

# EXHIBIT 'F'

assemblage ARCHITECTS

Mr. James Whitney, AIA  
City of Madison

June 3, 2014

VIA EMAIL ONLY

Re: Highland Manner Safe Room

Mr. Whitney,

With respect, please accept this letter as request for additional service compensation. These services are provided in response to your direction.

1. Site: The scope of site design work expanded due to unknown conditions discovered during the geotechnical investigation and required coordination work with the site utility and grading design work provided by the city staff. The time spent included developing specification to accommodate owner provided fill material and coordinate its contractual delineation with the contractor scope of work. Additionally, we expanded the OTIE's scope of services to assist with the coordination work of accommodating the placement of the structural fill, coordinate the utilities, and developing specifications beyond the original scope of work. These addition services include site design of the parking lot transition to Manor Drive, coordination of gas and electric service with MG&E, study alternate grading and drainage options to limit disturbance to existing trees, design roof downspout drainage to the underground storm sewer connections, assist City in determining early unit pricing for unforeseen soils conditions, and similar items.

Kim Spoden: 52 Hours at \$140=\$7,280.

Hamid Noughani: 20 Hours at \$140=\$2,800.

OTIE: \$3,440.

Subtotal Additional site Assemblage and OTIE: \$10,720.

2. Rebid: The rebid fee will compensate for reorganizing and preparation of the drawing and specification documents with new dates and appropriate designations, coordinate its publication, response to the contractor's inquiries, issue addendums and participate in a pre-bid meeting if required.  
Same as the original contract: \$4,550

**Total requested additional services: \$15,270.**

Sincerely,



Hamid Noughani, AIA  
Principal  
Assemblage Architects  
7427 Elmwood Ave  
Middleton, WI 53562