



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Approved

BOARD OF PARK COMMISSIONERS

Wednesday, July 9, 2008

6:30 PM

1625 Northport Dr. (Warner Park Community
Recreation Center)

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

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Please contact the Parks Division at 608-266-4711, TDD #866-704-2315.

I. CALL TO ORDER / ROLL CALL

II. APPROVAL OF MINUTES

A. Minutes of the Regular meeting of June 11, 2008

RECOMMEND APPROVAL

III. PUBLIC COMMENT

(3-minute speaking limit for items not on Agenda)

IV. REPORTS

A. Olbrich Botanical Society Minutes of May 20, 2008

RECOMMEND ACCEPTANCE

B. Warner Park Community Recreation Center Minutes of March 27, 2008

RECOMMEND ACCEPTANCE

1. Warner Park Community Recreation Center Annual Report 2007

INFORMATIONAL

C. James Madison Park Property Planning Committee

- a. *Recap of June 26, 2008 public hearing*
- b. *Letter from Nan Cheney postmarked June 30, 2008*

GENERAL DISCUSSION POSSIBLE RECOMMENDATION

D. President of the Park Commission**E. Superintendent of Parks**

1. *Written Report of Supervisor's Activities*
RECOMMEND ACCEPTANCE
2. *Madison Parks Newsletter – to be distributed at meeting*
INFORMATIONAL
3. *August Parks Tour*
INFORMATIONAL

V. COMMUNICATIONS**A. Letter from Nick Schweitzer dated June 23, 2008 regarding Solar System Exhibit in Rennebohm Park**

INFORMATIONAL

B. Request from Eric Melton-White to install a public art arrangement entitled Living Lanterns on and above the Yahara Riverway.

Parks staff proposes the following items for consideration by the Park Commission:

1. *Aldermanic, Neighborhood and Friends of Yahara Parkway notification prior to the July Park Commission meeting.*
2. *Applicant will review all site plans with the East Parks Field Supervisor (246-4508) and the Forestry Section (266-4891) and agrees to comply with any and all site recommendations made by them.*
3. *Applicant has submitted a park site plan to the Parks office showing the location of all temporary structures. (Site plan submitted and on file).*
4. *Applicant will obtain written permission from the Forestry Section regarding the use of the trees shown on the site plan.*
5. *Immediately after the exhibit all temporary structures will be taken down and removed from the premises. Applicant is responsible for contacting Digger's Hotline, and providing the Park Office with the ticket number, one week prior to installation.*
6. *Immediately after the exhibit, all trash will be picked up. Please bring extra trash bags with you. All items must be removed from the parkway, and disposed of properly.*

7. *No parking will be allowed on the grass.*
8. *All applications, permits, deposits, fees, are to be reconciled and on file in the Parks Office at least one week prior to the event.*
9. *A Certificate of Insurance is required, that also names the City of Madison as an additional insured.*

GENERAL DISCUSSION AND FINAL RECOMMENDATIONS

C. Request from Captain Jill Klubertanz to Ordinances to regulate the use of alcohol beverages in Eastmorland Park.

1. *Police Presentation*

GENERAL DISCUSSION AND POSSIBLE RECOMMENDATION

- D. [10141](#) Authorizing the Mayor and the City Clerk to execute an Agreement with Blue Plate Catering, Inc. for exclusive alcohol beverage services at Warner Park Community Recreation Center and Olbrich Botanical Gardens from January 1, 2009 through December 31, 2010, with the possibility of two successive two year renewal terms.

RECOMMEND APPROVAL

- E. [10207](#) Authorizing the execution of an easement to the County of Dane for public pedestrian/bicycle path purposes across lands within Glacier Crossing Park, located at 3702 Ice Age Drive.

RECOMMEND APPROVAL

- F. [11110](#) To a) authorize the Common Council of the City of Madison to request that the Wisconsin Department of Natural Resources review authorized lake levels on Lake Mendota, b) request from Dane County a review of their policy on summer minimum and maximum lake levels and its potential impact on residential flooding and wetland deterioration, and c) direct the City Engineer, the Parks Division, and the City Attorney to work with the National Weather Service, the Wisconsin Department of Natural Resources, the Cities of Middleton and Monona, and Dane County to establish pre-determined thresholds representing the onset of flooding for Lakes Mendota, Monona, and Waubesa.

