

February 19, 2018

**VIA E-MAIL: [jverbick@cityofmadison.com](mailto:jverbick@cityofmadison.com)**

Jim Verbick  
City of Madison, Clerk's Office  
210 Martin Luther King Jr. Blvd, Room 103  
Madison, WI 53703

Dear Mr. Verbick:

Thank you for your email message of February 15, 2018, indicating that the alcohol license granted to Wisconsin Fine Wines & Spirits LLC ("Total Wine") on December 5, 2017 must be issued no later than March 5, 2018, as result of the 90-day issuance requirement of Madison General Ordinance s. 38.05(3)(a)12. You also noted that building and fire inspections would need to be completed before the alcohol license may be issued.

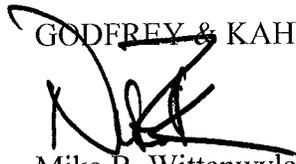
We write on behalf of Total Wine to request an extension of the 90-day requirement, as is allowed under the ordinance. The store construction continues to progress and we expect it to be largely complete by the end of February. However, there are a number of fixture installations and other finishing work that will carry into March; and Total Wine does not expect inspections and the certificate of occupancy until later in March. Accordingly, we ask that the Common Council grant an extension of 6 weeks, making the deadline of license issuance April 16 rather than March 5. That will allow amply sufficient time to complete all the necessary project work and inspections and eliminate any need for Total Wine to request another extension.

We appreciate the Common Council's consideration of this request, and Total Wine very much looks forward to opening the Madison store this spring.

Please let us know if there are any questions regarding this request.

Sincerely,

GODFREY & KAHN, S.C.



Mike B. Wittenwyler  
Nate Zolik

NZ:jrh

cc: Jennifer Zilavy, Assistant City Attorney