



City of Madison
Minutes - Approved
Task Force on Structure of City Government
Communications Subcommittee

City of Madison
Madison, WI 53703
www.cityofmadison.com

Tuesday, May 28, 2019

12:00 p.m.

City-County Building, Room GR-27
210 Martin Luther King, Jr. Blvd.

**NOTE: POSSIBLE QUORUM OF THE COMMON COUNCIL OR TASK FORCE
ON GOVERNMENT STRUCTURE EXISTS AT THIS MEETING**

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Office of the City Attorney (608) 266-4511

[50732](#) Documents related to the Task Force on the Structure of City Government

1. CALL TO ORDER / ROLL CALL

Meeting called to order at 12:12 p.m.

Present: Maggie Northrop and Rebecca Kemble

Absent: Syed Abbas

Also Present: Eric Upchurch, Karl Van Lith and John Rothschild

2. APPROVAL OF MINUTES

In order to begin Item 5 as soon as possible, the Subcommittee did not take up Item 2 (approval of minutes) at this meeting.

3. PUBLIC COMMENT

There was no public comment at this meeting.

4. DISCLOSURES AND RECUSALS

There were no disclosures or recusals from the members present.

**5. DISCUSSION OF COMMUNITY LIASON PARTICIPATION IN PUBLIC ENGAGEMENT
PROCESS**

Eric Upchurch made a presentation to community liaisons on the TFOGS public outreach and the need for community liaisons to play an integral role in the process. He explained the purpose of the public outreach and the need for targeted community input, the role of liaisons in assisting the TFOGS in getting targeted community input, the compensation provided to liaisons and the path forward for liaisons who are interested in participating. Potential liaisons participating in person and via teleconference were given an opportunity to ask questions of Eric and the Subcommittee. After the presentation, the Subcommittee discussed next steps for the Subcommittee, including setting another meeting and inviting interested liaisons to attend that meeting. Eric was going to send an email to all identified potential liaisons with a link to the presentation and an invitation for further discussion

6. DISCUSSION OF CONTENT AND DISTRIBUTION OF COMMUNITY SURVEY

The Subcommittee did not take up this item.

7. DISCUSSION OF CREATION OF EDUCATIONAL VIDEO

The Subcommittee did not take up this item.

8. DISCUSSION OF WORK PLAN FOR ORGANIZING OEPN HOUSES

The Subcommittee did not take up this item.

9. FUTURE MEETINGS AND AGENDA ITEMS

The Subcommittee did not take up this item.

10. ADJOURNMENT

Motion by Kemble, second by Northrop to adjourn. The meeting adjourned at 1:40 p.m.