



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved POLICE AND FIRE COMMISSION

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Monday, January 13, 2020

5:30 PM

210 Martin Luther King, Jr. Blvd.  
Room 507A (City-County Building)

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### CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:31pm

**Present:** 4 - Fabiola Hamdan; Trent Jackson; H. Nia Enemuoh-Trammell and Jacquelyn L. Boggess

**Absent:** 1 - Kevin C. Gundlach

### APPROVAL OF MINUTES

A motion was made by Hamdan, seconded by Jackson, to Approve the Minutes of the December meetings. The motion passed by voice vote/other.

### PUBLIC COMMENT

There was no public comment.

### DISCLOSURES AND RECUSALS

There were no disclosures or recusals

### SPECIAL ORDER ITEM

Item 15 was taken out of order and in open session by unanimous consent of the commissioners to accommodate candidates for promotion and their families who were present at the meeting.

15. [59022](#) Contemplated closed session pursuant to Wis. Stat. § 19.85(1)(c) to discuss and take action, if appropriate, regarding employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically:

Act on preliminary recommendation of Acting Police Chief for promotion of the following individuals, on a probationary basis pursuant to Rule 4(f)(vi), and with continuing appointment subject to a final recommendation by the Chief and final Board approval, which is reserved for 12 months from the effective date:

- a) Amelia Levett, Police Officer to Detective, effective 2/9/20,

- b) David Mertz, Police Officer to Detective, effective 2/9/20, and
- c) Zulma Franco, Police Officer to Detective, effective 2/9/20

**A motion was made by Boggess, seconded by Hamdan, to accept the preliminary recommendation of the Acting Police Chief for promotion of the individuals listed in item 15, effective February 9, 2020. The motion passed by voice vote/other.**

#### INITIAL HEARING

1. [59008](#) Initial Hearing in the Matter of Charges brought by Lenzy Maratre  
  
**By agreement of counsel for both parties, the initial hearing was continued to the March 9 meeting. A Court Reporter was present to transcribe the initial hearing.**
2. [59009](#) Contemplated closed session pursuant to Wis. Stat. § 19.85(1)(a) (deliberating concerning a case which was the subject of a quasi-judicial hearing before the governmental body); Wis. Stat. § 19.85(1)(c) (considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility); and Wis. Stat. § 19.85(1)(g) (conferring with legal counsel for the governmental body who is rendering oral or written legal advice related to pending litigation).  
  
**The Commission did not convene into closed session.**
3. [59010](#) Reconvene into open session to consider any remaining agenda items and to take action, if appropriate, regarding the items discussed in closed session.

#### FIRE DEPARTMENT DISCUSSION ITEMS

4. [59011](#) Recommendation of Fire Chief regarding promotions and appointments  
  
**Assistant Fire Chief Tracy Burrus presented the recommendations of the Fire Chief.**
5. [59012](#) Update on 2019 Firefighter Recruit Class  
  
**Assistant Chief Burrus reported that 10 recruits entered the field as fire apprentices on 12/20/2019. 6 are currently in EMT training.**
6. [59013](#) Update on 2020 Fire Department Hiring Process  
  
**1057 total applications were received; 758 signed up to take the written exam; 594 applicants were present for the exam. The amount of drop off is consistent with previous years.  
The next step will be community panel interviews.**
7. [59014](#) Update on 2020 Apparatus Engineer Promotional Process  
  
**The application period ends on January 16. As of January 7, there were 9 applicants.**

8. [59015](#) General status report on Fire Department discipline  
**There are two pending investigations.**

9. [59016](#) General report on Fire Department retirements  
**There were three retirements in January 2020.**

CLOSED SESSION FOR FIRE DEPARTMENT PROMOTIONS

**A motion was made by Jackson, seconded by Boggess, to Convene into Closed Session. The motion passed by voice vote/other.**

13. [59020](#) Contemplated closed session pursuant to Wis. Stat. § 19.85(1)(c) to discuss and take action, if appropriate, regarding employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically:

Act on final recommendation of Fire Chief for the appointment of the following individuals:

- a) Wesley Buchholz, Apparatus Engineer, effective 1/13/20,
- b) David Guthrie, Apparatus Engineer, effective 1/13/20,
- c) Jeff Frank, Apparatus Engineer, effective 1/13/20,
- d) Justin Jenkins, Apparatus Engineer, effective 1/13/20, and
- e) Kirk Munden, Apparatus Engineer, effective 1/13/20

**A motion was made by Jackson, seconded by Hamdan, to reconvene into open session. The motion passed by voice vote/other.**

Final action on item 13:

**A motion was made by Jackson, seconded by Hamdan, to act on the final recommendation of the Fire Chief for the appointment of the individuals listed in item 13 effective January 13, 2020. The motion passed by voice vote/other.**

**POLICE DEPARTMENT DISCUSSION ITEMS**

10. [59017](#) Overview of Police Department promotional process

**Captain Jennifer Krueger Favour provided an overview of the promotional process for ranks below that of Captain.  
Acting Chief Vic Wahl provided an overview of the promotional process for the ranks of Captain and Assistant Chief.**

11. [59018](#) Recommendation of Acting Police Chief regarding promotions and appointments

**Captain Krueger Favour presented the recommendation of the Acting Police Chief. There are no new promotional referrals.**

- 12. [59019](#) General status report on Police Department discipline

**There are no new suspensions. There are four cases still open.**

**CLOSED SESSION AND REPORT OF COUNSEL**

**A motion was made by Hamdan, seconded by Boggess, to Convene into Closed Session. The motion passed by voice vote/other.**

- 14. [59021](#) Contemplated closed session pursuant to Wis. Stat. § 19.85(1)(c) to discuss and take action, if appropriate, regarding employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically:

Report of Commissioners regarding personnel file reviews for the following police department promotional candidates:

- a) Greg Sosoka,
- b) Roderick Johnson, and
- c) Michael Barcheski.

- 16. [59023](#) Contemplated closed session pursuant to Wis. Stat. § 19.85(1)(c) to discuss and take action, if appropriate, regarding employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically:

Act on final recommendation of Acting Police Chief for the appointment of the following individuals:

- a) Andrew Naylor, Detective, effective 1/13/2020,
- b) Kristin Henderson, Detective, effective 1/13/2020,
- c) Christopher Masterson, Detective, effective 1/13/2020, and
- d) Kyle Hoppman, Police Officer, effective 01/10/2020

- 17. [59024](#) Contemplated closed session pursuant to Wis. Stat. § 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice regarding strategy in litigation the Board is or is likely to become involved in.

- 18. [59025](#) Reconvene into open session to consider any remaining agenda items and to take action, if appropriate, regarding the items discussed in closed session.

A motion was made by Hamdan, seconded by Boggess, to reconvene into open session. The motion passed by voice vote/other.

Final action on item 16:

A motion was made by Jackson, seconded by Hamdan, to act on the final recommendation of the Acting Police Chief regarding the individuals listed in item 16 with an effective date of January 27, 2020 for Naylor, Henderson, and Masterson, and an effective date of January 10, 2020 for Hoppman. The motion passed by voice vote/other.

#### **ADJOURNMENT**

A motion was made by Boggess, seconded by Hamdan, to Adjourn. The motion passed by voice vote/other.