



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Approved PERSONNEL BOARD

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Monday, November 4, 2024

2:00 PM

Virtual

The City of Madison is holding the Personnel Board meetings virtually in 2024.

1. **Written Comments:** You can send comments on agenda items to personnelboard@cityofmadison.com.

2. **Register for Public Comment:**

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

3. **Watch the Meeting:** If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

4. **Listen by Phone:**

(877) 853-5257 (Toll Free)

Webinar ID: 816 8761 5320

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg pab hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

For accommodations, contact: Juan Ortiz in Human Resources at 608-266-4615, jortiz@cityofmadison.com

CALL TO ORDER / ROLL CALL

APPROVAL OF MINUTES

Approve the minutes of the 9/11/24 meeting of the Personnel Board:
<http://madison.legistar.com/Calendar.aspx>

PUBLIC COMMENT

1. [85917](#) Public Comment (11/4/24 Personnel Board Meeting)

DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

NEW BUSINESS

2. [85796](#) Create new or modify existing classifications for position placement in the 2025 operating budget as adopted by the Common Council.

Sponsors: Director of Human Resources

Attachments: [PBMemo 2025 Budget Summary Analysis.pdf](#)
[AdmSrvsSup 10-2024.docx](#)
[Field Operations Supervisor DRAFT 2024.doc](#)
[Financial and Administrative Manager DRAFT 2024.doc](#)
[Fleet Operations Manager DRAFT 2024.doc](#)
[Fleet Program Manager DRAFT 2024.doc](#)
[Golf Course Superintendent 1-3 10-2024 DRAFT.doc](#)
[Parking Division Director DRAFT 2024.doc](#)
[PKG Admin & Finance Manager PD draft.docx](#)
[PKG Administrative Services Supervisor PD draft.docx](#)
[PKG Field Operations Supervisor PD draft.docx](#)
[PKG Tech Ops Asst PD draft.docx](#)
[Technology Operations Assistant DRAFT 2024.doc](#)

Legislative History

10/22/24	Human Resources Department	Referred for Introduction
	Finance Committee (11/18/24), Personnel Board (11/4/24), Common Council (11/26/24)	
10/29/24	COMMON COUNCIL	Refer to the FINANCE COMMITTEE
	Additional referral to Personnel Board.	
10/29/24	FINANCE COMMITTEE	Referred to the PERSONNEL BOARD

DISCUSSION ITEMS

3. [84338](#) Compensation Study update.

Legislative History

7/8/24	Human Resources Department	Refer to the PERSONNEL BOARD
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- 4. [83647](#) Personnel Board Report on position studies approved through authorized administrative actions.

Attachments: [2024 PB Report October 30 Mtg.pdf](#)
[2024 PB Report Sept Mtg.pdf](#)
[2024 PB Report August Mtg.pdf](#)
[2024 PB Report July Mtg.pdf](#)
[2024 PB Report June Mtg.pdf](#)
[Admin Action - EDD RES PCN692.pdf](#)
[Admin Action - Parks LA3.pdf](#)
[Admin Action - MPD PA2.pdf](#)
[Admin Action - DOT PIO2.pdf](#)

Legislative History

5/28/24	Human Resources Department	Refer to the PERSONNEL BOARD
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ADJOURNMENT