



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved AFFIRMATIVE ACTION COMMISSION

Wednesday, December 27, 2017

5:00 PM

210 Martin Luther King, Jr. Blvd.
Room 108 (City County Building)

CALL TO ORDER / ROLL CALL

Staff: Felicia Jones, Norman Davis, Kate McCarthy

Called to order at 5:04PM, Linda Ketcham presiding.

Present: 7 - Matthew J. Phair; Linda J. Ketcham; Ryan J. Moze; Steven L. Rush; April C. Kigeya; Laura Sorensen and Stephanie J. Munoz

Excused: 1 - Brittany G. Cudaback

APPROVAL OF MINUTES

A motion to approve the minutes was made by Rush, seconded by Sorensen.
The motion passed by voice vote/other.

PUBLIC COMMENT

Public Comment: Jeff Liggon

Jeff Liggon commented on a proposed plan to develop a vacant lot on Monroe Street. Alder. Phair requested an additional minute for Jeff Liggon to provide public comment. Jeff Liggon emphasized the need to allow opportunities for minority business owners and development.

DISCLOSURES AND RECUSALS

None.

REFERRALS FROM COMMON COUNCIL

1. [49684](#) Amending Section 39.02(3)(a) of the Madison General Ordinances to reduce the size of the Affirmative Action Commission.
A motion to return this Ordinance to the Common Council Executive Committee with the recommendation for approval was made by Ald. Phair, seconded by Sorensen. The motion passed by voice vote/other.

2. [49714](#) Approving the City of Madison comprehensive language access plan.

Attachments: [City of Madison LAP with Appendices.pdf](#)
[2/6/18 Language Access Plan PowerPoint - CCEC presentation.pdf](#)

A motion to return this Resolution to the Common Council Executive Committee with recommendation for approval was made by Ald. Phair, seconded by Kigeya. Davis provided an overview of the Language Access Plan. The motion passed by voice vote/other.

DISCUSSION ITEMS

3. [39652](#) Contract Subcommittee Discussion Items

None.

4. [48679](#) Discussion on Creating Work Groups

None.

5. [48680](#) Discussion on Outreach Plan and Meeting Locations for 2018

The Commissioners discussed meeting locations for 2018 and the desire to have two meetings per year in alternate locations.

6. [48681](#) Discussion of 2016 At-a-Glance Report

McCarthy provided an overview of the At-a-Glance report.

7. **Reminder to Fill out the Statement of Interests Form**

Commissioners were reminded to fill out their Statement of Interests form.

REPORTS

8. [33325](#) Report from the Common Council

Ald. Phair reported on the following: Common Council hired a Chief of Staff and the report reviewing Madison Police Department policies was released.

9. [33327](#) Report from the Affirmative Action Division Manager

Jones updated the Commissioners on the Affirmative Action Plan non-compliance hearings, hiring updates, and upcoming large projects.

10. [33326](#) Report from the Director of the Department of Civil Rights

Davis reported on upcoming positions in the Department, projects happening in the Department, and 2017 accomplishments.

11. [41726](#) Report from the MLK Humanitarian Award Commission

Ketcham reported the Commission met earlier in the month and that applications for the award are being accepted until January 2nd.

FUTURE TOPICS FROM THE FLOOR

Future topics include: Residency Preference Program, Certified Community Partner presentation, and spotlighting the MLK award to encourage youth participation.

ANNOUNCEMENTS

None.

ADJOURNMENT

A motion to adjourn was made by Phair, seconded by Rush. The motion passed by voice vote/other and the meeting adjourned at 6:33PM.