



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Approved

MONONA TERRACE COMMUNITY AND CONVENTION CENTER BOARD

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Thursday, February 17, 2022

4:00 PM

via Virtual Meeting

The City of Madison is holding the Monona Terrace Community and Convention Center Board meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. **Written Comments:** You can send comments on agenda items to mtcccboard@mononaterrace.com

2. **Register for Public Comment:**

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

3. **Watch the Meeting:** If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

4. **Listen by Phone:**

(877) 853-5257 (Toll Free)

Webinar ID: 817 8495 9598

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

For accommodations, contact: Sara Carrizal, (608) 261-4000,
mtcccboard@mononaterrace.com

CALL TO ORDER / ROLL CALL

APPROVAL OF MINUTES

January 20, 2022: <http://madison.legistar.com/Calendar.aspx>

PUBLIC COMMENT

1. [69857](#) 3 mins. per person

DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

PRESENTATIONS

2. [69845](#) Destination Madison 2021 Year-End Report: Ellie Westman-Chin, President CEO, Destination Madison and Jamie Patrick, Vice President, Madison Area Sports Commission

NEW BUSINESS

3. [69847](#) Nominating Committee Recommendation for Board Chair and Vote: Steven Peters, Committee Member
4. [69850](#) Finance Committee Recommendation/Report, 2023 Base Room Rental Fees and 2023 Guest Price list for Equipment and Services: Glenn Krieg, Committee Chair
Attachments: [2023 GuestEquip-Services.pdf](#)
[2023 BaseRoomRental.pdf](#)

REPORTS

5. [69851](#) Operations and Marketing Subcommittee Report: Andrea Nilsen, Committee Chair
6. [69852](#) Monona Catering Year-End Report: Wendy Brown Haddock, General Manager
Attachments: [CateringReport.pdf](#)
7. [69853](#) Finance Year-End Report: Jeff Boyd, Business Manager

8. [69854](#) Booking Pace Update: Bill Zeinemann, Associate Director Marketing and Event Services
Attachments: [bp_01-31-22.pdf](#)
9. [69855](#) Director's Report: Connie Thompson, Director
A. Administration
B. Operations
C. Community Relations
D. Gift Shop
E. Sales and Marketing
F. Event Services
G. Business Office/Human Resources
H. Catering
Attachments: [rpt_02-17-22.pdf](#)
10. [69856](#) Announcement from the Chair: Judy Karofsky, Chair
A. The Nominating Committee will need to meet prior to the March 17 Board Meeting.

ADJOURNMENT