



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Agenda - Approved PERSONNEL BOARD

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Wednesday, July 17, 2024

1:30 PM

Virtual (Zoom)

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The City of Madison is holding the Personnel Board meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. **Written Comments:** You can send comments on agenda items to [personnelboard@cityofmadison.com](mailto:personnelboard@cityofmadison.com).

2. **Register for Public Comment:**

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

3. **Watch the Meeting:** If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

4. **Listen by Phone:**

**(877) 853-5257 (Toll Free)**

**Webinar ID: 851 2527 8648**

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

For accommodations, contact: Juan Ortiz, (608) 266-4615, [jortiz@cityofmadison.com](mailto:jortiz@cityofmadison.com).

**CALL TO ORDER / ROLL CALL**

**APPROVAL OF MINUTES**

Approve the minutes of the June 5, 2024 meeting of the Personnel Board:  
<http://madison.legistar.com/Calendar.aspx>

**PUBLIC COMMENT**

1. [84341](#) Public Comment (7/17/2024 Personnel Board Meeting)

**DISCLOSURES AND RECUSALS**

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

**NEW BUSINESS**

2. **84339** Reallocate the employee of position #3938 from a Civil Technician 2 (CG16, R14) to the position of Engineering Program Specialist 1 (CG16, R17).  
Sponsors: Director of Human Resources  
Attachments: [PB Memo TE Civil Tech 2.pdf](#)  
[PD TS.pdf](#)  
Legislative History  

7/8/24	Human Resources Department	Referred for Introduction
	Finance Committee (7/22/24), Personnel Board (7/17/24), Common Council (8/6/24)	
3. **84337** Delete the classification of Transit Safety Coordinator in CG44, R05. Create the classifications of Transit Safety Coordinator 1 in CG44, R05, and Transit Safety Coordinator 2 in CG44, R07. Recreate position #4850 of Transit Safety Coordinator as Transit Safety Coordinator 2 and reallocate the employee, J. Maki, to the new classification.  
Sponsors: Director of Human Resources  
Attachments: [PB memo Transit Safety Coordinator 6.27.24.pdf](#)  
[Transit Safety Coordinator 1 Class Spec 2024 DRAFT.pdf](#)  
[Transit Safety Coordinator 2 Class Spec 2024 DRAFT.pdf](#)  
Legislative History  

7/8/24	Human Resources Department	Referred for Introduction
	Finance Committee (7/22/24), Personnel Board (7/17/24), Common Council (8/6/24)	

**DISCUSSION ITEMS**

4. [84338](#) Compensation Study update.  
Legislative History  

7/8/24	Human Resources Department	Refer to the PERSONNEL BOARD
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- 5. [83647](#) Personnel Board Report on position studies approved through authorized administrative actions.

**Attachments:** [2024 PB Report July Mtg.pdf](#)  
[2024 PB Report June Mtg.pdf](#)  
[Admin Action - EDD RES PCN692.pdf](#)  
[Admin Action - Parks LA3.pdf](#)  
[Admin Action - MPD PA2.pdf](#)  
[Admin Action - DOT PIO2.pdf](#)

**Legislative History**

5/28/24	Human Resources Department	Refer to the PERSONNEL BOARD
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**ADJOURNMENT**