GENERAL DISCUSSION AND POSSIBLE RECOMMENDATION

G. Appeal of Encroachment Violation by John and Fanny Garver

1. *Encroachment Letter dated June 13, 2008.*

GENERAL DISCUSSION AND POSSIBLE RECOMMENDATION

VI. NEW BUSINESS

A. Proposed CDBG Improvements in Hammersley Park and potential community garden

1. *Staff Report*
2. *Letter from Nancy Priegel, President of Greentree Neighborhood Association*

GENERAL DISCUSSION AND POSSIBLE RECOMMENDATION

B. Proposed Nine Springs E-Way bike path in Baxter Park

1. *Staff Report*

GENERAL DISCUSSION AND POSSIBLE RECOMMENDATION

VII. OLD BUSINESS**A. Letter from Water Utility regarding Well Siting Issues**

1. *Update by Larry Nelson*
2. *Standard Operation Manual/Public Participation Process for Water Utility Facilities*

GENERAL DISCUSSION AND POSSIBLE RECOMMENDATION

B. Request of The Dane County Hawks, a new Adult Professional Minor League Football Team, to use the Warner Park dual use field (#2) for practices and games beginning in August through November 2009. The Dane County Hawks are requesting to use the field, to provide concessions but not beer or alcohol sales, to do colored field markings, requesting naming rights, to charge admission, and to put up temporary signs and banners of their sponsors that would hang over and on the chain-link fence and be taken down after each game.

Parks staff proposes the following items for consideration by the Park Commission (NOTE: This request is for the 2009 season only. Approval for future years may be in the form of a Resolution and Contract.)

1. *No games will be scheduled the same day the Madison Mallards are also scheduled to play home games.*
2. *Use of the Warner Park Community Recreation Center must be scheduled directly with WPCRC and the appropriate fees paid to them.*
3. *The Park Commission must approve any proposed improvement(s) as well as any possible naming rights for the item(s).*
4. *Any signage or banners to be erected during the games must have Park Commission approval.*
5. *No beer or alcohol sales for the 2009 season will be allowed.*
6. *Any food and beverage concessions must have Park Commission approval.*
7. *Any field logos, markings, and colors must have Park Commission approval.*
8. *The Hawks will be responsible for providing their own equipment, including but not limited to, field lining equipment, sideline markers, down and chain markers, any Pylons, and Goal Post Padding.*
9. *Hawks are responsible for set-up, teardown, and clean up of the entire enclosed football facility and the parking lot following each practice and game.*
10. *Hawks are responsible for providing their own security at the games.*
11. *Hawks are responsible for providing a Certificate of Insurance prior to the first practice or game that names the City of Madison as an additional insured.*
12. *All applications, permits, deposits, fees, are to be reconciled and on file in the Park Office at least one week prior to the first event.*
13. *Hawks are responsible for aldermanic notification regarding their plans and intentions, including providing a practice and game schedule.*
14. *Hawks are responsible for contacting the East Parks Maintenance crew and do a pre-event walk through no less than one week prior to the first practice or game and agree to comply with any and all site recommendations made by them.*
15. *Hawks agree to cancel practices and/or games when the weather will adversely affect the turf.*

16. Hawks will post a \$1,000 damage deposit with the Parks Division prior to the first practice or game and acknowledges that it will be responsible for any and all actual field renovation costs that may result from their practices and/or games. Further, if field restoration will be necessary Hawk understands that the Parks Division will develop and administer all renovation plans for the field that was used during the practices and/or games.

17. Hawks understands that the marketing and sale of all football team related merchandise on municipal parkland must be pre-approved by the Parks Division including the location and set-up of the vending sites. Further, all food and beverage concessions/vendors will comply with all City Health Department regulations. Hawks responsible for contacting the City Health Dept. to see if a Food Permit is necessary. Hawks are responsible for contacting the City Clerk's office to see if a Temporary Restaurant Permit is necessary. Commensurate vending fees and insurance must be resolved one week prior to the first practice.

18. Hawks are responsible for any ordering, placement, payment, and pickup of any portable toilets if necessary.

19. No temporary structures or amplification has been approved as part of this proposal. No digging or ground penetration is allowed at any time.

20. No parking on the grass at any time.

21. All parks close at 10:00 PM each night. Please schedule games accordingly to allow time for spectators to leave the park in a timely fashion. Any time extensions must have previous Park Commission approval.

GENERAL DISCUSSION AND FINAL RECOMMENDATION

VIII. ADJOURNMENT