the event, including reimbursement for the cost of the fireworks shoot. The certificate of insurance will include liquor liability and will name the City of Madison as additional insured.*
- 8. Sponsor will comply with all Police, Fire and Health requirements for this event.*
- 9. Sponsor will clean up all debris caused by the fireworks event and beer garden. Sponsor will post a \$1,000 damage deposit with the Parks Division prior to the event and acknowledges that this organization will be responsible for any and all actual clean-up costs that may result from this event.*
- 10. Sponsor understands and is attending meetings with the Parks Special Event Team that includes other city agencies to ensure that all aspects of the event have been coordinated properly and all approvals have been received.*
- 11. Sponsor will arrange for portable lights to be placed by the basketball court.*
- 12. All tents, equipment, portable toilets and other structures will be removed and the park restored to pre-event condition by July 5, 2008.*
- 13. Sponsor will abide by all provisions of the Contract with the City of Madison.*
- 14. Sponsor will allow the Meadowood Community Association to use one of the Elver Park shelters for their neighborhood celebration earlier in the day on July 4, 2008.*

#### GENERAL DISCUSSION AND FINAL RECOMMENDATION

- I.       **09503**       To authorize the City to enter into a one (1) year agreement with the possibility of two additional one-year renewal terms with Madison Metropolitan School District for the use of city park land for adult baseball and softball programs by the Madison School Community Recreation.

RECOMMEND APPROVAL

- J.      **09409**      To authorize a contract between the City and the Madison Metropolitan School District for the provision of programming by Madison School and Community Recreation at Warner Park Community Recreation Center for 2008.  
*RECOMMEND APPROVAL*

## **VII.    NEW BUSINESS**

- A.      [08798](#)      Adopting the Platinum Biking City Planning Committee's report, "Making Madison the Best Place in the Country to Bicycle" and recommendations contained therein
1.    *Presentation by Ped-Bike Coordinator*
    - a.    *Summary of Report with Parks Elements*
  2.    *Memo from Mayor David J. Cieslewicz and Ald. Mark Clear*

*GENERAL DISCUSSION and RECOMMENDATION*

### **B.      Door Creek Park Master Plan**

1.    *Staff Presentation*  
*GENERAL DISCUSSION and RECOMMENDATION*

## **VIII.   ADJOURNMENT**