

Date: July 16, 2019

MEMORANDUM

TO: Common Council Executive Committee (CCEC)

FROM: Michael P. May, City Attorney
John Strange, Assistant City Attorney

RE: Update on the Task Force on the Structure of City Government

The Task Force on Government Structure has met one time since the June 19, 2019 briefing to the CCEC. On additional previously scheduled meeting was cancelled to allow the subcommittees to continue doing their work. The next meeting of the Task Force is on July 24, 2019 in Room 108A of the City County Building.

Since the last CCEC update, the Communications Subcommittee and the Boards, Commissions, and Committees Subcommittee have met several times. The Communications Subcommittee has been very busy preparing for the public engagement process. They have created a 2-minute educational video to accompany an 8-10 question resident survey, which is still being finalized. They have continued to work with approximately 9 community liaisons on the development of the video and survey. These liaisons will then assist the Subcommittee collect surveys from up to 1,200 resident surveys from residents in Districts 1, 7, 9, 14, 17, and 20. The TFOGS identified residents in these districts to be traditionally underrepresented in the City of Madison and felt it important to coordinate with Community Liaisons who are familiar with the neighborhoods in these Districts. The Subcommittee's goal is to launch the survey by July 15, 2019. To view the video you can follow this link:

<https://www.youtube.com/watch?v=hl54JrWOdYU&feature=youtu.be>

Meanwhile, the BCC Subcommittee has met twice to discuss the City Staff meeting that was held on June 14, 2019 and to further discuss the possibility of establishing an Office of Resident Engagement and Neighborhood Support (ORENS). The BCC Subcommittee will meet one additional time to continue discussing these same topics. Additionally, a transcript of the June 14, 2019 meeting with staff is being prepared and should be available to the subcommittee within the next week, if not sooner.

As previously reported, the TFOGS is holding an open house on August 28, 2019 from 5:00-8:00 p.m. at the Atrium on S. Park Street. The TFOGS discussed having an additional open house that same week on the North side of Madison, provided that it had the money and capacity to do so. Once the second open house is finalized we will email all alders to let them know when and where it is happening.

The TFOGS' continued goal is to complete public engagement by early September 2019. It will then spend most of September and October finalizing recommendations and the Final Report to the Common Council. TFOGS goal is to finish its work by Mid-October 2019. It has the following meeting dates scheduled:

- July 24, 2019 6:00 p.m. Room 108A CCB
- August 13, 2019 6:00 pm Room TBD
- August 28, 2019 5:00-8:00 p.m. Open House – The Atrium
- September 4, 2019 7:00 p.m. Room TBD
- September 19, 2019 6:00 p.m. Room TBD
- September 25, 2019 6:00 p.m. Room TBD
- October 2, 2019 7:00 p.m. Room TBD
- October 16, 2019 6:30 p.m. Room TBD

The TFOGS is still within the limits of its original budget of \$30,000.00. TFOGS anticipates that the largest expense will be related to public engagement. TFOGS is keeping a close eye on the expenditure for the resident survey distribution. There is a chance that those expenditures may end up being such that there will not be enough money left over for the second open house referenced above. At this time, it is too early to tell if that will be the case.