



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved COMMON COUNCIL EXECUTIVE COMMITTEE

Tuesday, February 6, 2018

4:30 PM

210 Martin Luther King, Jr. Blvd.
Room 108 (City-County Building)

CALL TO ORDER / ROLL CALL

Present: 4 - Marsha A. Rummel; Shiva Bidar-Sielaff; Rebecca Kemble and Matthew J. Phair

Excused: 4 - Samba Baldeh; Denise DeMarb; Sheri Carter and Michael E. Verveer

Others Present: Norm Davis, City Attorney Mike May, Deputy Mayor Anne Monks, Ald. Ledell Zellers, Kate McCarthy, Felicia Jones, Kirsten Vanderscheuren and Heather Allen

Ald. Marsha Rummel, chair, called the meeting to order at 4:33 p.m.

APPROVAL OF MINUTES

A motion was made by Ald. Shiva Bidar-Sielaff, seconded by Ald. Matt Phair, to approve the minutes of the January 16, 2018 Common Council Executive Committee meeting. The motion passed by voice vote/other.

PUBLIC COMMENT

There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals from members present.

Ald. Samba Baldeh arrived at 4:41 p.m. Ald. Sheri Carter arrived at 4:44 p.m.

Present: 6 - Marsha A. Rummel; Samba Baldeh; Shiva Bidar-Sielaff; Rebecca Kemble; Matthew J. Phair and Sheri Carter

Excused: 2 - Denise DeMarb and Michael E. Verveer

REFERRALS FROM COMMON COUNCIL

[49714](#)

Approving the City of Madison comprehensive language access plan.

Sponsors: Shiva Bidar-Sielaff and Amanda Hall

Attachments: [City of Madison LAP with Appendices.pdf](#)
[2/6/18 Language Access Plan PowerPoint - CCEC presentation.pdf](#)

Norm Davis, Felicia Jones, Kate McCarthy and Kirsten Vanderscheuren from the Department of Civil Rights were present to provide an overview on the proposed language access plan and answer questions.

A motion was made by Ald. Marsha Rummel, seconded by Ald. Shiva Bidar-Sielaff, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

[50052](#)

Amending Sections 2.21(2) and 3.03(2) of the Madison General Ordinances to clarify that Common Council consideration of overriding a Mayoral veto must be acted upon at the meeting it is initially presented and shall not be referred.

Sponsors: Mark Clear

City Attorney May noted that it was not clear whether the Common Council's consideration of overriding a Mayoral veto is subject to referral or reconsideration. The ordinance amendment provides further clarity with respect to referral of consideration of a veto override, and provides that referral is not allowed. The Council must take initial action at the meeting at which the veto is presented to it pursuant to Sec. 3.03(2), MGO.

Ald. Bidar-Sielaff requested that the City Attorney create a simple document/flowchart to communicate the entire veto reconsideration process to current and future Common Council members.

A motion was made by Ald. Marsha Rummel, seconded by Ald. Shiva Bidar-Sielaff, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

UPDATES

[50127](#)

Update: Transportation Director Hiring Process - Deputy Mayor Anne Monks

Deputy Mayor Anne Monks was present to provide information on the hiring of the City's Transportation Director.

She presented the following hiring process schedule:

February	Class Specifications Completed
March	Position Advertised
April	SME panel, oral interview panel, Mayor's decision
May	Contract negotiation and approval
June	Contract begins

Ald. Kemble requested that she and Ald. DeMarb (as members of TORC) be added to the hiring process group and invite them to future meetings. Deputy Mayor Monks indicated that she would share the draft position description at any alder's request.

[50346](#)

Update: OIR Report & Recommendations - Council President Marsha Rummel

Council President Rummel made note that the MPD Policy & Procedures Review Ad Hoc Committee would be meeting on February 15, 2018 to review the MPD response to the report recommendations. It was suggested that the council hold a Committee of the Whole meeting in the future regarding the report and recommendations.

[50069](#)

Update: Common Council Chief of Staff

Mr. Obeng provided a report on his recent activities:

- * Met with all alders (at least once)
- * Staffing CCEC meetings, attending Council meetings
- * Met with various department heads
- * Met with MPD leadership
- * Met with Polco vendor
- * Will continue to have ongoing meetings with alders, department heads

Ald. Bidar-Sielaff requested that Mr. Obeng report on how he will be communicating to alders; example on urgent matters, weekly updates, etc. (communication plan).

[49841](#)

Update: Common Council Legislative Analyst

Ms. Allen provided a report on her recent activities:

- * Facilitated WIC strategic planning process (priority: paid leave)
- * Met with staff team on TIF Jobs policy
- * Provided a briefing on RESJI for new department heads
- * Drafted resolutions
- * Staffed the first meeting of surveillance work group

[50334](#)

Update: President's Work Group to Develop City-Wide Surveillance Equipment & Data Management Policies

Ald. Kemble provided an update on the work group activities. The work group met on January 31, 2018 and will be meeting every two weeks. Ald. Baldeh requested that the members be sent meeting invites for upcoming meetings.

[50375](#)

Update: Council Office Fragrance-Free Policy

Attachments: [2018 Council Fragrance Free Policy.pdf](#)

Ms. Allen stated she originally requested the fragrance-free policy. Mr. Obeng will email alders the new fragrance-free policy for the Common Council Office.

FUTURE AGENDA ITEMS

No other items were added by members to the following published list:

- * Legislative File No. 50110 - Establishing a moratorium on issuance of new alcohol licenses in a high density, high police call area in downtown Madison. (ALRC Lead)
- * Selection of Polling Places in the City - Ald. Rebecca Kemble, District 18
- * Creating CCEC/PSRC collaborative group / Improving Effectiveness - Council President Marsha Rummel
- * Update on TIF Jobs Policy Review - Ald. Sheri Carter
- * Holding Common Council Meetings in Other Community Locations vs. Room 201, CCB - Council Vice- President Samba Baldeh
- * Task Force on Government Structure & RESJI's Community Engagement Piece - Heather Allen, Legislative Analyst
- * Review of Council Policy Guide & Incorporation of APM's - Kwasi Obeng, Council Chief of Staff

ADJOURNMENT

A motion was made by Ald. Shiva Bidar-Sielaff, seconded by Ald. Sheri Carter, to adjourn. The motion passed by voice vote/other. Meeting adjourned at 5:47 p.m.