

**Minutes of the
CCOC SISTER CITIES GRANT REVIEW SUBCOMMITTEE
Wednesday, February 15, 2006**

Members/Staff Attending: Ald. Lauren Cnare, Ald. Paul Van Rooy (Chair), Ald. Santiago Rosas and Linda Lewis (Mayor's Office).

The meeting was called to order at 4:45 p.m. A quorum was present. Ald. Lauren Cnare volunteered to take notes.

Eight annual reports, seven accompanied by Project Requests, were received and acceptable. Eight were deemed eligible for the baseline funding of \$500, seven recommended for additional funding as outlined below. Copies of the applications are available for details on proposed projects and activities from prior year.

Application Overviews Presented by: Ald. Santiago Rosas

Obihiro, Japan

Annual Budget: \$3645

Project Budget: \$5670

Grant Request: \$1000

Grant recommendation: \$533.62 (Points: 75)

Total recommendation: \$1033.62

Project Description: Minister of Agriculture visit/exchange, official signing delegation, mental health professional collaboration and exchange

Reviewer comments: Budget needs clarification (doesn't add up.) Provide greater clarity how Madison mental health professionals will gain.

Arcatao, El Salvador

Annual budget: \$16,000

Project Budget: \$10,000

Grant Request: \$1,000

Grant recommendation: \$443.26 (Points: 62.3)

Total recommendation: \$943.26

Project description: "Seeing Past Borders" program building the basic sistering idea with person-to-person exchanges, especially youth.

Reviewer comments: This grant is to be used for sister city activities with Arcatao, not, as reported in the annual report, for Rafah Sister City activities. Goals are very unformed at this time.

Application Overviews Presented by Ald. Paul Van Rooy

Vilnius, Lithuania

Annual budget: \$3500

Project Budget: \$2000

Grant Request: \$1000

Grant recommendation: \$549.98 (Points: 77.3)

Total recommendation: \$1049.98

Project description: Support Sister City delegates' attendance at 2006 World Dairy Expo.

Reviewer comments: Reviewers objected to the contribution of funds to Hurricane Katrina assistance.

Ainaro, East Timor

Annual budget: \$7500

Project Budget: \$2000

Grant Request: \$1000

Grant recommendation: \$384.20 (Points: 54)

Total recommendation: \$884.20

Project description: Assess needs in the area and satisfy them; delegation visit to focus on capacity building; annual Tour de Timor bike ride for fund raising and awareness building.

Reviewer comments: Narrative quite vague in contract with budget outlining very specific purchases. Connecting the two provides for better cohesiveness

Freiburg, Germany

Annual budget: \$4400

Project Budget: \$1200

Grant Request: \$700

Grant recommendation: \$507.296 (Points: 71.3)

Total recommendation: \$1007.29

Project description: Daylong symposium of German culture in photo and presentation, photo workshop with MATC students, and photo exhibit "50 Faces of Madison."

Reviewer comments: Explore donation of studio time to reduce costs.

Application Overviews by Ald. Lauren Cnare

Mantova, Italy

Annual budget: \$5000

Project Budget: \$5000

Grant Request: \$1000

Grant recommendation: \$443.26 (Points: 62.3)

Total recommendation: \$943.26

Project description: Italian Trade Fair, Water Management Practicum, project with the Slow Food Chapter Madison.

Reviewer comments: Recommend selecting fundraising partners to assure success for all.

Managua, Nicaragua

Annual budget: \$115,000

Project Budget: \$5000

Grant Request: \$1000

Grant recommendation: \$554.96 (Points: 78)

Total recommendation: \$1054.96

Project description: Property rights training and legal assistance.

Reviewer comments: None.

Camaguey, Cuba

Annual budget: \$11,000

Project Budget: \$7000

Grant Request: \$1000

Grant recommendation: \$583.42 (Points: 82)

Total recommendation: \$1083.42

Project description: Ship refurbished bikes to city.

Reviewer comments: Insure the container to prevent loss.