



CITY OF MADISON POLICE DEPARTMENT
EMERGENCY MANAGEMENT
Captain Brian Chaney Austin



OFFICIAL MPD COVID-19 TEAM CORRESPONDENCE

DATE: 3/16/2020

TO: All Madison PD Employees
FROM: Captain Brian Chaney Austin
SUBJECT: **Vehicle Decontamination Procedures**

The following recommendations are based upon best practices and subject to change as additional information is learned about COVID-19. Questions can be directed to the COVID-19 Task Forces at PDCOVID19@cityofmadison.com.

Applicable Situations

This process does not apply to biological hazards such as vomit, urine or other general hazards presented by a subject. Routine bio-hazards such as those noted above should be conveyed to designated cleaning facilities for processing (Mermaid and Mister Car Wash).

Examples for vehicles subject to gross decon processing by COVID-19 Task Force:

- Subject placed in squad that has refused to wear a protective mask or removed the mask during a conveyance and are symptomatic.
- Subject placed in squad that is conveyed for medical treatment and identified by medical professionals as potentially infectious.
- Officers who experience prolonged exposures in close proximity of an unknown death investigation, but with high probability of a COVID-19 nexus.

Initiating Gross Vehicle Decon Requests

Hours of Operation: Daily, 8:00 a.m. – 8:00 p.m.

- These hours may be expended or contracted based on utilization trends.

Prior to vehicles being conveyed to the COVID-19 Task Force for gross decontamination, permission must be obtained by COVID-19 Command Staff. Notify your immediate supervisor or the Officer in Charge to initiate this request.

After Hours:

- Vehicle conveyed to the Vehicle Impound Facility (VIF)
 - Placed in outdoor storage and labeled bio-hazard.
 - If officers aren't comfortable driving the vehicle to the VIF or if they need to follow the 'Personal Decon' guidelines:
 - Park at the district station.
 - Label biohazard
- E-mail the COVID-19 Task Force with the following information:
 - MPD Case #
 - Vehicle Number
 - Brief summary of need for decontamination
 - Where the vehicle is located

Process for Patrol (Only after approved for decon by COVID-19 Command AND when 'Personal Decon is NOT needed)

- Remove personal/duty gear prior to transport if possible.
 - If specific gear is potentially contaminated it should be left in the vehicle for decon.
- Transport vehicle to VIF.
 - Arrangements should be made ahead of time for transportation back to the officer's district.
- During hours of operation:
 - Remain with the vehicle and call into the COVID-19 CP (608-261-9686) to notify of arrival.
 - Squads will enter via the garage doors on the west side of the building.
- After Hours:
 - Vehicle may be parked in the lot on the west side of the build (marked as biohazard)

Personnel should then process their clothing and duty gear as they would following a significant exposure utilizing the laundry recommendations provided by COVID-19 Task Force.

The COVID-19 Task Force will make arrangements to have the vehicle returned to the district.