



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Draft COMMUNITY DEVELOPMENT AUTHORITY

Thursday, April 9, 2020

4:30 PM

Virtual Meeting (see below)

CALL TO ORDER / ROLL CALL

The meeting was Called to Order at 4:34 p.m.

All participants were present via telephone.

Present: 7 - Tag Evers; Sheri Carter; Kelda H. Roys; Gregory R. Reed; Sariah J. Daine;
Mary E. Strickland and Claude A. Gilmore

Staff: Matt Wachter, Lisa Daniels, Adam Pfost, Kris Koval, Deb Rakowski

APPROVAL OF MINUTES

A motion was made by Reed, seconded by Carter, to Approve the Minutes of the March 12, 2020 meeting. The motion passed by voice vote.

PUBLIC COMMENT

None.

DISCLOSURES AND RECUSALS

None.

ANNIUNCEMENTS

Update on CDA status

Matt Wachter:

- Telephone is the most efficient way to meet open meeting requirements. There will be new procedure and tools in the future, which will require some training.
- He will send emails updates approx. once per week.

Covid-19:

- Only bare minimum staff are working on site,
- Deb: Housing staff have not been interacting in person with residents. They have eally scaled back the scope of work.
- The Mayor and others plan to maintain current procedures for work well beyond the April 24 deadline.

- Carter asked about social distancing (SD)
- Deb - property managers have put up SD posters in public areas and around entrances and offices. Letters have been sent to residents. Some residents are congregating to talk, but are encouraged to return to their dwellings.

- Evers asked about enforcement of the stay at home order.
 - Matt: Police will deal with people in extreme violations (20 or 30 people in one place)
 - Deb: When people are seen in lobby the staff tell them to go to their units. We don't have any enforcement ability or authority, but we can educate and encourage residents to follow the rules.

- Two service coordinators are providing information about income loss loans and help with other issues.

- One resident in CDA housing has tested positive

DISCUSSION ITEMS

1. [60135](#) CDA Resolution # 4381 -Awarding a contract to The Bauen Group, LLC, amending the 2020 budget and authorizing the signing of this contract for tenant improvement work at The Village on Park

Kris Koval reported that this is for UW space and the former Madison college space. Hopefully UW can open in early June, so this needed to be organized and done quickly. Four qualified bids were received.

Carter asked about restrooms.
Koval said UW wanted internal bathrooms. Plumbing is already there, so this will not be difficult.

A motion was made by Strickland, seconded by Daine, to Approve. The motion passed by voice vote.

2. [60151](#) CDA Resolution # 4382 - Authorizing the suspension of late lease payment fees for residential tenants effective April 1, 2020 until further notice.

Matt Wachter said the CARES act, 2 weeks ago, included a moratorium on these fees for any federally subsidized housing, which includes all CDA housing. We have been doing this administratively, and the resolution is a formal approval of the policy by the Board

A motion was made by Carter, seconded by Reed, to Approve. The motion passed by voice vote.

3. [60164](#) CDA Resolution # 4383 - Authorizing the CDA Executive Director Purchase a Home at 2407 Dunns Marsh Terrace

Matt Wachter said we are continuing to sell houses at Mosaic Ridge. This is the 3rd house this year. The resolution authorizes Matt to sign contracts. We are halfway through the 24 lots. He will provide an update at the next meeting

A motion was made by Strickland, seconded by Daine, to Approve. The motion passed by voice vote.

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Regarding the next meeting, Matt said the Board will be kept up-to-date. The Mayor and Council have to approve the holding of any meetings

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ADJOURNMENT

A motion was made by Carter, seconded by Daine, to Adjourn. The motion passed by voice vote. The meeting adjourned at 5:01 p.m.