



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved TRANSIT AND PARKING COMMISSION

**PLEASE NOTE: This meeting can be viewed in a live webcast of Madison City Channel at
www.madisoncitychannel.com.**

Tuesday, January 12, 2010

5:00 PM

Room 260, Madison Municipal Building
215 Martin Luther King, Jr. Blvd.
(After 6 PM, use Doty St. entrance.)

A. CALL TO ORDER/ROLL CALL

The meeting was called to order at 5:00 PM.

Present: 7 -

Chris Schmidt; Jed Sanborn; David E. Tolmie; Amanda F. White; Gary L. Poulson; Duane F. Hinz and Kenneth M. Streit

Excused: 4 -

Brian L. Solomon; Susan M. Schmitz; Sharon L. McCabe and Margaret Bergamini

Please note: White arrived at 5:01 PM and Tolmie arrived at 5:02 PM, following action on Item D.1.

B. APPROVAL OF MINUTES

A motion was made by Schmidt, seconded by Streit, to Approve the Minutes of the December 15, 2009 meeting. The motion passed by voice vote/other.

C. PUBLIC APPEARANCES - None.

D. TRANSIT AND PARKING MONTHLY REPORTS

D.1. [17023](#) Parking: November 2009 Revenue and December Activity Report - TPC 01.12.10

Sanborn/Hinz made a motion to receive the reports. The motion passed by voice vote/other.

D.2. [17024](#) Metro YTD Performance Indicator Reports - TPC 01.12.10

Streit/Sanborn made a motion to receive the reports. The motion passed by voice vote/other.

E. UNFINISHED BUSINESS ITEMS

E.1. [17003](#) Resolution No. TPC 19-17, memorializing action taken on December 15, 2009, to add a paratransit agency fare to Metro's Fare Tariff - TPC 01.12.10

A motion was made by Hinz, seconded by Schmidt, to Approve the resolution. The motion passed by voice vote/other.

F. NEW BUSINESS ITEMS

- F.1. [16906](#)** Amending Section 12.137(262) of the Madison General Ordinances to allow for a Badger Bus stop on the 600 Block of West Washington Avenue.
- Keith Pollock of Traffic Engineering appeared before the group. Pollock said that the resolution would remove parking restrictions on four spaces in front of Kelly's Market in the 600 block of W. Washington, in order to allow Badger Bus to use the space for a bus stop.**
- Schmidt suggested that with the loss of the Badger Bus depot, it might be a good idea to start putting together a policy to address the issue of streetside bus stops for non-Metro buses. Poulson recommended that something could be proposed at Item. H.2. "Items for future agendas," either to request a staff report or to discuss forming a subcommittee to study current ordinances and possible policy changes.**
- In response to questions, Pollock added that the last stop of the day was at 10:50 PM, with six stops eastbound and six stops westbound throughout the day. John Meier, owner of Badger Bus, had reported to Pollock that growing number of customers were using the bus stop, about 20 per day, and that staff at Kelly's Market/Mobil station would soon be selling tickets.**
- Pollock said that Badger had done a reasonable job of removing snow, and would be installing a cement pad at the location in the spring to make it more accessible. While technically other buses could probably use the stop, he did not think, for traffic and visibility reasons, the space would safely accommodate more than 12 stops/day. A member had observed several people standing at the stop in the rain with their suitcases, and wondered if a shelter was being planned. Noting that the terrace belonged to the City, Pollock wasn't sure of the logistics of placing a bus shelter there; but nothing was planned at this time.**
- A motion was made by Sanborn, seconded by Hinz, to Return to Lead with the Recommendation for Approval to the PEDESTRIAN/BICYCLE/MOTOR VEHICLE COMMISSION. The motion passed by voice vote/other.**
- F.2. [16674](#)** Authorizing the Transit General Manager to file an application for Urbanized area Capital Assistance, public transit Stimulus ARRA (American Recovery & Reinvestment Act), Transit Investments for Greenhouse Gas and Energy Reduction (TIGGER) program with U.S. Department of Transportation and authorizing the Mayor and the City Clerk to execute the associated grant agreement with USDOT and the associated 13 (c) agreement with Teamsters Local No. 695.
- Kamp said that this resolution related to a competitive grant application process that authorized Metro to formally receive TIGGER funding (part of the stimulus funding), which would be used to replace lighting in the bus garage with energy-efficient lighting. As with any grant through the federal government, a 13(c) labor protection agreement was required as well.**
- A motion was made by White, seconded by Tolmie, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
- F.3. [16675](#)** Authorizing the Transit General Manager to file an amendment to the application for

Urbanized area Capital Assistance formula, public transit Stimulus ARRA (American Recovery & Reinvestment Act) capital grant with U.S. Department of Transportation and authorizing the Mayor and the City Clerk to execute the associated grant agreement with USDOT and the associated 13 (c) agreement with Teamsters Local No. 695.

Kamp said the amendment to the application for the ARRA capital grant recognized that 10% of the funds would be used for the Operating Budget, and formally amended the grant application to adjust the number of hybrid buses to fourteen.

A motion was made by Sanborn, seconded by Streit, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

F.4. [16711](#)

Authorizing the Mayor and City Clerk to enter into an agreement with Dane County to provide \$19,300 in assistance to Metro Transit for transit information services, promotion efforts, and operations for calendar year 2010, and \$12,900 to the Madison Area Transportation Planning Board (a Metropolitan Planning Organization) to support the County Specialized Transportation coordination activities for the calendar year 2010.

Kamp said that this agreement for 2010 was a continuation of a long-standing element of Metro's coordination with Dane County, whereby funds are provided to Metro to be used to support Metro's marketing efforts to get information out about transit services, and whereby funding is provided to the MPO for their promotional activities related to specialized transportation.

A motion was made by Schmidt, seconded by Sanborn, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

**G. REPORTS OF OTHER COMMITTEES - for information only
(Most recent meeting minutes attached, if available)**

[07828](#)

ADA Transit Subcommittee
Contracted Service Oversight Subcommittee
Parking Council for People with Disabilities
Long-Range Transportation Planning Commission
State Street Design Project Oversight Committee
Joint Southeast Campus Area Committee
Ad Hoc Committee to Develop Parking Strategic Plan
Low Income Bus Pass Program Committee
Madison Area Transportation Planning Board (MPO)

No action was needed on these items.

H. ANNOUNCEMENTS AND FUTURE AGENDA ITEMS

H.1. General announcements by Chair (Verbal announcements, for information only)

Poulson pointed out the AG's opinion re: Social websites and public officials, sent to members as an informational enclosure.

H.2. Commission member items for future agendas

Schmidt requested a staff report on a policy for dealing with non-Metro buses and bus stops on city streets, which would address such issues as bus shelters (as previously mentioned by White) and how to deal with what happens to the physical state of streets (as seen on Langdon). Poulson said that he would ask Bill Knobloch for help to engage Traffic Engineering in putting something together and coming to the Commission perhaps in March or April, to discuss what the current policy is and what if anything can be done about this.

Hinz requested a status report from the Chair of the Parking Strategic Plan Committee. Poulson said he would contact Chair Schmitz.

White requested a progress report from Metro regarding implementation of the recommendations made in the Long-Range Metro Transit Planning Report.

ADJOURNMENT

A motion was made by White, seconded by Hinz, to Adjourn at 5:16 PM. The motion passed by voice vote/other.